

TOWN OF PROVINCETOWN
Public Library
Board of Library Trustees
Minutes of Public Meeting November 29, 2007

Meeting was held at the Provincetown Public Library, 356 Commercial St.

Members Present: Mick Rudd, Chair; Lyn Kratz, Vice Chair; Paul Benatti

Members Absent: Cj Noyes, Jim Cole, Secretary

Others Present: Debbie DeJonker-Berry, Library Director

Call to Order: Mick Rudd called the meeting to order at 7:20pm

1. **Public Statements:** There were no public statements.
2. **Minutes:** Paul moved to accept the minutes as amended. Lyn seconded the motion. There was no discussion. The vote passed 3-0-0.
3. **Agenda:** This meeting's agenda will be abbreviated.

4. Chair's Report

- a. **Furnace** – Papers have been filed with the Superior Court. Deb is hoping for a settlement by next week. A meeting will take place at the library on Tuesday, December 4th at 9am. Bruce MacRitchie, the Town Engineer will inspect the furnace to see if the work needed has been done properly, and give his report. There was discussion about who should also attend the meeting. Mick felt that it should just be the Town Engineer and the library at this time. The Trustees further discussed the current issues about the furnace.
- b. **Budget Planning Fy09** – Deb presented the budget and stated that there was a 6% increase over last year. The meeting will take place Tuesday December 11th with the Town Manager and the Finance Director.

MOTION: Mick moved to approve the budget for FY09 as submitted by the Director for submission to the Town Manager. Paul seconded the motion. There was no further discussion. The vote passed 3-0-0.

- d. **Mission Statement & FY09 Action Plan** – The BOLT had been presented the Action Plan in their November meeting packet.

MOTION: Mick moved that the Board of Library Trustees accept the library's FY09 Action Plan for submission to the Massachusetts Board of Library Commissioners. Lyn seconded the motion. There was no further discussion. The vote passed 3-0-0.

6. Resource Development Report

- a. **Gift and Cash Report** – Lyn presented the Gift and Cash reports stating that of the \$11,471.00 raised in October, the Library received a \$50.00 donation that is restricted to the Belfry Fund to be put towards landscaping. There was also a \$500.00 donation to the Library Gift Fund and \$1,075.00 came from donations for the Packard event. The Library received its first \$250.00 donation to ring the library bell to celebrate a wedding.
- b. **Naming Opportunities** – Deb presented an email from Robert Duffy asking about naming opportunities in three areas of the library totaling \$50,000.

MOTION: Lyn moved to approve the following naming opportunities requested by Robert Duffy: Mezzanine Art Galleries, East and West at 10K each under the names Dan Petrucci and Hans Hoppenbrouwers. Center Street Lobby at 20K under the names: Bernadette Berardi and Michael McGowan. Story Hour Corner or the Children's Library Arts and Craft Center 10K under the names: Brian and Shea Bowen-Smith. Paul seconded the motion. There was no further discussion. The vote passed 3-0-0.

8. New Business –

- a. The Trustees received notification of fellow Trustee Cj Noyes resignation. Mick presented a copy of a letter of

appreciation for her service to the BOLT. The Trustees signed the letter.

- b. The Boards of Selectmen and Trustees will be jointly appointing a replacement to the BOLT who will hold the position until April.

Next Meeting: The next meeting of the BOLT will take place **Thursday, January 17th at 7:15pm** at the library.

Adjournment: Mick moved and Paul seconded the motion to adjourn the meeting at 9:10pm. The vote passed 3-0-0.

These minutes were approved by a vote of the Provincetown Library Board of Trustees present at their meeting on _____.

Respectfully submitted: _____
Library Board of Trustees signature

Title

(Minutes prepared by Jean Jarrett)