

Board of Library Trustees
Minutes of Public Meeting July 18, 2018
Provincetown Public Library

Members Present: Stephen Desroches, Joan Prugh, Paul Richardson, Stephen Borkowski, and Barbara Klipper via telephone.

Others Present: Amy Raff (Library Director), Brittany Taylor (Assistant Director).

1. Call to Order: Stephen Desroches called the meeting to order at 6:02 P.M.

2. Agenda Order: Stephen Desroches stated that the agenda would be followed in the order published.

3. Approval of Minutes: Stephen Borkowski made a motion to approve the June 20, 2018 minutes as amended. Joan Prugh seconded the motion, and it was so voted, 5-0.

4. Public Statements: None.

5. Director's Report: Director Amy Raff reviewed the highlights of the Director's Report:

Operational/Financial:

- Collected and deposited \$3,387 into the Library Gift Fund since June 20, 2018.
- A Budget expenditure to date: \$233,129 (94% of total allowance).
- B Budget expenditure to date: \$78,830 (97% of total allowance).
- FY2018 Totals: **Book Sales** - \$6775, **Tees** - \$740, **Totes** - \$2245, **Postcards** - \$144
- Total number of items added to the collection: 249.
- Total number of items withdrawn from the collection: 139.

Online:

- Social Media: Instagram followers increased from 624 to 725.

Program Highlights:

- Art on the Lawn (2 sessions): **Total Attendance – 67**
- Gay History Sights of Europe with Andrew Lear: **Total Attendance – 30**
- LGBT Activism Panel with CJ Janovy and Alley Stoughton: **Total Attendance – 18**

Updates:

- 5 people were interviewed for the Library's part-time circulation aide position. Director Amy Raff plans to offer the position to the strongest candidate early next week.
- Director Amy Raff had a six month review with Town Manager David Panagore and Assistant Town Manager Josee Young.
- Assistant Director Brittany Taylor reported that the Library is in full swing with summer children's programming. Events include a collaborative program with the Provincetown Recreation Department, weekly Art on the Lawn sessions, weekly Storytimes, and several other programs.
- Provincetown historian Leona Egan left a significant collection of books and papers to the Library Archives, which Lead Librarian Nan Cinnater has been processing. A \$2000 donation to the Library was also made to support the Archives.

Amy has continued to meet with members of the Friends and Supporters of the Provincetown Public Library group. She expressed a desire to proceed with re-establishing a working relationship with the group. Paul Richardson moved that the Board reverse its previous decision to sever its relationship with the Friends group and instead support the development of a relationship with this group with Library Director Amy Raff serving as a liaison for this endeavor. Joan Prugh seconded the motion, and it was so voted 5-0. Amy intends to meet with the Friends group within the next month to continue to discuss the next steps.

6. Old Business

a. Rose Dorothea Award Update:

Director Amy Raff has confirmed American poet, author, and social activist, Marge Piercy as the recipient of the 2018 Rose Dorothea Award. The Board discussed the possibilities for this year as well as for the expansion of the award as it progresses. The Board also encouraged Amy to organize the event as she sees fit.

7. New Business

a. Book Sales:

Stephen Borkowski expressed his concern about the size and scale of the Library's book sale. Barbara Klipper suggested using the town-wide "yard sale" days to generate more interest in the book sale. Director Amy Raff related that there is currently a reduction in prices in an attempt to reduce the amount of book sale stock currently housed in the Library.

b. Use of Library Lawn:

Barbara Klipper asked about the legality of individuals using the Library lawn as a venue to make a profit. Director Amy Raff related that, although some of the Library's neighbors have complained about the use of the Library lawn, the individuals who have been stationed on the Library's lawn are all in possession of a street performer's license. Stephen Borkowski mentioned that the Town has a new compliance officer that could be consulted with questions regarding the current town bylaws.

c. Other:

The Board discussed the possibility of opening the historic staircases for use. Director Amy Raff mentioned the issues with building management that this might cause and expressed the importance of installing additional security cameras if the Board would like to open the staircases for public use.

Stephen Borkowski expressed his intention to clean and organize the Library's staff room.

Stephen Borkowski also indicated that he has introduced Director Amy Raff to archivist Stephen Nonack. He hopes that Mr. Nonack can provide expert advice on matters pertaining to the Library's archives.

Stephen Borkowski mentioned several building maintenance tasks that he would like to see completed. Director Amy Raff indicated that she would speak to the Department of Public Works about these requests.

Barbara Klipper requested that library fines be an agenda item for the August Board of Library Trustees meeting.

Finally, the Board decided that the August Board meeting be postponed until Wednesday, August 22 at 6:00 pm.

8. Adjournment: Paul Richardson moved to adjourn the meeting. Joan Prugh seconded the motion. The meeting was adjourned at 7:18 P.M.

Respectfully submitted,
Brittany Taylor