

**TOWN OF PROVINCETOWN – SELECT BOARD
MEETING MINUTES – REGULAR MEETING
OCTOBER 15, 2019, 6:00 PM
TOWN HALL – JUDGE WELSH ROOM**

Chair Abramson convened the open meeting at 6:00 pm noting the following:

Select Board attending: Chair David Abramson, Vice Chair Robert Anthony, Members John Golden, Lise King and Louise Venden

Excused:

Other attendees: Acting Town Manager David Gardner and Select Board Secretary Elizabeth Paine

Recorder: Elizabeth Paine

Consent Agenda – Approval without objection required for the following items:

- A. *Suspend closures to public shellfishing areas as follows:*
 - a. *The area labeled on maps as East of the Breakwater– Area located directly to the east of the Provincetown breakwater- will be open to the public for recreational shellfishing on Sundays and Fridays beginning Friday, November 1, 2019 and ending Sunday, March 29, 2020.*
 - b. *The area labeled on maps as West End – Area in Provincetown Harbor from Captain Jack's Wharf to Provincetown Inn, will be open to the public for recreational shellfishing on Sundays and Fridays beginning Friday, November 1, 2019 and ending Sunday, March 29, 2020.*
 - c. *The area labeled on maps as Hatches Harbor – Harbor located between Herring Cove Beach (New Beach) and Race Point Beach, will be open to the public on Sunday, April 5, 2020.*
- B. *Senior of the Year Proclamation - Proclaim Thursday, October 24, 2019 as Carol MacDonald Day in recognition and celebration of the many contributions made to Provincetown.*
- C. *Appoint alternate member Bernice Steisel as a regular member to the Licensing Board with a term to expire on December 31, 2019*
- D. *Approve the parade permit submitted by Susan Talkhouk, 56B Marston Ave, Portsmouth, NH 03801, for the Annual Pilgrim Trot, to be held on Thursday, November 28, 2019 from 9 am – 11 am*
- E. *Approve the parade permit submitted by Bob Sanborn, on behalf of the Provincetown Building Guild, 3 Freeman St #2 Provincetown, MA 02657, for the Annual Holly Folly Jingle Bell Run, to be held on Saturday, December 7, 2019 from 10 am to 11 am.*
- F. *Approve Film, Videography, Photography and Droning Policy and Application*
- G. *Treasurer's Transfer – as Commissioners of the John Henry Trust Fund, approve the use of gifted funds to pay \$4,209.36 to Cape Cod Children's Place for childcare, medical, and rent assistance expenses.*

Without objection Chair Abramson waived the reading of the consent items and without further objection declared the consent agenda approved.

Move: Lise King

Seconded:

Vote 5-0-0

1. Public Statements – Three (3) minutes maximum. Select Board Members do not respond during public statements

- **Michelle Courtier** – here to speak to the board about issues with town landings, in particular the Washington Avenue Landing. The landing is overgrown and there is no visual or physical access to the water. Ask that

the Town Landings be placed on a set maintenance schedule.

- **Cheryl Andrews** – wanted to address the Board about the Harbormasters services agreement and where the agreement came from. Also spoke to the board as well about the country update and her opinion about the current proposal being put forward.

2. Select Board Member’s Opening Statements – (Votes may be taken)

- **Robert Anthony** – In regards to the first speaker, if the chair would like a motion to direct staff to address the town landing I am willing to make a motion.

Move that the town manager direct the staff to address the town landings.

Seconded John Golden

5-0-0

- **Lise King** – Acknowledge Women’s week that has been happening this week. Thank everyone who is here with us tonight in person.
- **Louise Venden** – Great week for Women’s week. We have a wide range of people who are coming here. Wellfleet Oysterfest is next weekend. Hope we continue to pay attention to these large cruise ship and track the activities going on in town. Has the PPPC updated comparable docking charges for cruise ships, other commercial boats, mooring fees, and disembarkation fees. I think last survey we got was dated 2017?
- **John Golden** – Great seeing the crowds and weather has been great.
- **David Abramson** – Will reserve comments for the idea on the agenda.

3. Appointments – None

4. Public Hearings - None

5. Joint Meeting/Presentations/Requests – (Votes may be taken on the following items):

A. Presentation by Barnstable County Assembly Representative Dr. Brian O’Mally on the proposed Barnstable County Charter change regarding the Board of Commissioners

Dr. Brian O’Mally, purpose of attending was to inform the board and the public of a hearing that is happening tomorrow at 4:30 pm taking public input to consider eliminated the three-person county commission board. This subject has been in play for years. Cape Cod Regional Government has a legislative and executive function. The question of eliminate one or two of the other government has bounced around for years. In the process of a five-year charter review.

