

TOWN OF PROVINCETOWN

Public Library

Board of Library Trustees

Minutes of Meeting July 18, 2005

Meeting held at Provincetown Public Library, 356 Commercial St.

Members Present: Marcia Fair, Chair; Sandy Fay, Vice-Chair; C.J. Noyes, Secretary, Paul Benatti, Mick Rudd
joined the meeting at 7:30pm

Others Present: Library Director Debra DeJonker-Berry

Members of the Public: Jim Cole

Call to Order: Marcia Fair called the meeting to order at 7:20pm

Public Statements: Jim Cole thanked everyone for the recognition party.

Minutes: Sandy Fay moved and CJ Noyes seconded the motion to accept the minutes of June 13, 2005 as amended.
The vote was 4-0 in favor.

Chair's Report: Policy Review—Bylaws: Marcia thanked Sandy and Debbie for their work to present the by-laws. Article II Section 3 should read "Chairperson" rather than "Chair"; Article III Section 1 should read "Financial Officer" rather than "Treasurer"; Article III Section 2 should end with "and at the direction of the Board, to serve as chief spokesperson representing the Board both orally and in correspondence"; Article III Section 4 add "submit minutes to the Town Clerk for public record," and delete "to see that due notice is issued for all regular and special meetings"; Article III Section 5 replace "Treasurer" with "Financial Officer" and begin "Such duties shall be to work with the Library Director and Town Treasurer to monitor..."; Article V Section 1 will be reconsidered by the Board at a later date; Article VI Section 1 should read "The Board shall ordinarily meet at a date, time and place to be determined in advance and to be so stated in the public notice"; Section 2 should end with "and in accordance with the Open Meeting law." The changes will be considered and addressed at next month's meeting.

Town Clerk Request: Marcia handed out a three-part questionnaire from the Town Clerk soliciting comments from the public on what the Library means to them in preparation for the Town's 2005 Annual Report."

Building Fund: Marcia distributed the July 1, 2005 Cash Report showing \$791,043 in the bank and the Capital Building Campaign Gift Report showing \$1,132,847 in total cash and pledges.

Events: Rhoda Rossmore will have a party to benefit the Library at her home on August 13; September 4 will be the Jewelry Sale and September 9, the Packard Gallery reception.

4. Director's Report: ALA Report: Debbie reported on the American Library Association Conference in Chicago, an experience that she found gratifying. She learned of many technological advances that could benefit the Library.

Digitization Grant: Two more years worth of the newspaper has been found and the process continues.

Programs & Tours: The Portuguese Festival exhibit brought over 1500 people into the new Library on opening day. The O'Neill Festival drew a large number of people. There were several exhibits by library staff and others that drew a lot of attention. Children's programming has increased.

Building Update: There are problems with the locks, the HVAC systems, the belfry and landscaping that are being addressed.

Team Processes: Debbie wants to bring members of the community in to assist in small tasks. Sandy will help Debbie to develop a list of tasks in preparation for asking for volunteers.

5. Other Business & Correspondence: Marcia reported that a group of Russian librarians toured the Library. The MBLC News centerfold has pictures of the Library. Provincetown Arts Magazine ran a half-page ad; Marcia will send a letter of thanks for the contribution of the ad. Paul floated the idea of involving the Cape Cod Amherst College alumni club to benefit the Library in response to a request of Amherst's National Responding Together effort. CJ reported that the air-conditioner noise is reduced, but still a problem.

Next Meeting: The next meeting is scheduled for Monday, August 22, 2005
at 7:15pm in Provincetown Public Library.

Adjournment: Sandy Fay moved and CJ Noyes seconded the motion to adjourn at 8:53 pm. The vote was 5-0 in favor. These minutes were approved by a vote of the Provincetown Library Board of Library Trustees members present at their meeting on _____August 22, 2005_____.

Respectfully submitted:

_____C. J. Noyes_____ _____Secretary_____

Library Board of Library Trustees signature

Title

Minutes prepared by Sheila McGuinness, On-Call Secretary

