

**PROVINCETOWN AIRPORT COMMISSION
WEDNESDAY, 2 JUNE 2004**

The Provincetown Airport Commission met at the Provincetown Municipal Airport Conference Room for the purpose of its monthly stated meeting. Those in attendance were Richard Silva, Steven Page, Steven Tait, Joan Drysdale and Leonard Alberts, Commissioners, Jason Stover, Alternate Commissioner and Butch Lisenby, Airport Manager. Richard Silva, Chairman, called the meeting to order at 5:33 P.M.

I. LOGAN AIRPORT PEAK PERIOD PRICING UPDATE

We are not an essential service airport but authorities are working on getting a special exemption for only some flights, not all for us. There is no definite info at this point but authorities recognized us and will try to work with us.

II. RUNWAY IMPROVEMENT PROJECT UPDATE

The project is done, awaiting only approvals. All seems okay.

III. PARKING APRON/SECURITY IMPROVEMENTS PROJECT UPDATE

Construction was completed by 15 May 2004. A final inspection was held with the FAA, MAC, and the contractor on 17 May. Punch list items noted at the final inspection are being completed and the project will be closed out by 30 June 2004. Despite difficult working conditions when the project started, the project was completed slightly ahead of schedule and will be under budget.

IV. AIRPORT MASTER PLAN UPDATE

The final Scope of Work, project schedule and the fee estimate has been submitted to the FAA and MAC. The airport is waiting for the required independent cost estimate, expected this week, in order to complete the FAA Grant application process. The environmental subcontractor has requested authorization from FAA to do habitat fieldwork prior to the Grant award. We are waiting for their cost estimate for that work, prior to sending the request to MAC and FAA.

V. MOA UPDATE

There is nothing new to report.

VI. PAYMENT VOUCHERS

- | | |
|---|-------------------------------------|
| 1. Edwards & Kelsey-Voucher 6 | \$ 28,446.94 |
| Parking apron/security improvements project | |
| Motion: | To pay Edwards & Kelsey \$28,446.94 |
| Move: | Leonard Alberts |
| Second: | Steve Tait |
| Vote: | 5 yes 0 no 0 abstentions |
| 2. Lawrence/Lynch | \$261,958.16 |
| Parking Apron/Security improvements project | |
| Motion: | To pay Lawrence/Lynch \$261,948.16 |
| Move: | Steven Tait |
| Second: | Steven Page |
| Vote: | 5 yes 0 no 0 abstentions |
| 3. Mike Straz/Plumbing | \$1,107.19 |
| Repairs for the freeze up of building during last winter - meters, etc. | |

Motion: To pay Mike Straz \$1,107.19
Move: Leonard Alberts
Second: Steven Tait
Vote: 5 yes 0 no 0 abstentions

4. Stewart Painting \$3,819.00

a. terminal \$2,267.00

b. garage \$1,552.00

For painting of terminal and garage with extras

Motion: To pay Stewart Painting \$3,819.00
Move: Steven Tait
Second: Leonard Alberts
Vote: 5 yes 0 no 0 abstentions

VII. OTHER BUSINESS

There will be a dedication/ribbon cutting ceremony and reception on Monday, 28 June 2004 in conjunction with the activation of the summer shuttle bus connection with the airport from town, and the summer addition of flights mid-week between Provincetown and Nantucket. The Secretary of Transportation and numerous other dignitaries will be here for the event.

Lisenby announced that the passenger counts have been slightly elevated the past few months.

VIII. MINUTES

There were none presented.

The next stated meeting will take place on 7 July 2004.

The meeting was adjourned by unanimous approval on a motion by Steven Tait and seconded by Steven Page at 5:57 P.M.

Respectfully submitted,

Joan M. Drysdale, Commissioner
Recording Secretary

APPROVED: JUL 14, 2004