

**REGULAR MEETING  
PROVINCETOWN HOUSING AUTHORITY  
Wednesday, June 25, 2008**

**A regular meeting of the Provincetown Housing authority was called to order by Bryan Green, Chair, on Wednesday, June 25, 2008 at 5:45 pm in the Maushope Common Room at 44 Harry Kemp Way, Provincetown.**

**PRESENT:** Bryan Green, Chair  
Cheryl Andrews, Vice-Chair  
Nancy Jacobsen, Commissioner  
Molly Perdue, Commissioner  
Patrick J. Manning, Executive Director  
Diana Fabbri, Recording Secretary

**ABSENT:** Cathy Reno-Brouillet, Commissioner, excused.

**COMMISSIONER STATEMENTS:**

C. Andrews asked for clarification from the Community Housing Council regarding updates and location of burn materials at 90 Shank Painter Road.

M. Perdue provided an explanation of the remediation plan process as presented to the CHC by David Gardner, Asst TM.

**APPROVAL OF MINUTES:**

C. Andrews motioned to accept the minutes of May 28, 2008.

M. Perdue seconded.

**VOTED: 4-0-0**

**FINANCIAL REPORT:**

ED reports that finances are more balanced. Energy consumption has risen as more residents are purchasing air conditioners. This will result in an increase in electricity costs. PHA Reserve Fund is up to \$25,000.

B. Green motioned to accept the Financial Report.

N. Jacobsen seconded.

**VOTED: 4-0-0**

**EXECUTIVE DIRECTOR'S REPORT:**

**I. DHCD: A. Emergency Funds** – The State has reimbursed us for the sewer betterment at 33 Court St.

**6/25/08...2**

**B. MOD Money** - Received contract from DHCD for 35A Court Street, that transfers MOD money from 33 Court to 35A Court St., for sewer betterment fee.

B. Green motioned to accept the contract from the DHCD for 35A Court St.

C. Andrews seconded.

**VOTED: 4-0-0**

C. **Surplus Land – 951R Commercial St.** No further reports.

II. **Maushope:** A. **Recycling** – Maintenance to design a rack to hold recycling bins.

B. **Census** – 23 of 24.

III. **Family Housing:**

A. **Sewer Hook-up** – Both 33 and 35A Court Street are all set.

B. **Census** – 8 of 9.

IV. **Foley House:**

A. **HUD Inspection** – The inspection went well. The State does not usually audit Foley House but the inspector wants Foley House audited.

C. Andrews motioned that the Board have this item on the Agenda for the next meeting.

B. Green seconded.

**VOTED: 4-0-0**

B. **Census** – 10 of 10.

6/25/08...3

V. **Other:** A. **ED Contract** – No report yet.

C. **State & Barnstable County Retirement** – No report yet.

B. Green motioned to accept the Executive Director's Report.

M. Perdue seconded.

**VOTED: 4-0-0**

**OLD BUSINESS:**

A. **90 Shank Painter Road** – No new report.

B. **951R Commercial St.** – No new report.

C. **Community Preservation Committee** - B. Green won't be able to attend any more meetings due to meeting time being moved to 5 pm.

D. **Community Housing Council** – M. Perdue reported that the CHC has interviewed for a Housing Specialist but that the interviewee has housing

issues.

- E. 46 Harry Kemp Way** – ED has not touched base with the realtor but will follow up.
- F. Brown Street** – No response yet.

**APPROVAL OF VOUCHERS:**

N. Jacobsen motioned to accept Vouchers.  
C. Andrews seconded.

**VOTED: 4-0-0**

**CLOSING STATEMENTS:**

C. Andrews thanked B. Green for representing the PHA Board.

B. Green scheduled the next regular meeting for Wednesday, July 30, 2008 at 5:45 pm in the Common Room at Maushope, 44 Harry Kemp Way.

There being no further business, B. Green motioned to adjourn the meeting at 6:50 pm.

**VOTED: 4-0-0**

Respectfully submitted,

Diana N. Fabbri  
Recording Secretary