



TOWN OF PROVINCETOWN
DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE

260 Commercial Street, Provincetown, MA 02657
Telephone (508) 487-7017 Fax (508) 487-9560

Minutes of the
REMOTE BOARD OF ASSESSORS MEETING
Town Hall, Wednesday, May 26, 2021
Virtual Meeting
260 Commercial Street

OPEN SESSION: Mr. Fahle, acting as moderator, read the remote participation meeting instructions at 09:01 a.m. then turned the meeting over to Ms. Parsons (Chair)

CALL TO ORDER: Ms. Parsons called the meeting to order at 09:04 a.m.

MEMBERS PRESENT: Ms. Leslie Parsons (Chair)
Mr. Robert Sanborn
Mr. Scott Fahle
Ms. Lynne Martin

MEMBERS ABSENT: Mr. Frank Girvan

STAFF PRESENT: Mr. Scott Fahle, Principal Assessor
Ms. Cheryl MacKenzie, Assessors Office Manager
Ms. Carol Bergen, Assistant Assessor

PREVIOUS MINUTES:

Mr. Sanborn made a motion to accept the posted BOA Minutes of April 21, 2021. Mr. Fahle seconded the motion, and the motion carried by a 4-0-0 vote.

PUBLIC STATEMENTS:

None

Ms. Parsons motioned that we call the meeting into Executive Session and Mr. Sanborn seconded the motion. The motion carried by a vote of 4-0-0.

Ms. Parsons called the Meeting into Executive Session per the Massachusetts General Law 30A – Section 21@ 09:06 AM

Begin Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21

- MGL c 59, ss60 – Application for Abatement/Exemptions
- MGL c 59, ss52B – Valuation Information
- MGL c 59, ss8A – Discovery Collected in ATB Cases
- MGL c 59, ss38D – Written Return of Information
- MGL c 59, ss61A – Discovery Collected with Abatement Applications

End Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21

- MGL c 59, ss60 – Application for Abatement/Exemptions
- MGL c 59, ss52B – Valuation Information
- MGL c 59, ss8A – Discovery Collected in ATB Cases
- MGL c 59, ss38D – Written Return of Information
- MGL c 59, ss61A – Discovery Collected with Abatement Applications

Mr. Fahle motioned that we end Executive Session, and Ms. Parsons seconded the motion. The motion carried by a vote of 4-0-0.
Ms. Parsons officially ended Executive Session at 09:41 a.m.

DISCUSSION WITH CHRIS HOTTLE, COA DIRECTOR, CONCERNING SUPPORT MODIFICATION OF M.G.L CHAPTER 59 SEC 5K

Ms. Hottle discussed the modification of Chapter 59 Sec 5K.

- 1) Allowing an approved representative, for persons physically unable, to provide services to the city or town.
- 2) This program is open, there will be no eligibility requirements at this time.
- 3) Partial payments for hours worked were approved by Town Board for FY21 and FY22.
- 4) There are currently about 50 participants in this program. Not as many applicants this year as in the past but expect it to go back up next year.
- 5) They are looking at some participants to work outdoors, some at home remotely, and a lot want to wait until things open back up.

Ms. Hottle thanked the Board for supporting this modification.
The Board will have a final vote at the next BOA Meeting.

FY21 STATUTORY EXEMPTIONS/ABATEMENTS:

Exemptions

All Statutory Exemptions have been received and processed for FY21.

Clause 41C - Elderly Persons – None

Community Preservation Act - None

Clause 22 - Veterans – None

Clause 37A – Blind Persons – None

Clause 17D-Surviving Spouse/Elderly – None

Clause 41A Deferrals – None

Section 5K – Senior Volunteer Work Credit – None

FY21 – AFFORDABLE HOUSING ABATEMENTS:

Affordable Housing

Ms. MacKenzie mentioned that Five (5) Affordable Housing Applications that consist of Fifty-Four (54) units, have been approved by Michele Jarusiewicz, and are ready for processing. Mr. Fahle motioned that we process the applications that were approved, and Ms. Martin seconded the motion. The motion carried 4-0-0. Votes: (LP –yes, BS - yes, LM – yes, SF – yes)

FY21 – RESIDENTIAL EXEMPTIONS

Residential Exemptions/Abatements

All Standard Residential Exemptions for FY21 have been processed.

Residential Exemptions/Abatements – None

Ms. MacKenzie mentioned to the Board that we are currently receiving applications for FY22.

Expanded Residential Exemptions/Abatements

The Board reviewed the Seventh list of FY2021 Expanded Residential Exemptions to be processed as Abatements to date. Three (3) applications were reviewed with the following actions:

Expanded Residential Exemptions/Abatements – Three (3) application were considered for this period. One (1) applicant met the current requirements, and Two (2) applicants were denied as they did not qualify. Mr. Fahle motioned to approve based on Ms. MacKenzie’s recommendation, and Ms. Parsons seconded the motion. The motion carried 4-0-0.

There is one (1) outstanding Expanded Residential Exemption for FY21 to be voted for next meeting.

ASSESSORS OFFICE UPDATES

Mr. Fahle mentioned to the Board that the Town Hall will begin modified opening. Public can make appointments with the Assessor's Office on Monday thru Thursday 9:00 a.m. to 4:00 p.m. Mr. Fahle will forward memo sent from Alex Morse (Town Manager) to Town Employees regarding this.

Mr. Fahle also mentioned to the Board that the FY22 valuation process may consider "Time Adjustment Values" so that values do not spike in Fiscal Year 2023.

**APPROVAL AND SIGNATURES FOR MOTOR VEHICLE/BOAT
COMMITMENT AND ABATEMENT REPORTS:**

Ms. MacKenzie provided the Board members with various motor vehicle and boat abatements documents to sign. Ms. MacKenzie requested permission to use stamped signatures instead of actual signatures. The request to use stamped signatures was approved 4-0-0. Votes: (LP – yes, BS - yes, LM – yes, SF – yes)

MISCELLANEOUS:

Ms. Fahle mentioned to the Board that we will discuss the "Reorganization of the Board of Assessors" at our next meeting.

NEXT BOA MEETING:

Wednesday, June 23, 2021 at 9:00 a.m.

ADJOURNMENT:

Mr. Fahle motioned to adjourn the meeting, seconded by Ms. Parsons. The meeting adjourned at 09:41 a.m.

Respectfully submitted:

Scott Fahle

Scott Fahle,
Principal Assessor

Scott Fahle

Scott Fahle, Principal Assessor