



Provincetown Public Library Board of Library Trustees  
Minutes from December 1, 2021 Meeting @ 6pm  
IN-PERSON in the Bowsprit Room of the Provincetown Public Library

**Present:** Stephen Borkowski, Steve Desroches (Chair), Laurel Guadazno, Paul Richardson & Amy Raff, Library Director

Excused: Joan Prugh

1. Call meeting to Order: Meeting called to order at 6:02pm by Chair Desroches
2. Approval of minutes from October 20 Meeting: Laurel Guadazno moved, Steve Desroches second to approve minutes from the previous meeting. All ayes. Motion carried.
3. Director's Report: Previously distributed by email.

**Director's Report December 1, 2021**

**Online**

*PPL IG followers 1,908 (up from 1,887); PBF IG 208 followers (up from 200); PPL FB followers 2,270 (up from 2,252); PBF FB followers 153 (up from 144) 2021 Reading Challenge FB members 94; Crop Swap FB followers 573 (up from 559)*

**Programming 10/20/21-11/29/21**

|                                  |
|----------------------------------|
| <i>Read Aloud/Along x 5=12</i>   |
| <i>Reading Challenge=8</i>       |
| <i>Book Club=7</i>               |
| <i>Craft Coffee Hours x 3=16</i> |
| <br>                             |
| <i>5 Archetypes=18</i>           |
| <i>Bear Reading=12</i>           |
| <i>Greet n' Treat=100</i>        |

**Meetings/Webinars for August-September**

*Weekly Town Staff Mtg; Library Staff Mtg; CLAMS Board Mtg; Friends Meeting; CLAMS Membership Meeting; Winter Wednesdays Planning Mtg; Libraries & Sustainability Webinar; GOVHR Zoom Interview; ComCat Training; Overdrive Reports Training*

**Staff Updates**

*The almost 100 participants in the 2021 Provincetown Library Reading Challenge are wrapping up this year by creating their own categories for the 2022 Challenge.*

*Several researchers have used the archives recently, including an intern from MOMA researching LGBT and non-binary artists, and a documentary filmmaker working on a film about the gay community in Provincetown in the late 20th century.*



*The Outer Cape Mock Caldecott is up and running thanks to Truro Public Library's Maggie Hanelt. Library Teacher Susan Heinz is working to promote Provincetown Schools participation and the PPL has made sure to have copies of all book selections in its collection.*

*New shelving has arrived! The Library's YA and J graphic novel collections are now housed on their own mobile shelving units that allow for more space for the rest of the collection and more delineation between the separate subsets of each section.*

*Free Movie Nights at the Library and Crafty Coffee Hours have returned! Patrons can now enjoy monthly film series and stop by on Friday mornings for coffee and crafts, just like they did in pre-pandemic times.*

*We are in the process of filling the part-time circulation aide position vacated by Clayton.*

*The tower gardens now have a small group of volunteers to run and maintain the system. The goal is to grow produce to support the Crop Swap.*

*Save the date! Library Sparkle Season Party on Friday, December 17<sup>th</sup> at 5pm at the Harbor Lounge. This party is hosted and by the Friends of the Library.*

#### 4. Old Business

Bylaws: Bylaws were reviewed. Paul Richardson will clean-up the copy and send back to Board for final approval.

Advocate Archive: Agreement letter was signed and returned to Mary Ann Bragg.

Annual Appeal Letter: Steve Desroches will write letter.

#### 5. New Business

Town-wide Space Use Audit: Chair Desroches and Director Raff will work on next steps in communicating with the Town Manager.

Other: Bring Rose Dorothea Award nominations to the next meeting.

Other: Considering a recent nationwide uptick in book challenges in libraries, Director Raff reminded Board of the Library's Collection Development Policy that includes a "Request for Reconsideration" form and process for book challenges.

Other: Board will elect a Vice-chair at January meeting.

6. Announcement of next meeting: Next meeting will be held Wednesday, January 19, 2022. Courtesy Zoom link will be provided.

7. Adjournment of meeting: Paul Richardson moved, Laurel Guadagno second to adjourn meeting. All ayes. Motion carried. Meeting adjourned at 7:16pm.

Submitted by,

Amy Raff, Library Director