

**Provincetown Year-Round Rental Housing Trust Board of Trustees**

**Minutes: January 31, 2019**

**Community Development Conference Room, Town Hall, 260 Commercial Street, Provincetown**

**5:30 p.m.**

YRRT Members Present: Kevin Mooney, Chris Andrews, Nathan Butera

Staff: Community Housing Specialist Michelle Jarusiewicz; Town Manager David Panagore

**Public Statements:** none

**Membership/Vice Chair:** members discussed the need for applicants following the resignation of member Rob Anderson and the vacancy of the Select Board member. The Chair had reached out to Erik Yingling to see if he was interested; maybe. Others? Believe the BOS rep will follow the special election on 2/21/19.

Kevin Mooney nominated Nathan Butera as the vice-chair; Chris Andrews second; approved 3-0.

**Harbor Hill Update:** Michelle Jarusiewicz indicated that the re-bid process has begun, advertisements have been submitted with filed sub-bids due 2/14/19 and general contractor bids due 2/18/19. Town staff - including DPW and the new Property Manager - is pushing for building #5 to come online in April. A date, February 27<sup>th</sup>, has been scheduled for the lottery for Round 1 applicants.

**FORUM:** Members reviewed and edited the draft power point presentation for the Harbor Hill update. The Chair, Kevin Mooney, would make the presentation of about 10 minutes. The Forum would be posted as a meeting so that all members could attend but the agenda would state that no votes would be taken.

**Invoices:** Kevin Mooney MOVE to approve the invoices as presented; Nathan Butera second; approved 3-0.

**Eversource:** Nov & Dec/ 25 invoices/ total **\$1,182.06**

**LDa**

LDa Invoice #3 1/24/19 \$2,239.20

Daedalus #10 1,240.00

Civil Horsley Witten 142.50

**\$3,621.70**

**Quahog Electric LLC:** #455 1/15/19 **\$650.00**

**Minutes:** Kevin Mooney MOVE to approve the minutes for 1/10/19; Nathan Butera second; approved 3-0.

**Next meetings:** Friday, 2/8/19 at 9:00 am and the Town Forum on Saturday, 2/9/19, at 10:00 am.

Adjourned 6:55 pm

*Minutes by: Community Housing Specialist Michelle Jarusiewicz*