

COUNCIL ON AGING HYBRID BOARD MEETING - July 14, 2021

1. David Ketchum called the hybrid meeting to order at 1:33 p.m.

Chris Hottle read the opening statement per MA remote meeting law and will serve as Moderator. This recording is slightly different than the previous remote meetings, as there are in person and remote Board members attending.

Members present via roll call: David Ketchum (in person), Deb Meadows (remote), Barb Yates (remote) and Kathryn Menangas (remote).
Staff present: Chris Hottle (in person).

2. Public comments: None

3. The minutes of June 2, 2021 were corrected to read, under 4. Director's Report "David Ketchum is now "volunteering" two days a week in the kitchen". **MOTION** made by David Ketchum to approve the minutes as amended. Seconded by Barb Yates. **MOTION** carried 3 – 0.

4. Director's Report:

- The COA Office is scaling up the opening of programs in the building. The offices are now open 10:00 a.m. to 4:00 p.m., Monday through Thursday. The staff is in the building fulltime.
- The movie services are indoors, and the participation is about 50% in person, 50% remote.
- The Media Center is getting good use in person.
- The Lounge is open for quiet activities.
- The COA will continue to maintain several safe guards in place long term, such as coffee station utensils, using the UV wand for cleaning, and hand sanitizing stations. The building policies are posted throughout the area, highlighting that drinks must have lids or caps, no beverages will be served, and only individually wrapped snacks are allowed.
- The motto is "We are open to kindness, please practice patience".
- The garden is growing and the herbs and vegetables are being used for the Wednesday lunches.
- Transportation is being provided to Hyannis plus the Tuesday shuttle around town. Orleans will be added next month. Three riders are now allowed per van.
- The State Executive Office of Elder Affairs (EOEA) and the MCOA have combined for a task force to provide training for COA Board members, plus a handbook.
- The COA will be the recipients of another round of donations through the Blooming for Good at Stop 'n Shop. The COA Food Pantry will use the funds raised.

5. Old Business:

- The COA 50th anniversary is in 2022. Planning has begun to involve the whole town, town officials, and provide food and music. The COA wishes to emphasize the “Shifting Cultural Perceptions of Aging”.
- VMCC building updates: The 6-7 leaks in the roof still remain. The walk-in freezer and refrigerator have been installed. The freezer needs to be repaired, as it maintains too low of a temperature.
- The parking lot is already too full, even with all of the remote programs. The Winslow Street spots are also full. Chris Hottle will be addressing the parking issues in August.

6. New Business:

- The state currently allows 100% remote meetings until April 1, 2022. We also have a choice of a hybrid meeting or all in person.

MOTION made by Deb Meadows to continue a hybrid style of Board meeting. Barb Yates seconded the motion. **MOTION** carried 3 – 0.

7. The next meeting is scheduled for Wednesday, August 4, 2021 at 1:30 p.m. It will be a hybrid style meeting, allowing for in person and remote.

8. **MOTION** made by David Ketchum to adjourn the meeting. Seconded by Barb Yates. The **MOTION** carried 3 – 0. The meeting adjourned at 2:27 p.m.

Respectively submitted,
Deb Meadows
Clerk