



Provincetown Public Pier Corporation

Minutes

The Provincetown Public Pier Corporation Public Meeting of Thursday, November 14, 2019, at 4:30pm, in the Judge Welsh Room of Town Hall, 260 Commercial Street, Provincetown, MA 02657.

Members Present: Regina (Ginny) Binder (RB), Chair; Herbie Hintze (HH); Carlos Verde (CV).

Tele-Conference: Scott Frasier (SF).

Absent: Richard C. (Rick) Holland (RH) (excused).

Other Attendees: Doug Boulanger (DB), Pier Manager; Jamie Demetriou (JD), Office Manager; Donald (Don) German (DG), Acting Harbormaster.

Members from the Public: None.

Agenda (Discussion may ensue, votes may be taken)

RB gavelled the session in at 4:30pm.

Public Statements

None.

Review Minutes 10/24/2019

CV made motion to accept the minutes; RB seconded. Passed 3-0.

Special Agenda Items

Follow up to Select Board Meeting

Select Board was pleased with PPPC's presentation. HH: Thought the meeting went well; glad we had the opportunity to meet with the Harbor Committee (HC). I think we can come to agreement on the issues with the Harbor Committee. CV: I was disappointed in the

meeting. I don't know where the problems have come from between the HC and PPPC. I don't know what needs to be settled between the committees. The HC seems to be concentrating on areas that are not their areas. I'm disappointed with the Select Board with dragging out these issues for another 60 days. We are trying to move forward, not backwards. At the meeting, we were supposed to be discussing our financial state, our MOU (which we didn't discuss), and the Harbormaster contract (which we didn't discuss). And now we have to wait 60 days.

RB: I feel, re: the Select Board meeting, that I have a hard time with the idea that we have to work together with the HC. They are a good group of people, but this idea of collaboration should fall on the Town and not on Volunteer Committee members. I think it will be important to determine what exactly the "third bucket" of duties/position will be within the Marine Coordinator role. I really think that having this third bucket of duties sorted out needs to take place. The third bucket details need to be shared.

SF: There were three opinions about how this should all be done (Town Manager, Pier Corp, and Harbor Committee). It seems to have been dumped in the lap of the Select Board. To CV's comments, I don't think the MOU was on the agenda at all. Overall, I think we accomplished a lot at the meeting.

HH: At the meeting, I could see that people were going to walk away with one group or another not getting a positive outcome. I don't feel that the HC has all of the information that they need; that they feel knifed in the back because they lost someone. We should get together with them and explain how things happened and how they occurred. It was a personnel issue that had to be dealt with the Town.

RB: Rick Holland's letter to the Select Board was summarily dismissed at the meeting [she proceeded to read RH's letter aloud at this PPPC meeting].

Additional Electrical work to the switch gear at the north and south floating docks-additional costs/change order request

DB: Regarding this work, per the electrician, the existing electrical cabinets are difficult to work with. More research is underway. Will likely get MEMA involved. CV: Is there money from an Article for this situation? DB: I'm aware of the article, I believe it is #17. CV: So we initially had \$23,000, but when DB joined PPPC, there was only \$17,000 available (and unknown how the other \$6,000 was spent). We should work with Lorraine about this issue, particularly us having money to spend. RB: I feel that Lorraine will understand we shouldn't be making repairs and/or attaching "new things" to "old things." I agree with CV that we should see how much we can apply of the Article. HH: I agree. SF: Asked if DB could work with the engineers on getting comparison and analysis of "marine standard" versus "household standard." RB: I would like to see this information in a comprehensive package so we can see it all in one place. SF: We need to make sure that we are up to marine standards.

Courtesy float repairs-additional costs

DB: We are trying to get the final costs ready soon. RB: We should definitely look at getting the Courtesy Float extended another 20ft, considering that usage is up. CV: I agree.

Considering how the float is used, could there possibly be any grant money available for this? SF: Maybe we get the Harbor Committee involved. RB: I agree re: the HC getting involved based on what the float is used for. There are, I feel, monies being left on the table that we could use for this float.

Ticket booth regulations and conditions

DB: More and more floats are being occupied by individual tenants. Many of the ticket booths are being turned into retail spaces. We need to look into this.

CV: Motion for, in 2020, that anybody in the booths that are selling or placing things outside, should talk to DB, and what they are doing needs to be approved. RB: This is likely in the harbor regulations and we need to review those. I like the idea of booth plans being reviewed by the PPPC. DB: These booths' retail spaces are growing way beyond their booth confines. RB seconded the motion. SF feels that this needs to also be incorporated into an overall larger fee structure review. DB: I think we should review the regulations and I'll come back to the Board with more information. RB: Let's table the motion.

Pier Manager Report

DG put together a job description for Harbormaster. RB feels that we should move forward with posting the job description to get a sense of the number of applicants. HH: motion to accept job description as printed; CV seconded. Passed 4-0.

DB: Wave attenuator is expected to be 98% complete this week, except for the pile caps.

RB: Motion to move old gangway to North floats moving to 10W; HH seconded. Passed 4-0.

CV: Asked that DB look into navigational lights for the attenuators. DG will help DB on this. RB also asked that we look into bird deterrent measures for the attenuators.

Harbormaster Report

DG presented his report to the PPPC. Regarding #6 point about rental contracts, DG would like to incorporate into contract verbiage around T and K class boats to track passenger counts (either by headcount or by name) and report them to the Pier Corp within two days after each voyage.

CV: It was nice to have a plan about the beached vessel and that DG had a plan and was executing the plan. In the past, this had not been the case.

CV made a motion to allow the purchase of a pressure washer for the Pier; RB seconded; passed 4-0.

Sub Committee Reports

None

Directors Statement

HH: I agree that the staff consists of outstanding individuals; "just tremendous."

CV: I agree with HH. Provincetown fishing community lost a member in Richard Salvador. Maybe we fly the flag at half-mast for a week in honor of him.

SF: JD and I had a good meeting with our accountant and we are progressing well in this area. I think we should start putting together a workshop to discuss the new fee structures for the coming season. RB: Definitely. These meetings will hopefully be set up to be held in December.

New Business

None

RB made a motion to adjourn at 6:02pm; HH seconded and it passed 4-0.

Respectfully Yours,
T. Jason Brown