

**Historic District Commission  
Meeting of  
October 6, 2004, 4:00 PM  
Town Hall, Provincetown, MA 02657**

**Members Present:** Meg Stewart; Carol Neal; Paul Church; and Eric Dray (Alternate)

**Excused Absences:** John Dowd, Polly Burnell and Tom Boland

**Town Hall Representatives:** Maxine Notaro, Permit Coordinator.

The Work Session commenced at 3:30 PM. Carol Neal acted as Temporary Chairperson introducing the members of the Commission.

**Work Session**

**Request for Administrative Approvals**

Richard and Gene Scoullar, **22 Court Street**, remove asbestos siding and replace with white cedar shingles. This was unanimously approved and covered by Guideline #12.

Brian Alexander on behalf of Will Walker, **647 Commercial Street**, roofing permit. The Commission members unanimously approved the reshingling using asphalt shingles. This is covered by Guideline #7.

John Livingstone, **522 Commercial Street**, roofing permit to replace red cedar shingles with same. This was unanimously approved and is covered by Guideline #7.

Lee White on behalf of Marcia Ross, **398 Commercial Street**, remove asbestos siding and replace with white cedar shingles. Lee White explained that they would like to replace the East and West elevations with clapboard (or shingles) but both would be the same. The North elevation would be shingled. This was unanimously approved and covered by Guideline #12.

Peter Page on behalf of Kevin Kennedy and Edward Walsh, **4 Railroad Avenue**, replace windows in kind. This was unanimously approved and are covered by Guideline #s 5a and 5b.

Neal Kimball on behalf of Gregg Russo, **148 Commercial Street**, garage door renovation. Neal Kimball appeared previously before the Commission and now supplied revised plans using the suggestions made by the Commission at that time. Eric Dray saw no problem with the design as submitted and moved to approved the previously applied for door with an appropriate replacement. Carol Neal seconded the motion and it was passed unanimously with a vote of 4-0.

**Review of Pending Cases**

Neal Kimball on behalf of Jerry Clare, **28 Commercial Street** for reduction in scale. Mr. Kimball stated that in the new design, the overall height of the building has been reduced by 2'. The overall length has been reduced by about 1-1/2'. In general, the new plans reflect the suggestions and changes discussed by the HDC at the last meeting. Carol Neal asked for comments from the public and there were none. It was moved to approve the drawing as submitted and to put in a brick foundation on exposed portions. Eric Dray amended the motion by adding that the reduction in scale and relocation of windows and door, together with the setback of the ell on the primary elevation make the building compatible in scale to the Goodridge Cottage.

**Moved by:** Meg Stewart

**Seconded by:** Eric Dray

**Yea: 4 Nay: 0**

**Public Hearing – New Cases**

**Case #2004-077**

**Application by Paul Jackson on behalf of Vincent Hurteau for a Certificate of Compliance**



of Compliance to be issued in accordance with the Provincetown Historic District Commission established under the General By-Laws, Chapter 15 of the Town of Provincetown. The applicant seeks approval to relocate a custom Arts & Crafts style window to the center of the house on the north side and add an awning window on the North side at the property located at **14 Cottage Street, Provincetown, MA**. This is an alteration to drawings previously approved but not yet constructed.

The applicant requests that the changes he wants will maintain the building as a 2-family structure.

Eric Dray stated that the relocation and replication of the Victorian window moves closer to the original location and put back on its façade plane. Paul Church stated that he agreed with Mr. Dray.

A motion was made to approve the plan as presented relocating the Arts & Crafts style window to the center of the house on the North side and to add an awning window on the North side bringing windows a and c closer to the original location. The awning window is marginally visible. This is covered by Guideline #s 5a, b and c.

**Moved by:** Eric Dray                      **Seconded by:** Paul Church **Yea:** 3 **Nay:** 0 **Abstained:** 1  
Meg Stewart abstained.

Carol Neal felt that the HDC members have been told things such as old brick would be used for foundation but new brick was used instead. She asked Neal Kimball to advise Mark Kinnane that any changes made have to be brought to the attention of the HDC. She also wanted an answer regarding the chimney and foundation and Mr. Kimball will look into it and get back to the HDC.

**Case #2004-080                      Application by Neal Kimball on behalf of The Red Inn (Richard Holland)** for a Certificate of Compliance to be issued in accordance with the Provincetown Historic District Commission established under the General By-Laws, Chapter 15 of the Town of Provincetown. The applicant seeks approval to add safety railings along the top of the seawall at the South side of the structure and to add a palletized patio between the existing structures and seawall on the South side at the property located at **15 Commercial Street, Provincetown, MA**.

Mr. Kimball stated that the insurer requires a safety rail along the seawall. He would like to replicate the design as the roof railing. There were no public comments.

A motion was made to continue this application to the meeting of October 20<sup>th</sup> and to make a site visit prior to the meeting at 3:30 PM.

**Moved by:** Paul Church                      **Seconded by:** Carol Neal                      **Yea:** 4 **Nay:** 0

**Case #2004-081                      Application by Neal Kimball** for a Certificate of Compliance to be issued in accordance with the Provincetown Historic District Commission established under the General By-Laws, Chapter 15 of the Town of Provincetown. The applicant seeks approval to add one double hung window in each gable end of the existing garage and to add venting skylights on the East side of the roof at the property located at **34 Commercial Street, Provincetown, MA**.

The structure is a 1990s structure and not a 1920s structure. Three letters from abutters in favor of the applicant were received and the reading of them was waived.

A motion was made to approve as submitted according to Guidline #s 5a and 8c. The windows will have 7/8" muntins.

**Moved by:** Eric Dray                      **Seconded by:** Meg Stewart                      **Yea:** 4 **Nay:** 0

**Case #2004-082                      Application by Maurice Grunberg** for a Certificate of Compliance to be issued in accordance with the Provincetown Historic District Commission established under the General By-Laws, Chapter 15 of the Town of Provincetown. The applicant seeks approval for a clarification of a previously approved request for replacement of etched glass and side light at the property located at **87 Bradford Street, Provincetown, MA**.

The application previously submitted include a sidelight that was overlooked at the last approval. Mr. Grunberg wanted

to uncover the existing sidelight on the left side of the door.

A motion was made to restore the sidelight by removing the shingles. This is covered by Guideline #6a.

**Moved by:** Eric Dray

**Seconded by:** Meg Stewart

**Yea:** 3 **Nay:** 1  
Paul Church Opposed

**Any Other Business that Shall Properly Come Before the Board**

- Louis Lema – informal discussion for **22 Brewster Street**. Louis Lema and his partner approached the Commission and explained the changes they would like to make on the building. He understands the building was used as three art studios and is now residential with an artist living there. The new owners want suggestions on the changes they request. They were advised to do research and get materials, photos, etc. which would give the history of the building and from that information they could make changes to their building.

Mary Alice Wells – informal discussion for **284B Commercial Street, Unit 5**. Ms. Wells asked to get an opinion in concept on putting a dormer that would be minimally visible from Ryder Street parking lot. She was advised that dormers are allowable and she should submit a proposal and come before the Commission.

A general discussion ensued with Maxine Notaro as to what to allow in the Administrative Review section of the meeting and to clarify the instructions for applications.

- A motion was made to adjourn the meeting at 7:10 PM.

**Moved by:** Carol Neal

**Seconded by:** Meg Stewart

**Yea:** 4 **Nay:** 0

Respectfully submitted by  
*Joel Glasser*  
Recording Secretary

Approved by: \_\_\_\_\_ on \_\_\_\_\_  
John Dowd, Chairman Date