

AIRPORT COMMISSION

**WEDNESDAY,
September 5, 2007
5:30 PM**

Members Present: Heath Gatlin, Michael Leger, Steven Page,
Steve Tait, and Michael Valenti.

Members Absent: None

Others: Michael Garrity, Butch Lisenby, and Roger Putnam.

MEETING AGENDA

MINUTES

**Motion: Accept the minutes of APR 12, 2006 / JUN 14, 2006 / JUL 19, 2006 and
AUG 1, 2007.**

Motion: Steven Page Seconded: Steve Tait Vote: 5-0-0.

REPORTS

Commission Computer

The Commission's computer is up and running. People have been seen using their laptops so all systems are "go." An excellent signal is being reported.

Fence Repair

It is about $\frac{3}{4}$ of the way done. The men have not returned as yet to complete the total repair.

Landscaping

This project has been completed and now we're waiting for the bike rack to arrive.

RWY 07 Approach – Grass & Brush Cutting

Butch said that he tried to move forward on this matter with the Sheriff's Department. Heavy duty brush cutters are needed and you can't rent them because of a liability issue. We would have to buy them at \$400 each and we need four. The alternative according to Steve Tait is to pay \$14,500 (estimate to have it done by a firm). The big project would take care of tree removal, etc. Maybe, after the large amount, it would be able to be maintained with a heavy-duty weed whacker. One thing that Butch would need is insurance – either for rented or owned equipment. He's not sure if this hangs us up. The DPW doesn't have anything heavy duty.

Michael Leger said that he would like a cost comparison. Butch said that theoretically the trees - with Hatches Harbor flooding - were supposed to die but they haven't yet.

We'll have to see how the weeds grow back. We may only have to do it every four years. Michael Leger would like more details, as in how wide, etc. –

Handicap Access – Terminal Doors

The door control estimator is scheduled to arrive on September 11th and the inspection will tell us what can and can't be done.

Airport Pay Phone

It suddenly began working. One possible reason for its resurrection is that at this time of year, the groundwater is lower and that may be why it's working. Michael L. spoke to Alexis (?) and she will be calling about the options at the airport. Butch L. said that he would like to ask about replacing the pay phone. Steve Tait said that we really need a pay phone. A lot of people flying in don't have cell phones. Heath Gatlin suggested that perhaps a free phone for just local service would be a nice amenity; he volunteered to look into it. (Verizon is our provider.)

OLD BUSINESS

EA/FEIR/DRI Update

Mike Garrity had a meeting with the Cape Cod Commission and he reported that there is a hardship DRI process and at the end of the process the Commissioners will decide if you can qualify for the hardship. It's difficult to use unless you want to take a chance. Mike G. decided to go through the regular process. To use the hardship – you apply – and it involves what we don't think we can do under their rules and/or restrictions. The Cape Cod Commission's suggestion was to go through the hardship process. It's a difficult route to take since there's no definite process written up. The whole suggestion sounded like a "crap shoot." You apply for the hardship when you submit the application and it refers to certain areas, i.e. wetlands but as far as not doing all the work necessary – it ends up being more work and you're still not sure you'll get it. Mike G. plans to go for the hardship in certain areas where we just can't comply with the regulations.

Mike G. also had a 2nd meeting about traffic and they make their own regulations. Their methods are tied in to trip increases. A 1.4 trip increase per parking spot per day, whether or not you increase trip generation.

Roger Putnam said that there have been park studies on traffic. Heath Gatlin wondered why we can't ask for information as a private citizen? Steve Tait said that they publish how many visitors come to the National Seashore Park. Heath will attempt to glean information from the NSP.

Airport Terminal Building

A proposed Airport Terminal Building, prepared by Edwards and Kelcey, was handed out by Mike Garrity. The pros and cons of vertical vs horizontal designs were discussed. A vertical is a whole lot more expensive and difficult but would allow people to watch the planes come in, etc. Michael Leger said that every step of the way the powers that be

have to understand that this is not an expansion.

