

COUNCIL ON AGING BOARD

July 3, 2019

Meeting opened at 1:34pm

Members present: David Ketchum, Penny Sutter, Deb Meadows and Chris Asselin

Staff Present: Chris Hottle

Other: Eric Sussman, Town Emergency Manager/Transportation Coordinator

Motion made by Deb to approve minutes from June 5, 2019 with changes. Motion seconded by Penny.

Vote to approve the minutes 4-0-0.

VMCC Parking Update:

Eric Sussman, Town Emergency Manager/Transportation Coordinator gave general overview on parking situation in town and at the VMCC and alternatives that are being considered as solutions i.e. size of parking spaces, development of fire road for parking, employees to lot 4 etc. Board members expressed concern over availability of parking for seniors to attend programs, parking lot illumination etc. with special emphasis on safety for all. Discussion to continue.

Director's Report

- Solar panels installed at VMCC. Time line for panels to be connected unknown.
- Rick Shaw, Program Coordinator, hours have been increased to 30 hours per week from 24.
- Donna Szeker, Van Driver/Office Assistant will be out on medical leave starting July 22<sup>nd</sup>. The on call driver is being utilized so there will be no interruption in ongoing transportation programs.
- New Ford vehicle replacing van and CCRTA vehicle delivery set for July/August
- Lunch Program: maximum seating 66. Monthly menu available at sign in table
- Stand up freezer being purchased and delivery expected @30-60 days
- Hood repair pending.
- Upcoming events: Police picnic scheduled July 18<sup>th</sup> and the annual end of the summer party with children from the Rec Department scheduled for August 22<sup>nd</sup>.
- Pride event had @25 participants. Included film and stories shared if wanted.

Old Business:

- Rebranding tabled to future meeting.

New Business:

- None

Next meeting scheduled for September 4, 2019 at 1:30pm. Motion made by Penny to adjourn at 3:20pm. Seconded by Deb. Vote to adjourn unanimous.

Respectfully submitted,

Chris Asselin, Clerk