



**TOWN OF PROVINCETOWN**  
**DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE**

*260 Commercial Street, Provincetown, MA 02657*  
*Telephone (508) 487-7017 Fax (508) 487-9560*

---

Minutes of the  
HYBRID BOARD OF ASSESSORS MEETING  
Town Hall, Wednesday, December 15, 2021  
Caucus Hall Conference Room  
260 Commercial Street

**OPEN SESSION: CALL TO ORDER:** Mr. Sanborn called the meeting to order at 12:04 p.m.

**MEMBERS PRESENT:** Mr. Robert Sanborn (Chair)  
Mr. Scott Fahle  
Ms. Lynne Martin  
Ms. Leslie Parsons

**MEMBERS ABSENT:** Mr. Frank Girvan

**STAFF PRESENT:** Mr. Scott Fahle, Principal Assessor  
Ms. Cheryl MacKenzie, Assessors Office Manager  
Ms. Carol Bergen, Assistant Assessor

**PREVIOUS MINUTES:**

Ms. Parsons made a motion to accept the BOA Minutes of November 17, 2021, as written. Mr. Fahle seconded the motion, and the motion carried by a 4-0-0 vote.

**PUBLIC STATEMENTS:**

None

Mr. Sanborn closed the Open Session portion of the meeting at 12:01 p.m.

Mr. Sanborn motioned that we call the meeting into Executive Session, and Mr. Fahle seconded the motion. The motion was carried by a vote of 4-0-0.

Mr. Sanborn called the Meeting into Executive Session per the Massachusetts General Law 30A – Section 21@ 12:01 p.m.

**Begin Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21**

- MGL c 59, ss60 – Application for Abatement/Exemptions
- MGL c 59, ss52B – Valuation Information
- MGL c 59, ss8A – Discovery Collected in ATB Cases
- MGL c 59, ss38D – Written Return of Information
- MGL c 59, ss61A – Discovery Collected with Abatement Applications

**End Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21**

- MGL c 59, ss60 – Application for Abatement/Exemptions
- MGL c 59, ss52B – Valuation Information
- MGL c 59, ss8A – Discovery Collected in ATB Cases
- MGL c 59, ss38D – Written Return of Information
- MGL c 59, ss61A – Discovery Collected with Abatement Applications

Mr. Fahle motioned that we end Executive Session, and Ms. Parsons seconded the motion. The motion was carried by a vote of 4-0-0.

Mr. Sanborn officially ended Executive Session at 12:15 p.m.

**FY22 REAL ESTATE PROPERTY ABATEMENTS**

The Board reviewed the Third list of FY 2022 Real Estate Property abatement applications.

Two (2) applications were reviewed with the following action:

1. 337-345 Commercial St – Granted to Value of \$6,430,100.00. The motion carried by a vote of 4-0-0.
2. 291-UL Commercial St. – Abatement Denied. The motion carried by a vote of 4-0-0.

Votes: (BS - yes, LP – yes, SF – yes, LM - yes)

**FY22 PERSONAL PROPERTY ABATEMENTS**

The Board reviewed the Third list of FY 2022 Personal Property abatement applications. One (1) application was reviewed with the following actions:

1. NSTAR Electric Company – 9 Various Locations – Abatement Denied. The motion carried by a vote of 4-0-0.

Votes: (BS - yes, LP – yes, SF – yes, LM - yes)

**FY22 STATUTORY EXEMPTIONS/ABATEMENTS:**

The Board reviewed the Third list of FY2022 Residential Statutory Exemption applications.

Five (5) applications were reviewed with the following actions:

**Clause 41C - Elderly Persons** – Two (2) applications were considered for this period. All applicants meet the current requirements. The motion carried 4-0-0.

**Community Preservation Act** - Two (2) applications were considered for this period. All applicants meet the current requirements. The motion carried 4-0-0.

**Clause 22 - Veterans** – None

**Clause 37A – Blind Persons** – None

**Clause 17D-Surviving Spouse/Elderly** – One (1) application was considered for this period. All applicants meet the current requirements. The motion carried 4-0-0.

**Clause 41A Deferrals** – None

**Section 5K – Senior Volunteer Work Credit** – None

Mr. Fahle motioned to approve based on Ms. MacKenzie’s recommendation, and Ms. Parsons seconded the motion. The motion carried 4-0-0.

## **FY22 – RESIDENTIAL EXEMPTIONS**

### **Residential Exemptions/Abatements**

The Board reviewed the Fourth list of FY2022 Residential Exemptions. Seven (7) applications were reviewed with the following actions:

**Residential Exemptions/Abatements** – Seven (7) applications were considered for this period. Six (6) applicants meet the current requirements, and One (1) applicant was denied. The motion carried 4-0-0. Votes: (BS - yes, LP – yes, SF – yes, LM - yes)

## **FY22 – EXPANDED RESIDENTIAL EXEMPTIONS**

### **Expanded Residential Exemptions/Abatements**

None

## **FY22 – EXPANDED RESIDENTIAL EXEMPTIONS**

None

## **ASSESSORS OFFICE UPDATES**

1. Mr Fahle thanked Mr. Sanborn for all his work on the Town Report for the Assessors Office.
2. Ms. MacKenzie mentioned that the CY2022 MV Commitment and FY2022 Boat Commitments will be run the end of January for February billing dates.

3. Mr. Fahle mentioned that the FY23 Form 3ABC's were mailed yesterday, and the deadline to file is March 1, 2022.
4. Mr. Fahle mentioned that the FY23 Form of List forms will be available on our Website by tomorrow. The deadline to file is also March 1, 2022.
5. Mr. Sanborn wished everyone Happy Holidays which we all responded to as well.

**APPROVAL AND SIGNATURES FOR MOTOR VEHICLE/BOAT  
COMMITMENT AND ABATEMENT REPORTS:**

Ms. MacKenzie provided the Board members with the following documents to allow stamps instead of signatures as follows: All approved 4-0-0. Votes: (BS - yes, LP – yes, SF – yes, LM - yes)

1. FY21 MV Abatements
2. FY21 MV Commitment #5

**MISCELLANEOUS:**

None

**NEXT BOA MEETING:**

Wednesday, January 26, 2022, at 12:00 p.m.

**ADJOURNMENT:**

Mr. Fahle motioned to adjourn the meeting, seconded by Ms. Parsons. The meeting was adjourned at 12:15 p.m.

Respectfully submitted:

*Scott Fahle*

Scott Fahle,  
Principal Assessor

*Scott Fahle*

---

**Scott Fahle, Principal Assessor**