Regarding the fence line and the Terminal Building – the Commission needs to make a decision. Mike G. said that they originally put in 3 fence lines. What the Commissioners want will be the final alternative. Mike Valenti would like to see the vertical option but Steve Tait feels that it would be much more obtrusive to the NPS. The horizontal version would be \$2.5M and the vertical option would cost \$4M. Asthetically the vertical one resembles the life saving station. Mike Garrity can send you a cost estimate and give a ball park figure. He cautioned that each year estimates change..... oil went up last year and that raised all the estimates. All of these plans depend how much and if funding is available from Town, state, and/or federal.

Law Enforcement Officer (LEO) Contract Update

The contract ends as of September 30th. The Police Department doesn't have any extra money and neither does the Airport. As of October 1st all entities will have to be in agreement. There's nothing we can do about the situation today; we did what we were supposed to do and now we wait.

Landing Fee Termination Update

Nothing has been heard yet. There was no emergency indicated and the equipment has been put together.

NEW BUSINESS

Steering Committee Member for MacMillan Pier Transportation Center

Michael Leger said that he did the homework on this and there are 2 options, waterside and landside. As a reward for doing his homework, Michael L. won the endorsement of the Commissioners as their representative to the steering committee. He asked if anyone else cared to volunteer to go in his stead and there was deafening silence!

OTHER BUSINESS

In discussions with Steve Fletcher, a couple of projects came up. One is **rebuilding the ramp terminal** and we're probably talking about the completion at this time next year. The biggest question is going to be our portion; it could be \$25 or \$30K. Our portion would be doable but it would exhaust our funds sooner than anticipated. M. Leger said that was one of the reasons he wanted Quick Books – and he'd like to have a real handle on the Airport's finances. Steve Tait said he's handling all this with Quick Books and he would be happy to share all this information with Michael.

Ramp reconstruction might prove to be a logistic problem with TSA. It wouldn't start until after Labor Day – but the only problem is: how do you screen passengers?

There is a **Management Conference on October 1, 2, and 3 in Plymouth**. It will be held at the Radisson Plymouth Harbor Hotel. If anyone is interested, Butch said, they should feel free to attend.

The **keypad on the gate** right outside the conference room is becoming cranky. Sometimes it works and sometimes it doesn't. Butch is very frustrated with it and feels that perhaps anything in this environment has a limited life, what with blowing sand and salt air. The lock is three years old and has worked perfectly until recently. Perhaps it should be replaced.

Someone asked, "What's the situation with the **open seat**?" The ruling would have to be approved by the BoS and Doug Johnstone is on top of this.

Business has been great and will only improve if we hold on to good weather.

PAYMENT VOUCHERS

A B Canco (for fire sprinkler insp. every 6 mos.) \$650.

Motion: Approve payment to A B Canco in the amount of \$650.

Motion: Steve Tait Seconded: Heath Gatlin Vote: 5-0-0.

New England Golfcars \$1,211.25

Motion: Approve payment to New England Golf Cars in the amount of \$1,211.25.

Motion: Michael Leger Seconded: Steve Tait Vote: 5-0-0.

Kenyon Wheeler (for electrical supplies) \$715.

Motion: Approve payment to Kenyon Wheeler in the amount of \$715.

Motion: Heath Gatlin Seconded: Steve Tait Vote: 5-0-0.

New Horizon Landscaping \$5,400.

Motion: Approve payment to New Horizon Landscaping in the amount of \$5,400.

Motion: Michael Leger Seconded: Steven Page Vote: 5-0-0.

Michael Leger wondered if the Airport could look into **replacing the porch**; there is an issue of asbestos. He will be happy with estimates for now.

THE NEXT MEETING WILL BE ON OCTOBER 10TH AT 5:30 P.M.

Adjournment happened at 6:50 p.m.

Respectfully submitted,

Evelyn Gaudiano

Evelyn Rogers Gaudiano

APPROVED: OCT 10, 2007