

**TOWN OF PROVINCETOWN**  
**Public Library**  
**Board of Library Trustees**  
**Minutes of Public Meeting July 28, 2009**  
**Meeting was held at the Provincetown Public Library, 356 Commercial Street.**

**Members Present:** Mick Rudd, Paul Benatti, Jim Cole, Lyn Kratz,

**Members Absent:** Tom Boland

**Others Present:** Library Director Jan Voogd, Assistant Library Director Mary Nicolini, Town Manager Sharon Lynn, Search Committee Member Sharon Sullivan, library staff members Eric Peters and Ann Cartwright.

**Call to Order:** Mick Rudd called the meeting to order at 7:20 PM.

**1. Public Statements:** There were no public statements.

**4. Chair's Report & Introduction of the New Director** – Mick introduced the new Provincetown Public Library Director Jan Voogd to the BOLT and the two staff members who were present. Jan thanked those present for the opportunity to serve the town and the library. She will start in her new position on Monday, August 3<sup>rd</sup>. Sharon Lynn thanked Mick, Lyn, Mary and Sharon Sullivan for their time and effort in this hiring process, and also welcomed Jan.

**2. Minutes:** Lyn moved to accept the minutes of the June 15, 2009 BOLT meeting as amended. Jim seconded the motion. The vote passed 4-0-0. Lyn moved to accept the minutes of the July 9, 2009 Library Director Interview Meeting as amended. Jim seconded the motion. The vote passed 3-0-1.

**3. Agenda:** There was a change to the order of the agenda so that the members of the Search Committee would not have to stay for the whole meeting.

**5. Resource Development Report /CAB Report -**

**a. Monthly Cash Report** – The monthly cash report for the Library Building Fund Campaign reflects an increase of \$750 in the month of June. Lyn stated that although it wasn't listed on the cash report, she wanted an anonymous donation of \$100,000 to the Reading room noted.

**b. Wet/Dry Auction (July 11)** – Over \$12,400 was raised in the library's first Wet/Dry Auction. The library actually made \$7,850 after the artists and bills were paid. Numerous artists were involved. The silent auction went well, and the artists and community hope that PPL will hold this event again.

**c. CAB Report** – Tony presented the minutes from the July 22<sup>nd</sup> CAB meeting along with an article from the Banner regarding CAB's plan to bring the library into the digital age. Tony thanked Nancy Sirvent for all that she has accomplished in a 30 day period regarding the Safe Harbor DVD, Deb's leaving, and the Wet/Dry Auction. He stated that collaboration was formed between Catherine Russo, CAB, and PTV for distributing the Safe Harbor DVD Package. He stated that there were three important items on which to focus – **1) Media Binder** - both physical and electronic which will include media organizations and contact people, and will be the next item on the CAB agenda. **2) Comparative Analysis** – looking at websites, blogs, etc. to determine their communication resources. **3) Communications Coordinator** – CAB is recommending a Communications Coordinator who would come from the staff, from the on-call budget, part-time. Nancy was encouraged that PTV was excited to work with PPL. Tony stated that CAB was going to be on future BOLT monthly meeting agendas.

**d. Packard Event** – will be September 12<sup>th</sup> this year. Anne Packard has released a new book and will have it available at the event for a book signing. Mick explained the history of the event to Jan.

**e. Schooner Regatta Party** – Mick explained to Jan the history of the Schooner Regatta races in Provincetown and their connection to the library. Mick met with Cathy Meads from the Regatta regarding the use of the library for a Regatta event. The BOLT discussed charging rent for this event to be held at the library. Lyn asked CAB to acquire rental charges information from Town Hall, the Monument, the UU Meeting House, PAAM, and the Truro, Wellfleet, and Eastham libraries.

**6. New Business**

Lyn noted that the color of the library lantern was cream and that the belfry was white. Mick stated that a meeting needed to occur to find out the details of the status of the façade. Questions have arisen about how PPL wants to close out this phase of the project. A strategy meeting is needed.

**7. Other Business and Correspondence:** There was none.

**8. Next Meeting** – was scheduled for September 15<sup>th</sup> at 7:15pm at the library. The BOLT discussed establishing a regular time for the monthly meetings.

**MOTION:** Lyn moved to set the regular monthly meetings of the BOLT to the third Tuesday of the month except for August. Jim seconded the motion. The vote passed 4-0-0.

**9. Adjournment:** Jim moved to adjourn the meeting at 8:45pm. Paul seconded the motion. The vote passed 4-0-0.

These minutes were approved by a vote of the Provincetown Library Board of Trustees present at their meeting on \_\_\_\_\_.

Respectfully submitted: \_\_\_\_\_  
Library Board of Trustees signature

\_\_\_\_\_  
Title

(Minutes prepared by Jean Jarrett)