

**REGULAR MEETING
PROVINCETOWN HOUSING AUTHORITY
Wednesday, May 28, 2008**

A regular meeting of the Provincetown Housing Authority was called to order by Bryan Green, Chair, on Wednesday, May 28, 2008 at 5:15 pm in the Maushope Common Room at 44 Harry Kemp Way, Provincetown.

PRESENT: Bryan Green, Chair
Cheryl Andrews, Vice-Chair
Cathy Reno-Brouillet, Commissioner
Nancy Jacobsen, Commissioner
Molly Perdue, Commissioner
Patrick J. Manning, Executive Director
Diana Fabbri, Recording Secretary

COMMISSIONER STATEMENTS:

Welcome to newly-elected Commissioner, Molly Perdue.

ELECTION OF OFFICERS:

C. Andrews nominated to elect Bryan Green as Chair for another year.
B. Green accepted the nomination.
M. Perdue seconded.

VOTED: 5-0-0

B. Green nominated C. Andrews as Vice-Chair for another year.
C. Andrews accepted the nomination.
C. Brouillet seconded.

VOTED: 5-0-0

B. Green nominated Cathy Reno Brouillet as Treasurer for another year.
C. Brouillet accepted the nomination.
C. Andrews seconded.

VOTED: 5-0-0

B. Green nominated to elect N. Jacobsen as Vice Treasurer.
N. Jacobsen accepted the nomination.
C. Andrews seconded.

VOTED: 5-0-0

5-28-08/2

APPROVAL OF MINUTES:

C. Andrews motioned to accept minutes of April 23, 2008, as corrected.
B. Green seconded.

VOTED: 3-0-2

FINANCIAL REPORT:

ED reports that finances are more balanced now that up-front budget costs, such as heating and water bills, are now less. ED reported that there may soon be another available unit at Maushope. ED stressed the need to budget for sewer costs.

B. Green motioned to accept the Financial Report.

C. Andrews seconded.

VOTED: 5-0-0

EXECUTIVE DIRECTOR'S REPORT:

- I. DHCD:**
- A. Emergency Funds** - PHA received money from the State for the hot water heater for Maushope.
 - B. MOD Money** - PHA has asked DHCD that money be transferred from 33 Court Street to 35A Court St for sewer betterment fees.
 - C. Surplus Land** - PHA owned land, must do a RFP to sell.
B. Green asked the ED to find out what the Town wants to do about the paper road.
ED reports that the PHA will have to hire a lawyer for the whole process and that the Board should be a part of this process.
- II. Maushope:**
- A. Recycling** - Maushope can do recycling with the Town, using the small blue bins. The Town will only do bins. Jim will research to see what kind of container Maushope will need to store the bins.
 - B. Census** – 24 of 24.
- 5-28-08/3
- III. Family Housing:**
- A. Sewer Hook-up** – Both properties on Court Street are hooked up.
 - B. Census** – 8 of 9.
- IV. Foley House:**
- A. HUD Inspection** - A HUD representative is coming in June to monitor Foley House.
 - B. Census** - 10 of 10.
- V. Other:**
- A. ED Contract** - No report yet.
 - B. State & Barnstable County Retirement** – No report yet.

B. Green motioned to accept the Executive Director's report.

C. Andrews seconded.

VOTED: 5-0-0

OLD BUSINESS:

- A. 90 Shank Painter Road** – C. Andrews hopes that the Community Housing Council will become empowered to take on housing issues and suggested that the Town Manager attend a CHC meeting. M. Perdue will keep an open dialogue with David Gardner, Assistant Town Manager.
- B. 951R Commercial St** – Exploring possible sale of property.
- C. Community Preservation Committee** – No report other than Bill Dougal is the new Chair and the last condo has sold at Sandy Hill. B. Green is looking forward to the audit.
- D. Community Housing Council** – M. Perdue reports the Council will be interviewing for a new Affordable Housing Specialist. M. Perdue will report more after the meeting on Monday, June 2, 2008.

C. Andrews motioned that the Board ask the ED to determine what the actual balance of the Affordable Housing Trust Fund was at the time PHA transferred authorization of expenditures to the CHC.

B. Green seconded.

VOTED: 5-0-0

5-28-08/4

- E. 46 Harry Kemp Way** - The PHA Board is interested in how many acres of land there are. ED reports that an RFP will need to be done on 951R Commercial Street and 46 Harry Kemp Way. Board asked the ED to research the three (3) pieces of land on Browne Street, owned by E. Richard Davis. ED will call Mr. Davis.

APPROVAL OF VOUCHERS:

- B. Green motioned to approve vouchers.
- N. Jacobsen seconded.

VOTED: 5-0-0

CLOSING STATEMENTS:

- B. Green motioned for the PHA Board to send George Bryant a letter of appreciation for his many years of service on the Board.
- C. Brouillet seconded.

VOTED: 5-0-0

B. Green scheduled the next regular meeting for Wednesday, June 25, 2008 at 5:45 pm in the Common Room at Maushope, 44 Harry Kemp Way.

There being no further business, B. Green motioned to adjourn the

meeting at 6:55 pm.

VOTED: 5-0-0
All in favor to adjourn at 6:55 pm.

Respectfully submitted,

Diana N. Fabbri
Recording Secretary