

Scholarship and Trust Administration Committee
Minutes of July 2, 2020 Meeting
Town Hall
260 Commercial Street
Provincetown, MA 02657

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Provincetown Scholarship and Trust Administration Committee was conducted via remote participation. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend can be found on the Provincetown website, at <https://www.provincetown-ma.gov>.

The meeting convened at 3:30 P.M. The following members were present on the phone: Michelle Axelson, Lee Ciliberto, Ngina Lythcott, David Moulton, Julia Perry, and Lory Santos.

1. There were no public comments.
2. The main purpose of the Spring Meeting of the Scholarship and Trust Administration Committee is to review the applications received from graduating Seniors. (Students who have completed at least their first year of college are considered in the Fall Meeting.) There were 5 applications received. It was determined that one - from Lukas Hernandez - could not be considered because it was not from a graduating Senior, since Mr. Hernandez graduated last year.
3. After discussion the Committee agreed to recommend the following Scholarships:
 - To Safara Brooker, \$10,000 from the John Anderson Francis Family Scholarship;
 - To Lilli Osowski, \$10,000 from the John Anderson Francis Family Scholarship;
 - To Christina Reid, \$10,000 from the John Anderson Francis Family Scholarship.

All proposed by Lee/seconded by Lory, and approved by a vote of 5-0-0.

These Scholarships cannot be paid until after the students have successfully completed their first semester of college, per the terms of the John Anderson Francis Scholarship, as established by the Will of Cecilia C. Francis.

Another applicant - Monica Prada - was not eligible for the John Anderson Francis Scholarship because she did not attend Provincetown Schools through the 8th grade. She would qualify for consideration for a Captain Joseph F. Oliver Scholarship next year; but the Captain Joseph F. Oliver Scholarship only applies to

students who have completed their first year of college. She was considered for a Town Scholarship, as discussed further below.

After extensive discussion, the Town Scholarship was awarded to Christina Reid, based on her having the top grade average, as is the customary interpretation of the intent of the Town Scholarship. The Committee voted to recommend award to her of \$4,000. Proposed by Ngina/seconded by David, approved by a vote of 5-0-0.

4. The Committee authorized the Chair to send Award Letters after the scholarships are approved by the Board of Selectmen.

5. There was a general discussion of the need to clarify and emphasize the requirements of the applications - perhaps by including a checklist for the supporting documents needed. Julia Perry and Lee Ciliberto agreed to serve as a Subcommittee to revise the website to clarify the application requirements. Motion to approve Subcommittee - proposed by Lory/seconded by David, vote of 5-0-0.

6. There was a discussion on the need to increase the amount of funds available for the Town Scholarship. Ngina Lythcott volunteered to chair a Subcommittee to look into this matter. Julia Perry agreed to serve with her. (Julia was later replaced by David Moulton.) Motion to approve Subcommittee - proposed by Ngina/seconded by Lory, vote of 5-0-0.

7. The next deadline for applications is October 1, 2020. This is the deadline for applications to the John Anderson Francis Scholarship and the Captain Joseph F. Oliver Scholarship for students who have completed their first year of college. There was a general discussion of how to better get out the word about the availability of Scholarships to students who meet the criteria set in the establishing Trusts, including developing contacts at Nauset, Sturgis and Cape Tech.

8. The Committee asked the Chair to clarify the status of available funding for the various Scholarships with the Town Treasurer Alexander Williams.

9. The Committee decided to meet again in September to discuss the various issues listed above before the next deadline for applications.

10. Minutes for the Meeting held on October 10, 2019, were approved. Motion proposed by Lee/seconded by David, vote of 5-0-0.

The meeting adjourned at approximately 5:05.

Submitted by the Chair and Secretary, Julia L. Perry