

COUNCIL ON AGING REMOTE BOARD MEETING March 3, 2021

David Ketchum called the meeting to order at 1:32 p.m.

Chris Hottle read the opening statement per MA remote meeting law and will serve as Moderator.

Members present via roll call: David Ketchum, Penny Sutter, Deb Meadows, Chris Asselin and Barb Yates.

Staff present: Chris Hottle

Public comments: None

David Ketchum moved "6. New Business Election of Officers" up to the top of the agenda.

**Motion** made by David Ketchum to elect Deb Meadows as Clerk. Seconded by Chris Asselin. **Motion** carried 4 – 0.

**Motion** made by Penny Sutter to approve the February 3, 2021 minutes as presented. Seconded by Deb Meadows. **Motion** carried 4 – 0.

Director's Report:

- COA staff is assisting clients with scheduling vaccines. Great progress made for 75+ year olds and the homebound
- One-year anniversary of COVID shut down. Will acknowledge the date with a "It's been A Year" zoom
- COA April Programs – 23 virtual programs, +11 programs through other COAs (COAST)
- April – National Volunteer month
- Fund raiser at Stop n' Shop "Bloomin' for Good" will donate \$1 to COA Food Pantry for each bouquet sold
- 160 tubs of food is distributed to 50+ families in need through the Healthy Meals in Motion monthly mobile pantry
- AARP volunteers are providing assistance to clients needing help with their taxes through a drop off program

Old Business:

- VMCC building updates: At least 6-7 leaks in the roof. DPW feels it's caused by extreme winds. The one over the kitchen door has no mortar around the top of the bricks.
- The grant to apply towards exterior building lights was not received. DPW is looking for other grants.

New Business:

- By-laws were reviewed. **Motion** made by David Ketchum to approved the by-laws as amended. Seconded by Deb Meadows. **Motion** carried 4 – 0.

New Business continued:

- The Mission Statement was tabled until Chris Hottle could discuss with her staff. **Motion** made to table the item by Deb Meadows, seconded by Chris Asselin. **Motion** carried 4 – 0.
- The 50<sup>th</sup> anniversary celebration will be carried over to next month's agenda.
- Re-envisioning the Senior Center will be carried over to next month's agenda.

The next meeting is scheduled for April 7, 2021 at 1:30 p.m. **Motion** made by Deb Meadows to adjourn the meeting. Seconded by Chris Asselin. **Motion** carried 4 - 0. The meeting adjourned at 2:17 p.m.

Respectively submitted,  
Deb Meadows  
Clerk