

**PROVINCETOWN AIRPORT COMMISSION  
MINUTES OF THE MEETING  
WEDNESDAY, 4 FEBRUARY 2004**

The Provincetown Airport Commission met at the Conference Room of the Provincetown Municipal Airport on Wednesday, 4 February 2004 to hold its stated meeting. Those in attendance were Steve Page, Vice Chairman, Airport Commission, Steve Tait, Treasurer, Airport Commission, Joan M. Drysdale, Recording Secretary, Airport Commission, Jason Stover, Alternate, Airport Commission, Arthur Butch Lisenby, Airport Manager, Steve Flecchia, Consultant, Edwards & Kelcey (EK). Richard Silva, Chairman and Leonard Alberts, MD, Airport Commission was excused. Vice Chairman Page called the meeting to order at 5:35 P.M.

**I. RUNWAY IMPROVEMENT PROJECT UPDATE**

Status is the same as last month's update. The punch list items are incomplete due to the need of the Cape Cod Commission for inspection, which involves growth.

**II. PARKING APRON/SECURITY IMPROVEMENTS PROJECT UPDATE**

Construction is schedule to begin 1 March 2004. A pre-construction meeting was held earlier today.

**III. AIRPORT MASTER PLAN UPDATE**

EK is meeting with its environmental sub-consultant on Friday, 13 February 2004 to discuss scoping issues to determine the contents. FAA and MAC indicated there is enough funding programmed to complete the full version of the AMPU rather than the scaled down version.

**IV. PARK SERVICE MOA UPDATE**

The Park Service still will no allow language saying the airport can remain an airport as long as we want to. They are also raising questions about environmental, general, and liability insurances. They are requesting \$20 million in combined insurances, which is beyond the Town's ability to pay. They are also asking for uncontrolled access, which is impossible due to security issues.

**V. PAYMENT VOUCHERS**

**1. EPSILON ASSOCIATES**

**\$ 1,189.95**

Ongoing mitigation issues

MOTION: TO PAY EPSILON ASSOCIATES THE SUM OF \$1,189.95.

MOVED: STEVE TAIT

SECONDED: JOAN DRYSDALE

VOTE: 4 YES 0 NO 0 ABSTENTIONS

**VI. OTHER BUSINESS**

Steve Tait discussed the update for the FY04 budget. The FY05 proposed budget has been approved by the Board of Selectmen.

**VII. MEETING MINUTES**

The minutes of November 2003 need to be edited to Tait instead of Tate. The minutes of December 2003 and January 2004 were also presented.

MOTION: TO ACCEPT THE MINUTES OF NOVEMBER AND DECEMBER 2003 AND JANUARY 2004 WITH THE ONE EDIT TO NOVEMBER 2003.

MOVED: STEVE TAIT

SECONDED: JASON STOVER

VOTE: 4 YES 0 NO 0 ABSTENTIONS

It was stated that the enplanements for 2003 were 11,000 plus.

The next meeting will take place on 3 March 2004.

Motion: To adjourn

Moved: Steve Tait

Seconded: Jason Stover

Vote: 4 yes 0 no 0 abstentions

The meeting was adjourned at 5:52 P.M.

Respectfully submitted,

Joan M. Drysdale, Commissioner  
Recording Secretary

APPROVED: MAY 5, 2004