

COUNCIL ON AGING REMOTE BOARD MEETING

January 6, 2021

David Ketchum called the meeting to order at 1:32pm.

Chris Hottle read opening statement per MA remote meeting law and will serve as moderator.

Members present via roll call: David Ketchum, Penny Sutter, Julie Knapp, Deb Meadows, Barb Yates, Kathryn Menangas and Chris Asselin.

Staff present: Chris Hottle

Public comments: None

Motion made by Deb to approve the minutes of December 2, 2020 as amended. Motion seconded by David as amended. Vote to approve minutes 5-0-0.

Director's Report:

- Clarification Issue: Board has five votes. Alternate members may vote only when a quorum needs to be established. Alternate members may participate fully in the meetings.
- Covid related info: 1. December 2020, Governor Baker pulled back on previous order. The impact on the COA is that the office capacity is limited to 25%. Two staff members are in the office, all others work remotely. The Health department approved 2 workers in kitchen. All other protocols remain. 2. Covid alerts along with other alerts are available on the town website by signing up. Vaccine distribution will be messaged on this site.
- David Asher dinner with assist of many volunteers had 140 meals delivered/picked up. Curaleaf provided entertainment as community service, a zoom get together was attended by 15 and PTV had special presentation.
- Wednesday lunch program started first week in December with different menu each week and is servicing @ 20. There are more deliveries than pickup. Next weeks' menu is on delivered lunch bag and one must sign up every week. Friends of the COA funding food.
- Mobile pantry: Family Pantry of Harwich provided 97,000 bags of food Cape wide in 2020 missing only one day due to pandemic. Provincetown is the largest and fastest growing segment servicing 51 households in December. It is held outside. Food resource information is available on the town website, social media, etc.
- There were 8 new programs in January and we will be collaborating with other COA's sharing one program a month. In February, Seaman's Bank will be providing talk on fraud. Movies are back on Tuesday's. Tax help will hopefully be provided remotely by AARP with probable start date in March.

- Staff participated in emergency training which was provided by the MA Department on Disability. The COA then received emergency “go” bags and @ 30 were distributed to seniors.
- MA adopted June 19th as Emancipation Day and in observance the COA will be closed.

Old Business:

- Roof leak repaired in art room, but leak above exterior kitchen door continues. DPW aware and working on it.

New Business:

- Re-envisioning the Senior Center can be activated by any Board member at any time.
- My Senior Center collects the data attendance. MIS budget pays for annual fee.
- Staff and Board members meeting prior to opening, but official opening Not known at this time.
- Annual meeting to be held at next meeting.

Next meeting scheduled February 3, 2021 at 1:30pm. Motion made by David to adjourn at 2:17pm. Seconded by Deb. Vote to adjourn 5-0-0.

Respectfully submitted,

Chris Asselin

Clerk