

COUNCIL ON AGING BOARD

November 13, 2019

Meeting opened at 1:33pm

Members present: David Ketchum, Penny Sutter, Julie Knapp, Deb Meadows and Chris Asselin

Staff present: Chris Hottle

Other: Rich Waldo, Director of Public Works and Kathryn Menangas (potential Board member)

Public speak: None

Motion made by Penny to approve the minutes from October 2, 2019. Motion seconded by David. Vote to approve the minutes 3-0-2.

Director's Report:

- Staff accommodating programming with room closures.
- Requested Board to review COA bylaws on alternate membership as Town Charter now has it as 2 instead of 1 and to discuss at next meeting.
- David Asher dinner scheduled for Sunday, December 8th at the Lobster Pot.
- FY2021 budget submitted with level funding except request for increase costs in mileage.
- "My Senior Center" system being investigated for statistical compilation because COATS becoming obsolete. Stats needed for annual report.

Other:

Rich Waldo, DPW Director informed Board members of building status.

- Roof: Final design for roof repair submitted by independent structural engineer. Bids are out for roofing repair and decision to be made this week. Construction to begin @ late November with tentative completion date for repair January 2020. Ace Solar has been assuming responsibility for this issue.
- Solar: Hookup with Eversource still pending. Screening of the mechanical apparatus for the solar to be investigated at a later time.
- Stove hood vent to be installed at same time of roof issue repair.

Old Business:

- Building issues as above.
- Lunch options due to room closures discussed

New Business: None

Next meeting scheduled for December 4, 2019 at 1:30pm. Motion made by Deb to adjourn at 3:12pm. Seconded by Penny. Vote to adjourn unanimous

Respectfully submitted,

Chris Asselin