B. Presentation by Community Development Partnership CEO Jay Coburn – seeking input from community leaders for their five-year Strategic Plan.

CEO Jay Coburn gave a brief summary of the work the Community Development Partnership such as grant programs, loan for starting up local businesses as well as housing units they manage on the outer cape, housing rehabilitation program and community housing partnership housing institute. Mr. Coburn spoke about their strategic plan and asked for input from the board members for ideas.

C. Joint Meeting with the Public Landscape Committee –Pilgrims’ First Landing Park 2020 Improvement Actions

DPW Director Richard Waldo jointed the public Landscape Committee.

Public Landscape Committee called to order at 7:02. All members present.

DPW met with PLC to discuss a list of action items to be a good process to begin with and move forward. Mr. K wrote the memo in the packet. The goal is to complete the actions by spring of 2020. The seating, memorial paving and the landscaping are the three main focus. The PLC has identified tasks that can be done by the DPW, PLC and the need for outside help.

PLC adjourned at 7:22 pm

D. Joint Meeting with the VSB – Discussion of grant evaluation process and Tourism Fund Five-Year Plan objectives prior to completing the VSB recommendation for 2021

Tourism Director Tony Fuccillo, VSB Chair Jay G, Women’s Inn Keeper Rep Regina Cassidy and PBG Rep Rick Murray were present. No quorum.

The VSB members present appeared before the Select Board to request support in increasing the VSB Budget to 1.2 million to allow for them to increase the Town’s marketing and grants program. The money would allow the Tourism office to expand their current marketing with a focus on the shoulder season. The VSB feels with the room tax revenue money anticipated to come in, they would see this money come into the Tourism Fund. The Board is supportive of increasing the budget, staff requested finance look increase and whether or not it would be plausible for FY21. The Board direction to the VSB to target their 2021 budget at \$925k or \$950k and asked Town staff to evaluate how/if that fit into the FY21 budget.

E. Quarterly Police Report presented by Chief Jim Golden

Police Golden presented the Board with the Quarterly Police Report. The police department is providing advance training to attend road side detection.

F. Update on Harbor Hill by Louise Venden.

Construction has continued, building 5 all 6 units leased as of Nov 1. Other 3 buildings currently set for completion by January, 2020. Building 6 is due in January and taken applications. Things are moving along. There are additional change orders for fire alarm and smoke detectors as well as a delay fee. Finance Director is on top of it and making every effort to see how we can contain these expenses. Finance Director continues to request explanations on financial reports from CDP and change orders to track current expenses vs. budget.

G. Discuss Indigenous Peoples Representation proposal by Lise King

a. Designate Columbus Day as Indigenous Peoples Day

Number of municipalities have been renaming Columbus Day Indigenous Peoples’ Day.

Move that the Select Board proclaim Columbus Day to be renamed as Indigenous Peoples' Day and send a letter to our elected representatives in Boston to recommend consideration of such change to the official

state holiday.

Motion: John Golden

Seconded: Louise Venden

Vote: 5-0-0

Ms. King would like the town to consider solicitation for quotes to consider hiring a consultant to work with the town for indigenous people's representative.

Move that the Select Board vote to issue a solicitation for quotes for a consultant to the Town in the area of indigenous people's representation, including public memorials and artwork, and cultural affairs.

Motion: Louise Venden

Seconded: Robert Anthony

Vote: 5-0-0

6. Town Manager Administrative Matters – Topics to include but not limited to: (Votes May be taken on the following items)

1. Staff Biweekly updates

Acting Town Manager gave an update on the VMCC roof, Cape Cod Five has filed a building permit and the Macro and Micro grants are now open. The Woods Hole shark mitigation measures is taking place on Thursday at Nauset High School. Third housing forum is scheduled for Nov.

7. Minutes - (Votes May Be Taken)

1. September 23, 2019
2. September 30, 2019

Move that the Select Board approve the minutes of:

September 23, 2019 5 pm	(Special) [x] as printed [] with changes so noted
September 23, 2019 6 pm	(Regular)[] as printed [x] with changes so noted
September 30, 2019 5 pm	(Special) [x] as printed [] with changes so noted

Motion: John Golden

Seconded: Louise Venden

Vote 5-0-0

8. Select Board Closing Matters - Topics to Include but not limited to: (Votes May be taken on the following items)

1. Pending Items List

- **Robert Anthony** – I appreciate the input from David Gardner
- **Lise King** – I appreciate the work everyone is been doing, when we are getting large request, they should get public input.
- **Louise Venden** – very candid discussions and we made decisions and gave direction to the DPW and PLC and to the VSB.
- **John Golden** – I am good.
- **David Abramson** – I am good too, we had some staff move around.

Without objection the meeting was adjourned at 9:47 pm

Minutes transcribed by: Elizabeth Paine