

**TOWN OF PROVINCETOWN – SELECT BOARD
MEETING MINUTES – SPECIAL MEETING
APRIL 29, 2019, 2019 5 PM
TOWN HALL – JUDGE WELSH ROOM**

Chair Andrews convened the open meeting at 5:00 am noting the following:

Select Board attending: Chair Cheryl Andrews, Vice Chair Robert Anthony, Lise King and Louise Venden

Excused: Member John Golden

Other attendees: Acting Town Manager David Gardner, Select Board Secretary Elizabeth Paine and Town Counsel John Giorgio

Recorder: Elizabeth Paine

- 1. Application for Location Agreement for film production by Starz P-Town Productions, LLC: for filming to occur at various locations between May 28, 2019 and June 10, 2019 – Please note public comments will be allowed (Votes May Occur)**

Acting Town Manager David Gardner gave a brief update on the staff discussions that occurred between the film production company and staff. The packet includes a more detailed schedule along with a draft location agreement, which includes the estimated police cost but does not include a draft dpw cost. Staff posted many of the businesses on the block and half around Standish and Ryder to notify the public of this meeting. Colin Walsh, production manager, is present as a representative for the production company. Town Council reviewed with the Board the Location Agreement that the Town would be entering into with Starz P-town Production, LLC.

Move that the Select Board vote to approve in concept the Location Agreement between the Town of Provincetown and the Starz Corporation to allow for a film production on Town Property between May 28 and June 11, 2019, and to direct the Acting Town Manager to finalize the agreement in consultation with the Police Chief and Town Counsel.

Motion: John Golden Seconded: Lise King

Vote 5-0-0

- 2. Discuss Prop 2 ½ debt exclusion question currently on the ballot (Votes May Occur)**

Town Counsel, staff and the Board discussed the three options the board could take; leave it on the ballot, remove it from the ballot, or add another ballot questions to add additional locations for a new police station and what would need to happen if the ballot questioned passed or failed.

Move that the select board vote to take no action to the prop 2 1.2 ballot question.

Motion: Louise Venden Seconded: John Golden

Vote: 4-1(ca)-0

- 3. Town Manager Search Process (Votes May Occur)**
 - A. Town Manager Search Time Line**

Acting Town Manger David Gardner reviewed the proposed time line with the Board.

B. Executive Search Service Agencies

After a brief discussion between the board, town staff and town counsel, the board voted to issue an RFP.

Move that the Select Board vote to authorize the Acting Town Manager to issue a Request for Proposals to procure an Executive Search Consulting Agency for the hiring of a new Town Manager.

Motion: Louise Venden Seconded: John Golden

Vote: 5-0-0

C. Town Managers Search Committee

Town Counsel reviewed with the board the search committee protocol.

D. Town Manager Job Description

Town Counsel discussed with the board the amendments they made to the current job description to be inline with the current charter and suggested waiting until the Executive Search Consulting Agency had been brought on to make further amendments.

Without objection the meeting was adjourned at 6: 42 pm

Minutes transcribed by: Elizabeth Paine