

**REGULAR MEETING
PROVINCETOWN HOUSING AUTHORITY
Wednesday, July 30, 2008**

A regular meeting of the Provincetown Housing Authority was called to order by Bryan Green, Chair, on Wednesday, July 30, 2008 at 5:47 pm in the Maushope Common room at 44 Harry Kemp Way, Provincetown.

PRESENT: Bryan Green, Chair
Cheryl Andrews, Vice-Chair
Cathy Reno Brouillet, Commissioner
Nancy Jacobsen, Commissioner
Patrick J. Manning, Executive Director
Diana Fabbri, Recording Secretary

Molly Perdue, Commissioner, arrived at 5:49 pm.

APPROVAL OF MINUTES:

B. Green motioned to accept the minutes of June 30, 2008, as amended.
N. Jacobsen seconded.

VOTED: 4-0-1
Cathy Brouillet abstained.

FINANCIAL REPORT:

B. Green motioned to accept the Financial Report.
C. Andrews seconded.

VOTED: 5-0-0

EXECUTIVE DIRECTOR'S REPORT:

- I. A. MOD Money Contract – Court Street, Septic/Sewer
- B. Surplus Land – 951R Commercial St. – no further reports.
- II. **Maushope:**
 - A. Recycling – Maintenance has begun building a recycling bin holder.
 - B. Vacancy – still vacant.
 - C. Census – 23 of 24.
 - D. Sewer –

2.

B. Green stated that the PHA does not have enough information at this time to make a decision regarding hooking up to the sewer. Further information is needed.

C. Andrews requested the ED to respond with a letter to the BoS that the PHA would like to reserve decision. C Andrews requested ED to provide further information at the next meeting. C. Andrews requested a review of current septic plans for Maushope

C. Andrews motioned the ED to send a letter to the BoS in response to request for sewer interest that the PHA does not have enough information at this point and would like to reserve decision.

B. Green seconded.

VOTED: 5-0-0

III. Family Housing **A. Census – 9 of 9.**
B. 40 Pearl St. – Sewer –

C. Andrews motioned the ED to send a letter to the BoS in response to request for sewer interest that the PHA does not have enough information at this point and would like to reserve decision.

B. Green seconded.

VOTED: 5-0-0

IV. Foley House **A. HUD Inspection -** No further report.
B. Census – 10 of 10.

V. Other **A. ED Vacation –** ED reports that he will be on vacation from August 7, 2008 through August 23, 2008.

B. ED FY08 Raise – ED has put the issue of a raise on hold until a contract is in place.

C. ED Contract – As above.

D. State & Barnstable County Retirement – As above.

B. Green and C. Andrews will meet with ED to negotiate a contract.

3.

OLD BUSINESS:

A. The ED and BofC Chair received an email from D. Gardner, Asst. TM regarding 90 Shank Painter Rd. A Committee has been formed to review the responses to the RFP. The Committee will have a representative from the PHA, CHC and the CPC. The first meeting will be Friday, August 1, 2008 at 1:30 pm. Consultant, John Ryan will be participating as a representative for MHP. The Committee will have Town staff members, David Guertin, David Gardner, Sharon Lynn and Michelle Jarusiewicz participating. Additional scheduled meetings are on Monday, August 11, 2008 and Friday, September 5, 2008.

B. Green motioned that the PHA appoint C. Andrews as Housing Authority representative to the 90 Shank Painter selection committee with B. Green as alternate.

C. Andrews seconded.

VOTED: 5-0-0

B. – 951R Commercial Street – PHA is waiting for an invitation from the

BoS. If it is declared as surplus, will the PHA be able to obtain it?

C. – CPC – B. Green reported that there have no been meetings for two months. The CPC will be looking for a new Vice Chair, because the previous member-at-large has resigned.

D. – CHC – M. Perdue reported that the Planning Board is talking about 4180 which would cover any subdivisions. CHC will have a joint meeting with the Planning Board.

E. – 46 Harry Kemp Way – ED reports that a family member would be in Town and the ED has not heard anything as yet.

F. – Brown Street – Board has asked ED to follow up on the Brown Street donation to see if it is land locked.

NEW BUSINESS:

A. – Foley House Audit –
No report from HUD as yet.

4.

APPROVAL OF VOUCHERS

B. Green motioned to approve vouchers.
C. Brouillet seconded.

VOTED: 5-0-0

There being no further business, B. Green motioned to adjourn the meeting at 6:45 pm.

VOTED: 5-0-0

Respectfully submitted,

Diana N. Fabbri
Recording Secretary