



**TOWN OF PROVINCETOWN**  
**DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE**

**260 Commercial Street, Provincetown, MA 02657**  
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Minutes of the  
REMOTE BOARD OF ASSESSORS MEETING  
Town Hall, Wednesday, March 10, 2021  
Caucus Hall Conference Room  
260 Commercial Street

**OPEN SESSION:** Mr. Fahle, acting as moderator, read the remote participation meeting instructions at 12:04 pm. then turned the meeting over to Mr. Sanborn (Acting Chair)

**CALL TO ORDER:** Mr. Sanborn called the meeting to order at 12:03 p.m.

**MEMBERS PRESENT:** Mr. Robert Sanborn (Acting Chair)  
Mr. Scott Fahle  
Ms. Lynne Martin

**MEMBERS ABSENT:** Mr. Frank Girvan  
Ms. Leslie Parsons

**STAFF PRESENT:** Mr. Scott Fahle, Principal Assessor  
Ms. Cheryl MacKenzie, Assessors Office Manager  
Ms. Carol Bergen, Assistant Assessor

**PREVIOUS MINUTES:**  
Mr. Fahle made a motion to accept the posted BOA Minutes of February 10, 2021. Ms. Martin seconded the motion, and the motion carried by a 3-0-0 vote.

**PUBLIC STATEMENTS:**  
None

Mr. Fahle motioned that we call the meeting into Executive Session and Mr. Sanborn seconded the motion. The motion carried by a vote of 3-0-0.

Mr. Sanborn called the Meeting into Executive Session per the Massachusetts General Law 30A – Section 21@ 12:08 PM

**Begin Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21**

MGL c 59, ss60 – Application for Abatement/Exemptions  
 MGL c 59, ss52B – Valuation Information  
 MGL c 59, ss8A – Discovery Collected in ATB Cases  
 MGL c 59, ss38D – Written Return of Information  
 MGL c 59, ss61A – Discovery Collected with Abatement Applications

**End Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21**

MGL c 59, ss60 – Application for Abatement/Exemptions  
 MGL c 59, ss52B – Valuation Information  
 MGL c 59, ss8A – Discovery Collected in ATB Cases  
 MGL c 59, ss38D – Written Return of Information  
 MGL c 59, ss61A – Discovery Collected with Abatement Applications

Mr. Fahle motioned that we end Executive Session, and Ms. Martin seconded the motion. The motion carried by a vote of 3-0-0.

Ms. Sanborn officially ended Executive Session at 12:18 p.m.

**FY21 PILOT PAYMENT FOR PROVINCETOWN HOUSING AUTHORITY**

Mr. Fahle presented the list of FY21 Payment in Lieu of Taxes (PILOT) Agreement with the Town as provided by M.G.L. c.121B Section 16.

Mr. Sanborn motioned to approve the payments as presented by Mr. Fahle, and Ms. Martin seconded the motion. The motion carried by a vote of 3-0-0.

Mr. Fahle requested permission to use stamped signatures instead of actual signatures. The request to use stamped signatures was approved 3-0-0. Votes: (BS - yes, LM – yes, SF – yes)

**FY21 STATUTORY EXEMPTIONS/ABATEMENTS:**

**Exemptions**

The Board reviewed the Fourth list of FY2021 Residential Statutory Exemption applications. Ten (10) applications were reviewed with the following actions:

**Clause 41C - Elderly Persons** – Two (2) applications were considered for this period. All applicants meet the current requirements. Mr. Fahle motioned to approve based on Ms. MacKenzie’s recommendation, and Ms. Martin seconded the motion. The motion carried 3-0-0.

**Community Preservation Act** - Five (5) applications were considered for this period. All applicants meet the current requirements. Mr. Fahle motioned to approve based on Ms. MacKenzie’s recommendation, and Ms. Martin seconded the motion. The motion carried 3-0-0.

**Clause 22 - Veterans** – Two (2) applications were considered for this period. All applicants meet the current requirements. Mr. Fahle motioned to approve based on Ms. MacKenzie’s recommendation, and Ms. Martin seconded the motion. The motion carried 3-0-0.

**Clause 37A – Blind Persons** – None

**Clause 17D-Surviving Spouse/Elderly** – One (1) application was considered for this period. All applicants meet the current requirements. Mr. Fahle motioned to approve based on Ms. MacKenzie’s recommendation, and Ms. Martin seconded the motion. The motion carried 3-0-0.

**Clause 41A Deferrals** – None

**Section 5K – Senior Volunteer Work Credit** – None

## **FY21 – AFFORDABLE HOUSING ABATEMENTS:**

### **Affordable Housing**

Ms. MacKenzie mentioned that Five (5) Affordable Housing Applications that consist of Seven (7) units, have been approved by Michele Jarusiewicz, and are ready for processing. Mr. Fahle motioned that we process the applications that were approved, and Ms. Martin seconded the motion. The motion carried 3-0-0. Votes: (BS - yes, LM – yes, SF – yes)

## **FY21 – RESIDENTIAL EXEMPTIONS**

### **Residential Exemptions/Abatements**

The Board reviewed the Fifth list of FY2021 Residential Exemptions to be processed as Abatements to date. Three (3) applications were reviewed with the following actions:

**Residential Exemptions/Abatements** – Three (3) applications were considered for this period. All applicants meet the current requirements. Mr. Fahle motioned to approve based on Ms. MacKenzie’s recommendation, and Ms. Martin seconded the motion. The motion carried 3-0-0.

**Expanded Residential Exemptions/Abatements**

The Board reviewed the Fifth list of FY2021 Expanded Residential Exemptions to be processed as Abatements to date. One (1) application was reviewed with the following actions:

**Expanded Residential Exemptions/Abatements** – One (1) application was considered for this period. The applicants met the current requirements. Mr. Fahle motioned to approve based on Ms. MacKenzie’s recommendation, and Ms. Martin seconded the motion. The motion carried 3-0-0.

**ASSESSORS OFFICE UPDATES**

None

**APPROVAL AND SIGNATURES FOR MOTOR VEHICLE/BOAT  
COMMITMENT AND ABATEMENT REPORTS:**

Ms. MacKenzie provided the Board members with various motor vehicle and boat abatements documents to sign. Ms. MacKenzie requested permission to use stamped signatures instead of actual signatures. The request to use stamped signatures was approved 3-0-0. Votes: (BS - yes, LM – yes, SF – yes)

**MISCELLANEOUS:**

Ms. MacKenzie mentioned that the second half FY21 RE & PP tax bills were going to be processed tomorrow.

Ms. MacKenzie mentioned that she had notified people who qualified for statutory exemptions and affordable housing exemptions last year that we have not yet received applications for this year.

**NEXT BOA MEETING:**

TBD – End of April

**ADJOURNMENT:**

Mr. Fahle motioned to adjourn the meeting, seconded by Ms. Martin. The meeting adjourned at 12:19 p.m.

Respectfully submitted:

*Scott Fahle*

Scott Fahle,  
Principal Assessor

*Scott Fable*

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**Scott Fable, Principal Assessor**