

**TOWN OF PROVINCETOWN – SELECT BOARD  
MEETING MINUTES – REGULAR MEETING  
NOVEMBER 12, 2019, 6:00 PM  
TOWN HALL – JUDGE WELSH ROOM**

Chair Abramson convened the open meeting at 6:00 pm noting the following:

Select Board attending: Chair David Abramson, Vice Chair Robert Anthony, Members John Golden, Lise King and Louise Venden

Excused:

Other attendees: Acting Town Manager David Gardner and Select Board Secretary Elizabeth Paine

Recorder: Elizabeth Paine

*Consent Agenda – Approval without objection required for the following items:*

- A. Approve the discharge of the mortgage dated May 23, 1986, held by the Town on the 119 Bradford Street property in connection with a housing rehabilitation loan and to sign and/or authorize the Chair to sign on the Board's behalf, a Discharge of Mortgage, and any and all other documents necessary or convenient to accomplish the foregoing.*
- B. Approve the Parade Application Permit submitted by Rik Alhberg, on behalf of the Bicycle Committee, for the Annual Pilgrim Light Bright Bike Ride 2019, to be held on Tuesday, December 31, 2019 from 4:30 pm to 5:00 pm*
- C. Appoint Thomas Jung as an alternate member to the Recycling and Renewable Energy Committee with a term to expire on December 31, 2019*
- D. Appoint Erik Borg as an alternate member to the Public Landscape Committee with a term to expire on December 31, 2020*
- E. Appoint the appointment of alternate member Susan Lynn Troyan to regular member of the Board of Health with a term to expire on December 31, 2020*
- F. Proclaim Sunday, December 08, 2019 as Senior Citizen Day in the Town of Provincetown.*
- G. Surplus Equipment - declare the two MacMillan Pier Lots parking booths be declared as surplus equipment pursuant to Provincetown General By-Law Chapter 6-4-6; and to authorize the Parking Department under the direction of the Acting Town Manager to dispose of the booths via an appropriate public process mechanism*

**Without objection Chair Abramson waived the reading of the consent items and without further objection declared the consent agenda approved.**

- 1. Public Statements – Three (3) minutes maximum. Select Board Members do not respond during public statements**
- 2. Select Board Member's Opening Statements – (Votes may be taken)**
  - **Louise Venden** – it was great to see all 5 members show up at the 11 am Veterans Memorial Service. We have a lot of other important items on the agenda and I hope we can move through them and made a decision in the best decision of the town.
  - **John Golden** –
  - **Robert Anthony**
  - **Lise King** – thank you for those who showed up for the veteran's memorial, I was very moved by yesterday's

ceremony. Thank all the members who came to town and making it a special event.

- **David Abramson** – I will just say well say and I will skip my time too.

### 3. Appointments

#### A. Christopher Hartley – Board of Health Alternate

Owner of Provincetown Brewing Company, am applying to be an alternate on the Board of health. After opening up the business here, I am looking at being a part of the community.

**Move that the Select Board appoint Christopher Hartley as an alternate member to the Board of Health with a term to expire on December 31, 2021**

**Motion: John Golden**

**Seconded: Louise Venden**

**Vote: 5-0-0**

### 4. Public Hearings

#### A. Economic Development Permit 19-11 – 207 Route 6 - Patrick Patrick (applicant), on behalf of Shankpainter Associates, Inc. (business) to increase the assigned Title 5 flow to the property by 9150 gallons per day to build a 28 room dormitory of work force housing that will house 112 people as well as five studio apartments, nine one-bedroom apartments, and one three-bedroom apartment.

Patrick Patrick presented his request of 9150 galls to build seasonal workforce housing. The proposal here is 2/3 seasonal housing. What has worked at other locations is 4 per room, shared bathrooms and shared kitchen. I have looked at the micro apartment concept, and European hostels and various projects for staffing in cities. Wanted to do this project to provide housing that contributes to the community. Feels this meets almost all of the Selectmen’s policy statement. The proposal has 28 dorm style apartments, five studio apartments, 9 one bedroom apartments and one three-bedroom apartment.

Town Staff this project does come at a time when housing is in crisis, but just to point out, this project will take up 80% of the housing gallons in the housing reserve in the state of limited capacity if this gets approved. We have done a lot of planning at the VFW site, would be several years away. The USDA grant funds phase 1 the waste water treatment expansion. The property at the VFW pump station would be in phase 2. In regards to short term rental, I certain support the creation of short term rentals as we lose hotel rooms, we reply upon room tax, we are dedicating housing gallons here, there are no sufficient gallons to support a hotel here, if one thing you could potential consider, is during peak season, it is seasonal housing, May – September, what happens in the shoulder season, it doesn’t matter to the board what he does to keep the project viable. Select Board discussed add language to allow the short term renting with non-profits.

#### Public Statements:

- **Jay G** – I am here because I am an abutter. All of the foot traffic is being put on province road and there are no improvements for that foot path. What I am upset about, is I did not receive any abutter notices about this public hearing.

