

COUNCIL ON AGING BOARD

January 8, 2020

Meeting opened at 1:30pm

Members present: David Ketchum, Penny Sutter, Julie Knapp, Deb Meadows, Chris Asselin and Kathryn Menangas (alternate)

Staff present: Chris Hottle

Other: Rich Waldo, Director of Public Works and Barb Yates, potential Board Member

Public Comments: Dawn Walsh from The Lily House provided information on its vision of a community home to “celebrate life and honor death” providing 24/7 hospice style care.

Motion made by Deb to approve the minutes from December 4, 2019 meeting. Motion seconded by Julie. Vote to approve the minutes 5-0-0.

Director’s Report:

- Informed Board Members that ethics training course must be taken every two years and who is in need of completing course.
- David Asher Dinner at the Lobster Pot had @ 90 attendees with 22 home delivered meals. A good time was had by all.
- Winter lunch sponsored by Police Dept. needs venue due to roof. Chris to speak with Chief Golden.
- Representative from myseniorcenter will be providing demo to staff next week. Funding via Town and Friends of COA.
- Budget meeting with Board of Select scheduled this month.

Old Business:

- Rich Waldo DPW Director gave update on roof repair. He reported the contractor that was scheduled backed out. Two companies have submitted proposals and a contract is to be executed today with A&A Building. Work expected to be completed by March 2020. Kitchen hood work to be scheduled at same time. Board expressed concern about cleanup /sanitation of all areas that roof work is done and that a professional cleaning company should be supplied by Solar Company. Also, Board expressed concern to Rich about safety of unfinished exterior mechanical solar equipment and continued lack of lighting in parking lot. He commented CIP in progress for lighting via Parking Department and that the ground solar equipment would be checked.
- Members reviewed and revised COA Board bylaws (attached). Motion made by Julie to approve as revised with changes. Motion was seconded by Deb. Vote to approve 5-0-0.

New Business:

Election of Officers:

- Chair: Motion made by Julie to re-elect David, seconded by Chris. Vote 5-0-0.
- Vice-Chair: Motion made by Julie to re-elect Penny, seconded by Deb. Vote 5-0-0.
- Clerk: Motion made by Julie to re-elect Chris, seconded by David. Vote 5-0-0.

Next meeting scheduled for February 5, 2020 at 1:30pm. Motion by Deb to adjourn at 3:06 pm.
Seconded by Penny. Vote to adjourn unanimous.

Respectfully submitted,

Chris Asselin,

Clerk