

COUNCIL ON AGING REMOTE BOARD MEETING

October 7, 2020

Meeting opened at 1:32pm

Chris Hottle read opening statement per MA remote meeting law and will serve as moderator.

Members present via role call: David Ketchum, Penny Sutter, Julie Knapp, Barb Yates, Kathryn Menangas and Chris Asselin.

Staff present remotely: Chris Hottle

Public comments: None

Motion made by Chris A. to approve the minutes of September 2, 2020 as amended. Motion seconded by Penny. Vote to approve the minutes 4-0-0.

Director's Report:

- Ford Transit 150 with custom running boards delivered today and will be available for use in a week. It was CIP funded and replaces the 2008 Toyota Sienna. The Ford Transit will be used primarily for medical rides as well as "out and about" when things get back to normal.
- Staffing at 50% occupancy at COA offices. Staff continues to work on future programming for holidays, maintaining contact with seniors etc. Zoom meeting held for Poetry Day with Hilde Oleson and Kathryn Menangas
- The fuel assistance program, overseen by Andrea Lavenets, will be held in the dining room at VMCC with COVID 19 protocols in place due to changing weather.
- The MCOA conference will be held virtually the week of October 19th and will be attended by Chris Hottle and Andrea Lavenets.
- Reclassification was approved at Town meeting
- Census due date extended.
- COVID resource book developed by Health and Human Services departments available on town website.

Old Business:

- VMCC roof good except for leak outside art room
- Kitchen passed inspection by Health agent. Grant denied for new walk in refrigerator freezer. Alternative financing being sought. Note: freezer has not worked in 7+ years.
- Phone tree now called "Check in Chats" and is beneficial to all.
- Funding for additional/expanded Zoom accounts being investigated.
- Formula grant based on census.

New Business:

- COA's to open in phase 4 of Gov. Baker's plan.
- Reopening plans being revamped. Virtual programming may be partnered with PTV.
- COA budget passed at Town meeting
- November newsletter will have save the date for the David Asher dinner.
- Grant received to address social isolation.

Next meeting scheduled for November 4, 2020 at 1:30. Motion made by Julie to adjourn at 2:23pm. Seconded by Penny. Vote to adjourn 4-0-0.

Respectfully submitted,

Chris Asselin, Clerk