#### Select Board Statements:

- **David** – would like to add to item 14, the language “unless under contract with a nonprofit

**MOVE that the Select Board vote to approve Economic Development Permit 19-11 for Shank Painter Associates, Inc., based on findings that the proposed use is consistent with the criteria set forth in Selectmen's Policy 2019-09-23, specifically:**

- Projects that are consistent with the Local Comprehensive Plan and
- Support, create or enhance year-round employment opportunities/incomes and/or
- Support an extended employment season of at least 9 months and/or
- Help to diversify Provincetown's year-round economic base and/or
- Create seasonal or year-round employee/business owner housing

**subject to the attached permit with conditions as revised.**

**Motion: Louise Venden.**

**Seconded:**

**Vote: 5-0-0**

**B. Continued from November 4, 2019 Traffic Hearing – Proposal 26 – Request by Emergency Management & Transportation Coordinator Eric Sussman to install a kiosk and create new paid parking zones at the West End rotary, and the east side of Province Lands Road.**

Eric Sussman presented to the Select Board a revised visual for parking and kiosk installation at the West End Rotary. The parking was not recommended by the police chief to be extended north due to the narrowing of the road and sight line being diminished. 38 paid parking spots, with a revenue projected revenue of 60k for these parking spaces. The Select Board requested to remove parking to allow a view.

**MOVE that the Select Board vote to approve the installation of a kiosk and create new paid parking zones at the West End rotary and the east side of Province Lands Road and space sufficient to allow access to the breakwater.**

**Motion: John Golden**

**Seconded: Robert Anthony**

**Vote: 5-0-0**

**5. Joint Meeting/Presentations/Requests – (Votes may be taken on the following items):**

**A. Joint Meeting with the Provincetown Public Pier Corporation; discuss season review, goals and looking forward FY2021, year/year comparison charts/slideshow and proposed budgets.**

PPPC Chair Regina Binder, Vice Scott Frasier, Herbie Hintze and Carlos Verde present at the meeting. Doug Boulanger McMillian Pier Corporation Manager also present. Chair Regina Binder and Vice Chair Scott Frasier went through the revenues and expenses that have occurred on the pier for FY19. Pier Manager Boulanger presented the FY20 Key Initiatives that included completion of the floating docks/wave attenuator, infrastructure refurbishments, it upgrades, mooring field management and refine public safety procedures. Vice Chair Frasier argued that the Harbormaster Services should be continued because of operational synergies and cost savings for the Town. There is also the operational flexibility in deployment of seasonal staff. He presented the 295 budget at \$269,044. The PPPC is recommending a new Harbormasters Services Agreement, the town should fully fund the 295 Budget, the Marine Coordinator be budgeted by the Town Manager's Budget and that position be located somewhere beside the Harbor office. The Select Board and Provincetown Public Pier Corporation discussed the cost of the 295 Budget.

**MOVE that the Select Board direct the PPC sit down with the HC along with town staff to establish guidelines and discuss what the HMS agreement might be and work on communicating and collaborating, and present back to the select board with in the next 60 days.**

**Motion: Louise Venden**

**Seconded: Lise King**

**Vote: 5-0-0**

**B. Cape & Vineyard Electric Cooperative, Inc. Report for FY19, request for extension on the adder – Presented by CVEC Manager Liz Argo.**

Liz Argo, CVEC Manager, presented to the Select Board work that has been done in recent years on the cape. In FY19 the town's net benefit was \$76, 527. A portal is available through VCEC to monitor the power produced at the various locations throughout town. The adder was last extension last year; Ms. Argo is back to ask for an extension.

**MOVE that the Select Board vote to direct and authorize the acting town manager to execute the CVEC continuation of the Round 1 Adder.**

**Motion: Lise King**

**Seconded: Robert Anthony**

**Vote: 5-0-0**

**C. Coastal Zone of Management Coastal Reliance Grant – Outer Cape Regional Shoreline Management Project – Presented by Environmental Planner Tim Famulare.**

Item was continued due to scheduling conflict.

**D. Board Recommendation on December 2<sup>nd</sup> Special Town Meeting article.**

The Select Board discussed the upcoming Special Town Meeting.

**MOVE that the Select Board vote not to recommend Article 1.**

**Motion: Louise Venden**

**Seconded: Robert Anthony**

**Vote: 5-0-0**

**6. Town Manager Administrative Matters – Topics to include but not limited to: (Votes May be taken on the following items)**

**1. Initial CIP review**

Select Board members will continue this until December 9<sup>th</sup>, at which time they will ask their questions.

## 2. Staff Biweekly updates

Acting Town Manager David Gardner gave a brief update to the Select Board.

## 7. Minutes - (Votes May Be Taken)

1. October 28, 2019

**Move that the Select Board approve the minutes of:**

**October 28, 2019 5 pm**                    (Special) [ ] as printed [ x ] with changes so noted  
**October 28, 2019 6 pm**                    (Regular)[ ] as printed [ x ] with changes so noted

**Motion:**

**Seconded:**

**Vote:**

## 8. Select Board Closing Matters - Topics to Include but not limited to: (Votes May be taken on the following items)

### 1. Pending Items List

- **Louise Venden** – tomorrow is the listen session up stairs I hope to see people there.
- **John Golden** –
- **Robert Anthony**
- **Lise King** – check on your neighbors and stay warm.
- **David Abramson** – 5:30 tomorrow for the VFW listening session.

Without objection the meeting was adjourned at 10:05 pm

Minutes transcribed by: Elizabeth Paine