



**TOWN OF PROVINCETOWN**  
**DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE**

*260 Commercial Street, Provincetown, MA 02657*  
*Telephone (508) 487-7017 Fax (508) 487-9560*

---

Minutes of the  
HYBRID BOARD OF ASSESSORS MEETING  
Town Hall, Wednesday, June 23, 2021  
260 Commercial Street

**OPEN SESSION:** Mr. Fahle, acting as moderator, read the remote participation meeting instructions at 09:01 a.m. then turned the meeting over to Ms. Parsons (Chair)

**CALL TO ORDER:** Ms. Parsons called the meeting to order at 09:07 a.m.

**MEMBERS PRESENT:** Ms. Leslie Parsons (Chair)  
Mr. Robert Sanborn  
Mr. Scott Fahle

**MEMBERS ABSENT:** Mr. Frank Girvan  
Ms. Lynne Martin

**STAFF PRESENT:** Mr. Scott Fahle, Principal Assessor  
Ms. Cheryl MacKenzie, Assessors Office Manager  
Ms. Carol Bergen, Assistant Assessor

**PREVIOUS MINUTES:**  
Mr. Sanborn made a motion to accept the BOA Minutes of May 26, 2021. Ms. Parsons seconded the motion, and the motion carried by a 3-0-0 vote.

**PUBLIC STATEMENTS:**  
None

**RECOMMENDATION/VOTE BY THE BOARD OF ASSESSORS REGARDING  
MODIFICATION OF M.G.L CHAPTER 59 SEC 5K**

Mr. Fahle recommended to the board that the modification of M.G.L. Chapter 59 Sec 5K, provided by Ms. Chris Hottle, Director of COA to the board last week, should be allowed without any restrictions. Mr. Sanborn seconded the motion, and the motion carried by a 3-0-0 vote.

## **REORGANIZATION OF THE BOARD**

Ms. Parsons motioned to elect Mr. Sanborn as Chairperson of the Board; Mr. Fahle seconded the motion. The motion carried by a vote of 3-0-0. *Votes: (LP –yes, BS - yes, SF – yes)*

Mr. Sanborn motioned to elect Ms. Parsons as second to the Chairperson of the Board, Mr. Fahle seconded the motion. The motion carried by a vote of 3-0-0. *Votes: (LP –yes, BS - yes, SF – yes).*

Mr. Fahle mentioned that we are still looking for an alternative member for the Board and asked if anyone has any recommendations at this time. Mr. Fahle will reach out to one resident that was recommended to see if he/she is interested.

Ms. Parsons motioned that we call the meeting into Executive Session which was held live in the small conference room. Mr. Sanborn seconded the motion.

Ms. Parsons called the Meeting into Executive Session per the Massachusetts General Law 30A – Section 21@ 09:25 AM

### **Begin Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21**

MGL c 59, ss60 – Application for Abatement/Exemptions

MGL c 59, ss52B – Valuation Information

MGL c 59, ss8A – Discovery Collected in ATB Cases

MGL c 59, ss38D – Written Return of Information

MGL c 59, ss61A – Discovery Collected with Abatement Applications

### **End Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21**

MGL c 59, ss60 – Application for Abatement/Exemptions

MGL c 59, ss52B – Valuation Information

MGL c 59, ss8A – Discovery Collected in ATB Cases

MGL c 59, ss38D – Written Return of Information

MGL c 59, ss61A – Discovery Collected with Abatement Applications

Mr. Fahle motioned that we end Executive Session, and Ms. Parsons seconded the motion. The motion carried by a vote of 3-0-0.

Ms. Parsons officially ended Executive Session at 09:49 a.m.

## **FY21 STATUTORY EXEMPTIONS/ABATEMENTS:**

### **Exemptions**

The Board reviewed the Sixth and Final list of FY2021 Residential Statutory Exemption applications. One (1) application was reviewed with the following actions:

**Clause 41C - Elderly Persons** – None

**Community Preservation Act** - One (1) application was considered for this period. All applicants meet the current requirements. Mr. Fahle motioned to approve based on Ms. MacKenzie's recommendation, and Ms. Parsons seconded the motion. The motion carried 3-0-0.

**Clause 22 - Veterans** – None

**Clause 37A – Blind Persons** – None

**Clause 17D-Surviving Spouse/Elderly** – None

**Clause 41A Deferrals** – None

**Section 5K – Senior Volunteer Work Credit** – None

## **FY21 – AFFORDABLE HOUSING ABATEMENTS:**

### **Affordable Housing**

Ms. MacKenzie mentioned that Nineteen (19) Properties filed Affordable Housing Applications that consist of Seventy-Two (72) units, have been approved by Michele Jarusiewicz, and are ready for processing. Mr. Fahle motioned that we process the applications that were approved, and Ms. Parsons seconded the motion. The motion carried 3-0-0. Votes: (LP –yes, BS - yes, SF – yes)

## **FY21 – RESIDENTIAL EXEMPTIONS**

### **Residential Exemptions/Abatements**

All Standard Residential Exemptions for FY21 have been processed.

### **Residential Exemptions/Abatements** – None

Ms. MacKenzie mentioned to the Board that we are currently receiving applications for FY22.

### **Expanded Residential Exemptions/Abatements**

The Board reviewed the Eighth list of FY2021 Expanded Residential Exemptions to be processed as Abatements to date. One (1) application was reviewed with the following actions:

**Expanded Residential Exemptions/Abatements** – One (1) application was considered for this period. One (1) applicant met the current requirements. Mr. Fahle motioned to approve based

on Ms. MacKenzie's recommendation, and Ms. Parsons seconded the motion. The motion carried 3-0-0.

**ASSESSORS OFFICE UPDATES**

Mr. Fahle mentioned to the Board that the proposed timeframe for FY22 preliminary valuation with Paul Kapinos and Associates is for the second week in July at this time. Mr. Fahle also mentioned to the Board that the FY22 valuation process may consider "Time Adjustment Values" in order to moderate the projected increase in Fiscal Year 2023.

Mr. Fahle mentioned that he will have "Comparison Reports" for FY2021 vs. FY2020 for all exemptions and abatements ready for our next BOA meeting.

**APPROVAL AND SIGNATURES FOR MOTOR VEHICLE/BOAT COMMITMENT AND ABATEMENT REPORTS:**

Ms. MacKenzie provided the Board members with various motor vehicle and boat abatement applications to approve and documents to sign. The request to was approved 3-0-0. Votes: (LP – yes, BS - yes, SF – yes)

**MISCELLANEOUS:**

None

**NEXT BOA MEETING:**

TBD – sometime end of July

**ADJOURNMENT:**

Mr. Fahle motioned to adjourn the meeting, seconded by Ms. Parsons. The meeting adjourned at 09:49 a.m.

Respectfully submitted:

*Scott Fahle*

Scott Fahle,  
Principal Assessor

*Scott Fahle*

---

**Scott Fahle, Principal Assessor**