

**TOWN OF PROVINCETOWN – SELECT BOARD  
MEETING MINUTES – REGULAR MEETING  
MAY 13, 2019, 6:00 PM  
TOWN HALL – JUDGE WELSH ROOM**

Chair Andrews convened the open meeting at 6:00 pm noting the following:

Select Board attending: Chair Cheryl Andrews, Vice Chair Robert Anthony, Members John Golden, Lise King and Louise Venden

Excused:

Other attendees: Acting Town Manager David Gardner and Select Board Secretary Elizabeth Paine

Recorder: Elizabeth Paine

***Consent Agenda – Approval without objection required for the following items:***

- A. *As Commissioners of the John Henry Trust Fund (#1618), to approve the use of gifted funds to pay \$10,997.00 to Cape Cod Children's Place for rent, childcare, and assistance expenses.*
- B. *As Commissioners of the Council on Aging Gift Fund (#1151), to approve the use of gifted funds to pay an amount not to exceed \$15,000.00 annually for the operation of the transportation programs offered through the Provincetown Council on Aging.*
- C. *Approve the appointment of alternate member Tracy Kachtick-Anders as a regular member on the Bicycle Committee with a term to expire on December 31, 2020*
- D. *Approve the appointment of Robert Nee as an alternate member on the Zoning Board of Appeals with a term to expire on December 31, 2021*
- E. *Approve the appointment of Donald German as an alternate member to the Licensing Board with a term to expire on December 31, 2020*
- F. *Approve the appointment of Donald German as an alternate member to the Art Commission with a term to expire on December 31, 2020*
- G. *Town of Truro request for Water Main Extension on Highland Road to serve the Cloverleaf Project*
- H. *Send a Letter of Support for Senate Bill 1827, An Act commemorating First Landing Day to Joint Committee on State Administration and Regulatory Oversight Senate and House Chairs.*

**Without objection Chair Andrews waived the reading of the consent items and without further objection declared the consent agenda approved.**

**1. Public Hearings:**

**2. Public Statements:**

- Brenda Hayward – Came to speak to the Board about Wampanoag Memorial. She expressed concern about this. She invited the Board to a workshop being held at the UU this coming Wednesday from 5-7 on the colonization of North America.
- Jim King – We all know that we need police station, nothing has happened since the town meeting. This board is hanging its hat on getting this cost override cost. Does not feel the board is doing its job by dragging its feet. He feels the board cannot get along and make a consensus decision. He feels the town can take the VFW building and make it work as a new police station.
- April Baxter – is very concerned with the behavior of the Select Board. We have been waiting on a public hearing to be scheduled to discuss the Wampanoag Memorial. I have been following the project for 4 years, the location of the memorial is very appropriate. The Memorial as planned would not block the Bas Relief.
- Linda Fiorella – is here to speak in favor of the reconsideration of the vote for the Shank Painter Road Route 6 Intersection.
- Frank Bi – also speaking in reconsideration of speaking on behalf of the roundabout.

- Rick Capler - requesting the board to honor the decision of the Wampanoag memorial and let the memorial go forward.
- Michelle Jarusiewicz – came to highlight a few things coming up through the cape housing institute.

### **3. Select Board Member’s Statements:**

- **Lise King** – Thankful to everyone that came and participated. I think it is an appropriate question on how the Board is planning on moving forward with the Police Station. I think it is a valid question, to see how we would like to proceed to with planning. On the Wampanoag Memorial, there is not a lack of transparency but a lack of movement.
- **Louise Venden** – I would like to second putting the Wampanoag Memorial on the next agenda. I have to say we have these committees for a reason and they are the ones working on the design concept. Our responsibility is to ask questions, but I am not delving into the design. I just have a different attitude about how use the time spent of the boards and committees. If we are going to make a charge to direct the building committee, we need to place this on the next week’s agenda. I also want to thank Acting Town Manager David Gardner for stepping into the role he has taken over.
- **Robert Anthony** – We are working on what will be appropriate at the VFW, whether it be housing or the police station. This weekend I was speaking to someone about their concerns with flooding in Provincetown.
- **John Golden** – I would like to welcome the two young men who are here to present to the Board and able to witness democracy. I agree with my colleagues; we should have the Wampanoag Memorial on the next agenda. As for the police station, I mentioned at the last meeting, it should be on the agenda, and it wasn’t placed on the agenda.
- **Cheryl Andrews** – the current way of putting things on the agenda is to email the Board Secretary, the items you see that are requested on the agenda were emailed to her. As far as the Wampanoag Memorial, it should be on the agenda.

### **4. Joint meeting/Presentations:**

#### **A. Light Pollution Presentation by Provincetown School students Daniel Turner and Dash Parlante**

Provincetown students Daniel Tuner and Dash Parlante come to the Board to speak about light pollution. Their project stemmed from their stay at the dune shack when they realized how many more stars were present verse in town. As aspiring astronomers, they began researching Light Pollutions and the effects. They discussed the effects on humans and animals. They hope to spread awareness and encourage people to reduce their light pollution. Some of the recommendations/ideas; private property lights have special light covers and establish a mandatory light out. The Board commended their presentation and thanked them for coming.

