

COUNCIL ON AGING BOARD

October 2, 2019

Meeting opened at 1:55pm

Members present: David Ketchum, Penny Sutter and Chris Asselin

Staff present: Chris Hottle

Other: Rich Waldo, Director of Public Works

Public speak: None

Motion made by Penny to approve the minutes from September 4, 2019. Motion seconded by David. Vote to approve the minutes 3-0-0.

Director's Report:

- Dining room, multipurpose room and kitchen closed due to building issue.
- Hood work cancelled
- Solar work stopped
- Rec Department has helped with sharing rooms for relocation of programs i.e. Mobile Pantry.
- Letter to seniors, lunch volunteers, etc. about building issues to go out next week after meeting with Acting Town Manager.

Other:

Rich Waldo, DPW Director informed members of building status.

- Solar: installation of solar panels on roof completed by Ace Solar subcontractor of CVAC. Hookup to Eversource not completed as of yet and a stop work order is in place.
- Roof: The roof and its structural integrity is routinely checked and @ September 20th it was noted that there was a structural issue. The dining room, multi-purpose room and kitchen were closed and temporary shoring was completed immediately. A structural engineer is involved to analyze the cause and develop a permanent fix. Report is expected in @ 2 weeks. Work tentatively to be completed by end of December 2019.
- Exterior Lighting/Parking: CIP in process.

Old Business:

- Building issues as above. Discussed lunch and program options due to closure of rooms.
- Rebranding tabled to future meeting.

New Business:

- None.

Next meeting scheduled for November 6, 2019 at 1:30pm. Motion made by David to adjourn at 3:30pm. Seconded by Penny. Vote to adjourn unanimous.

Respectfully submitted,

Chris Asselin, Clerk