



## Minutes from Provincetown Public Library Board of Library Trustees September 1, 2021 Meeting @ 6pm via ZOOM

**Present:** Stephen Borkowski, Steve Desroches, Laurel Guadazno, Joan Prugh, Paul Richardson & Amy Raff, Library Director

1. Call meeting to Order: Chair Desroches called the meeting to order at 6:03pm.
2. Approval of minutes from July Meeting: Laurel Guadazno moved, Stephen Borkowski second to approve minutes from the previous meeting. All ayes. Motion carried.
3. Director's Report: Previously distributed by email & included here.

### **Director's Report September 1, 2021 Board of Library Trustees Zoom Meeting Online**

*PPL IG followers 1,873 (up from 1,834); PBF IG followers 131; PPL FB followers 2,232 (up from 2,215); PBF FB followers 130; 2021 Reading Challenge FB members 88; Crop Swap FB followers 549 (up from 539)*

### **Programming 07/19/21-08/24/21**

Alfred Hitchcock Film Series: 24
Reading Challenge: 17
Reading Group: 10

### **Meetings/Webinars for July-August**

*Weekly Town Staff Mtg; Library Staff Mtg; CLAMS Board Mtg; PBF x3; Friends Meeting*

### **Staff Updates**

*Reopening Report: The Library will remain open to the public Monday-Friday 10-4 & Saturday 1-5 until sometime after Labor Day. The town-wide indoor mask mandate will continue until further notice according to Town Manager's Monday update. The Library will return to all regular hours (7 days a week/52 hours a week) on Monday, September 20.*

*Provincetown Book Festival Updates: This is shaping-up to be our best Provincetown Book Festival! We have a new logo. Brochures and posters have been printed and distributed. Website and social media have been updated. Go to: <http://provincetownbookfestival.org> for all the particulars.*

*Advocate Archive: Our new digital version of the current "Advocate Archive" is almost ready! Check it out at <https://provincetown.advantage-preservation.com>. We can continue to add to it and are thrilled that it is now web-based and off the old server that required frequent restarting.*

### 4. Old Business

Bylaws: Please come to September 22<sup>nd</sup> meeting prepared to discuss the Board of Trustee Bylaw.



Advocate Archive: Amy will reach out to Banner editor Mary Ann Bragg to discuss the Library Board's wish to house the Banner archive.

Other: 5<sup>th</sup> Book Festival: Paul Richardson moved, Joan Prugh second to support the COVID protocols to ensure a safe Festival for all by requiring masks and proof of vaccination to all Book Festival events. All ayes. Motion carried. Other

5. New Business

Review Town of Provincetown Code of Conduct: The Trustees discussed the Code of Conduct approved by the Select Board. The signature simply states that the policy was received. Additionally, elected boards are not required to sign it.

6. Announcement of next meeting: The next meeting will be Wednesday, September 22 at 6pm. It will be scheduled as a Zoom and Amy will be in the building to accommodate in-person as well.

7. Adjournment of meeting: Paul Richardson moved, Laurel Guadazno second to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 7:05pm.

Submitted by,  
Amy Raff, Library Director