### **6. Requests:**

#### **A. Wastewater Capacity Expansion Update presented by DPW Richard Waldo**

DPW Director Richard Waldo gave an update to the Board on the grant application currently with the USDA and how it is effecting the Wastewater Capacity Expansion. The proposed pump stations in the original applications where based on new gallons from the proposed police station and the Surf Club expansion, but there are other projects that are also seeking EDP gallons that are seeking the same amount of gallons. The Board and staff spoke about

#### **B. Reconsideration of April 22, 2019 Vote - traffic light signal/roundabout at Shank Painter Route 6 intersections – requested by Select Board Member John Golden**

Board Member John Golden requested the reconsideration after further thinking about the project. Vice Chair Anthony also spoke on rethinking his vote and not supporting another traffic light on Shank Painter and Route 6. Board Member Lise King asked that people think about the visual impact of the roundabout, not having to stop going to go straight, and safety. Chair Andrews asked if the rotary would include lighting.

**MOVE that the Select Board vote to reconsider vote to approve the Route 6 Shank Painter Road intersection alternative 1: traffic signal for the preparation of a 25% design submission.**

**Motion: Louise Venden                      Seconded: John Golden**

**VOTED**

**In Favor:            4  
Opposed:            1(ca)  
Abstain:             0**

**MOVE that the Select Board approve the Route 6 Shank Painter Road intersection alternative roundabout for the preparation of a 25% design submission.**

**Motion: Louise Venden                      Seconded: Lise King**

RA – when would this project be scheduled  
RW – FY23, realistically it may be pushed off to FY24

**VOTED**

**In Favor:            4  
Opposed:            1 (ca)  
Abstain:             0**

**C. Review and Revise Secretary to the Select Board position – requested by Select Board Member Louise Venden**

Select Board Member Louise Venden asked for this to be on the agenda. Vice Chair Anthony, the position currently works with a team to work as a strategic team to put the agenda together, feasibly, he does not feel the position can work a 40-hour week. He feels the relationship between the Town Manager, Chair and Secretary is currently working. Chair Andrews, for her, under the charter, the secretary is the boards employee and the three issues being the job description, salary and supervision. The chair asked staff to provide the board with a memo explaining the compensation schedule.

Compensation schedule was created in 2015 when a compensation plan was completed after comparing other towns with similar jobs.

**MOVE the position of selectman secretary be reclassified from a Grade 5 to a Grade 6.**

**Motion: Robert Anthony                      Seconded: John Golden**

**VOTED**

**In Favor:            5  
Opposed:            0  
Abstain:             0**

**D. Select Board Rules of Procedures– requested by Select Board Member Louise Venden**

Select Board Member Louise Venden brought up this topic because she wishes to clarify some of the rules of procedures. The board discussed to clarify.

**E. Set Compensation rate for Acting Town Manager per Provincetown Charter – requested by Chairman Cheryl Andrews**

**MOVE that the Select Board vote to set the compensation rate per the Provincetown Charter for the Acting Town Manager at \$158,050 per annum from May 11, 2019 until June 30, 2019 and beginning July 1, 2019 at the rate of \$165,353 per annum.**

**Motion: Lise King      Seconded: Robert Anthony**

**VOTED**

**In Favor:      5  
Opposed:      0  
Abstain:      0**

**F. Town Manager Search Committee – requested by Acting Town Manager David Gardner**

Acting Town Manager, this is a continuation of the discussion from the last meeting. Staff is looking for direction from the Board. Chair Andrews discussed the previous boards method for forming a Town Manager Search Committee. The board discussed whether or not there should be some select board members on the committee as well as the number and the process of appointing those members.

**MOVE that the Select Board vote to approve the formation of a Town Manager’s Search Committee with the following committee membership makeup, 5 members at large residents to be voted on by the Select Board.**

**Motion: Cheryl Andrews      Seconded: Robert Anthony**

**VOTED**

**In Favor:      5  
Opposed:      0  
Abstain:      0**

**7. Town Manager / Assistant Town Manager:**

**A. Initial Review – FY20 Town Wide Goals**

Acting Town Manager David Gardner gave a brief summary on the FY19 Goals and initial review of FY20 Goals. The board discussed some of their ideas and concerns.

**B. Town Meeting Follow Up**

The packet has the spread sheet for the town meeting follow-up and the letter from the AG’s office stating the Zoning Bylaws have all be accepted.

**C. Town Manager’s Report**

Acting Town Manager David Gardner gave a brief summary on the Town Manager’s Report.

**8. Minutes: Approve minutes of previous meetings.**

**Motion: Move that the Select Board approve the minutes of:  
April 13, 2015 6 pm      (Regular) [ x ] as printed [ ] with changes so noted**

April 8, 2019 6 pm (Regular) [ ] as printed [ x ] with changes so noted  
April 12, 2019 1030 am (Special) [ ] as printed [ x ] with changes so noted  
April 18, 2019 5 pm (Special) [ ] as printed [x ] with changes so noted  
April 29, 2019 5 pm (Special) [ ] as printed [ x ] with changes so noted

Motion: Cheryl Andrews      Seconded: John Golden  
**VOTED**

In Favor:            5  
Opposed:            0  
Abstain:             0

**9. Closing Statements/Administrative Updates:**

- **Lise King** – Wanted to speak on the topic of the Wampanoag Memorial. Two things that have created a pause was the technical aspects of the process and the lack of communication with the tribe.
- **Louise Venden** – My concern isn't the process but rather we seem to postpone and continue these items for months.
- **Robert Anthony** –
- **John Golden** –
- **Cheryl Andrews** – I agree with Louise, we should discuss the Wampanoag Memorial at the next meeting.

Without objection the meeting was adjourned at 9:28 pm

Minutes transcribed by: Elizabeth Paine

Meeting can be viewed at: