



Select Board

Meeting Agenda - Revised

The Provincetown Select Board will hold a public meeting on Monday, April 1, 2019, at 5:30 p.m. in the Town Hall Auditorium, Provincetown Town Hall, 260 Commercial Street, Provincetown, MA 02657.

1. Continued Public Hearing - Per the Provincetown Charter 2-3-g, to hear comment from the public on April 1, 2019 Annual and ~~Special~~ Town Meeting Warrant Articles sponsored by the Select Board and vote their recommendations. (Votes May Be Taken)

Note: The public comment portion of this hearing has been closed. The Board will deliberate on their recommendations.

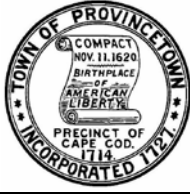
2. Filming in Provincetown, Ma for the Starz Television series "Hightown" – May/June 2019

Note: This matter was not reasonably anticipated.

3. Town Meeting.

Posted by the Assistant Town Clerk: www.provincetown-ma.gov, 03/25/2019, 4:55 pm AR

Revised 04/01/2019, 10:05 am AR



CONTINUED PUBLIC HEARING

April 1, 2019 ~~Special~~ and Annual Town Meeting Select Board's submitted Articles

Requested by: Chair Cheryl Andrews

Action Sought: Conduct Hearing/Vote

Proposed Motion(s)

MOVE that the Board of Selectmen vote to reconsider recommendation of Article ____.

MOVE that the Board of Selectmen vote [to recommend / not to recommend / to reserve recommendation on] Article ____.

Additional Information

- Continued from March 11, 2019, March 18, 2019 and March 25, 2019
- Public comment portion of this hearing has been closed
- 2-3-g. When an article on the Town Meeting Warrant addresses the following topics, the Town Board identified below shall hold a Public Hearing, soliciting comments from the Public on the article and voting whether its members are in favor of or opposed to the article, and prior to the article coming to a vote at Town Meeting, the Town Board shall report the votes of its members and explain the view of the majority to the Town Meeting:
 - 1) the Conservation Commission for matters relating to the natural environment,
 - 2) the Board of Health for matters relating to public health,
 - 3) the Planning Board for matters relating to land use or development,
 - 4) the Charter Compliance Commission for matters concerning the Charter,
 - 5) the Finance Committee for matters concerning the expenditure of town funds, and
 - 6) any Town Board for an article submitted by that Town Board.

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>

APRIL 1, 2019 ANNUAL TOWN MEETING

Article	Motion (R, NR, RR, IP, etc.)	Motion	Motion by:	Select Board					Assign
				Second:	Y	N	A	R	
REGULAR AGENDA									
ATM-1	To Hear Town Reports	R	CA	RA	5	0	0	0	
ATM-2	FY 2020 Operating Budget								
DIV I	General Government	R	LV	JG	5	0	0	0	
DIV II	Finance	R	JG	RA	5	0	0	0	
DIV III	Public Safety	R	JG	LK	5	0	0	0	
DIV IV	Public Works	R	LK	RA	5	0	0	0	
DIV V	Public Services	R	JG	RA	5	0	0	0	
DIV VI	Public Schools	R	JG	RA	5	0	0	0	LK Majority
ATM-3	FY 2020 Cape Cod Regional Technical High school Tuition Assessment	R	LK	RA	5	0	0	0	
ATM-4	FY 2020 Cape Cod Regional Technical High school Capital Assessment	R	LK	RA	5	0	0	0	
ATM-5	FY 2020 Enterprise Funds								
WEF	6001 Water Enterprise Fund	R	JG	RA	5	0	0	0	
WWEF	6002 Wastewater Enterprise Fund	R	LK	RA	5	0	0	0	
ATM-6	Police Station Supplemental Funding	R	LV	RA	3	2(ca/lk)	0	0	LV- Maj
ATM-7	Alteration of Layout of Route 6	R	LV	RA	5	0	0	0	
ATM-8	OPEB Funding	R	LV	RA	5	0	0	0	
ATM-9	Community Preservation Budget for 2020								
CPA Part 1 & 2	Part 1 - CPA Reserves Part 2 - CPA Debt Service Appropriation	R	LV	RA	5	0	0	0	

LEGEND: R = RECOMMEND; NR = NOT RECOMMEND; RR = RESERVE RECOMMENDATION; IP = INDEFINITELY POSTPONE; X = NO RECOMMENDATION

Article	Motion (R, NR, RR, IP, etc.)	Motion	Motion by:	Select Board					Assign
				Second:	Y	N	A	R	
CPA Part 3	Part 3 - CPA Grant Requests/Appropriation								
CPA Part 3A	Community Housing \$7,500 Cape Housing Institute	R	LV	JG	5	0	0	0	
CPA Part 3B	Community Housing \$175,000 Buy Down Assistance Program	R	LV	JG	5	0	0	0	
CPA Part 3C	Community Housing \$25,000 Community Housing Office	R	LV	JG	5	0	0	0	
CPA Part 3D	Community Housing \$40,000 Foley House	R	LV	JG	5	0	0	0	
CPA Part 3E	Historic Preservation \$2,500 Restoration Project	R	LV	JG	5	0	0	0	
CPA Part 3F	Open Space/Recreation \$32,805 Garden Beds	R	LV	JG	5	0	0	0	
CPA Part 3G	Open Space/Recreation \$30,000 VCMM Playground	R	LV	JG	5	0	0	0	
CPA Part 3H	Administrative Expenses \$20,000 CPA Administrative Expenses	R	LV	JG	5	0	0	0	
ATM-10	Rescind Prior Community Preservation Act Authorization	R	LV	RA	5	0	0	0	
ATM-11	Funding for Economic Development Committee	R	JG	LV	5	0	0	0	
ATM-12	Transfer from Overlay Surplus	R	LV	RA	4	0	1(ca)	0	
ATM-13	FY 2020 Capital Improvements Program								
CIP 13A	Fire Department Fire Truck - \$550,000	R	LV	RA	5	0	0	0	
CIP 13B	Fire Department Main Station Generator - \$125,000	R	JG	RA	5	0	0	0	
CIP 13C	Pier Infrastructure Maintenance - \$200,000	R	LK	JG	5	0	0	0	
CIP 13D	Police Vehicle Fleet Replacement - \$169,431	R	LV	RA	5	0	0	0	
CIP 13E	Public Works Building Maintenance Plan, Library/Fire Station 4 Generator - \$145,000	R	JG	RA	5	0	0	0	
CIP 13F	Public Works Vehicle Fleet Replacement - \$110,000	R	JG	LV	5	0	0	0	
CIP 13G	Public Works Building Maintenance Plan - \$395,000	R	JG	RA	5	0	0	0	
CIP 13H	Shank Painter Road Reconstruction - \$320,000	R	JG	RA	5	0	0	0	

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				Second:	Y	N	A	R	
CIP 13I	Court Street Drainage and Repair - \$150,000	R	LV	RA	5	0	0	0	
CIP 13J	Public Works Demolition of the Former VFW Building - \$90,000	R	LV	JG	5	0	0	0	
CIP 13K	Council on Aging Transport Van - \$35,000	R	CA	LK	5	0	0	0	
CIP 13L	Marine Department Shoreline Protection Projects - \$50,000	R	LK	RA	5	0	0	0	
CIP 13M	Storm Water Management - \$100,000	R	JG	RA	5	0	0	0	
CIP 13N	DPW Street, Sidewalk & Bike Path Maintenance and Repair - \$60,000	R	JG	LV	5	0	0	0	
CIP 13O	Public Works Fuel Dispensary System - \$50,000	R	JG	LK	5	0	0	0	
CIP 13P	Public Works Town Owned Properties Facility Plan - \$50,000	R	LK	RA	5	0	0	0	
CIP 13Q	Public Works Building Maintenance Plan, HVAC Expansion at Town Hall - \$250,000	R	JG	LK	5	0	0	0	
CIP 13R	Water Department-Fleet Replacement - \$40,000	R	JG	RA	5	0	0	0	
CIP 13S	Water Department Asbestos Cement Water Main Replacement - \$500,000	R	LV	LK	5	0	0	0	
CIP 13T	Water Department Knowles Crossing Building Renovation - \$1,400,000	R	JG	LK	5	0	0	0	
ATM-14	Ground Lease for Eversource Battery Project	R	CA	LK	5	0	0	0	
PETITIONED ARTICLES									
ATM-15	Petitioned Article – Non-Binding Resolution – Anti Idling Resolution	RR	JG	RA	4	1(LV)	0	0	
ATM-16	Petitioned Article – Resolve Providing for the Creation of a Special Commission Relative to the Seal and Motto of the Commonwealth.	R	LV	LK	5	0	0	0	
ATM-17	Petitioned Article – Non-Binding Resolution –Increased Provincetown Tree Protection.	R	JG	LK	5	0	0	0	
ATM-18	Petitioned Article – General Bylaw Amendment: Chapter 13 Prohibited Activities – Public Health Smoking Ban on Town-Owned Properties	NR	JG	RA	4	1(LK)	0	0	
ATM-19	Petitioned Article – General Bylaw Amendment: Chapter 13 Prohibited Activities – Public Health Smoking Ban on Properties managed by Housing Authority and Year Round Housing Trust	NR	JG	RA	5	0	0	0	

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				Second:	Y	N	A	R	
TOWN BOARD ARTICLES									
ATM-20	Land Bank Expenses	R	LV	RA	5	0	0	0	
GENERAL BYLAW AMENDMENT ARTICLES									
ATM-21	General Bylaw Amendment: Chapter 12 Wetlands Protection Bylaw	R	LK	RA	5	0	0	0	
ATM-22	General Bylaw Amendment: Chapter 6 - Revolving Fund Bylaw (Small Scale Climate Change Resiliency Revolving Fund).	R	JG	RA	5	0	0	0	
ATM-23	General Bylaw Amendment: Chapter 8 Licensing and Regulations of Businesses – Licensing of Marijuana Establishments	R	JG	LV	5	0	0	0	
ZONING BYLAW AMENDMENT ARTICLES									
ATM-24	Zoning Bylaw Amendment: Divided Lots.	R	LV	RA	5	0	0	0	
ATM-25	Zoning Bylaw Amendment: Formula Business Regulated District	R	JG	LV	5	0	0	0	
ATM-26	Zoning Bylaw Amendment: Definitions – Parking Lot.	R	JG	RA	5	0	0	0	
ATM-27	Zoning Bylaw Amendment: Special Permits.	R	JG	RA	5	0	0	0	
ATM-28	Zoning Bylaw Amendment: Special Permit Modifications.	R	JG	RA	5	0	0	0	
ATM-29	Zoning Bylaw Amendment: Site Plan Review.	R	JG	RA	5	0	0	0	
ATM-30	Zoning Bylaw Amendment: Dimensional Requirements	R	JG	RA	5	0	0	0	
ATM-31	Zoning Bylaw Amendment: Growth Management.	R	JG	RA	5	0	0	0	
ATM-32	Zoning Bylaw Amendment: Density Schedule	R	JG	RA	3	1(CA)	1(LK)	0	
ATM-33	Zoning Bylaw Amendment: Density Schedule, Commercial Accommodations.	R	JG	RA	5	0	0	0	
ATM-34	Zoning Bylaw Amendment: Dimensional Requirements	R	LV	RA	5	0	0	0	
ATM-35	Zoning Bylaw Amendment: Green Area.	R	JG	RA	5	0	0	0	
ATM-36	Zoning Bylaw Amendment: Definitions – Campground/Tiny Houses.	R	JG	RA	5	0	0	0	
CONSENT AGENDA									

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<i>Article</i>	<i>Motion (R, NR, RR, IP, etc.)</i>	<i>Motion</i>	<i>Motion by:</i>	<i>Select Board</i>					<i>Assign</i>
				<i>Second:</i>	<i>Y</i>	<i>N</i>	<i>A</i>	<i>R</i>	
ATM-37	0.5% Real Estate Transfer Fee - A Home Rule Petition.	R	JG	RA	5	0	0	0	
ATM-38	Cape Cod Greenhead Fly Control District Assessment.	R	JG	RA	5	0	0	0	
ATM-39	Amendments to Personnel Bylaw/Classification and Compensation Plan	R	JG	RA	5	0	0	0	
ATM-40	Expenditures from the Tourism Fund.	R	JG	RA	5	0	0	0	
ATM-41	FY 2020 Human Services Grant Program.	R	JG	RA	5	0	0	0	
ATM-42	FY 2020 Revolving Fund Spending Limits.	R	JG	RA	5	0	0	0	



Provincetown Board of Selectmen

AGENDA ACTION REQUEST

Monday, April 1, 2019 @ 5: 30pm

2

FILMING IN PROVINCETOWN REQUEST

Starz Television Series "Hightown"

Requested by: Town Manager David B. Panagore

Action Sought: Discussion/Approval

Proposed Motion(s)

Move that the Select Board vote to authorize the Town Manager and Police Chief to enter into discussions with the Hightown production company and return to the Select Board with a recommendation

And

Move that the Select Board vote to request the Town Manager prepare a Film and Media permitting policy and return to the Select Board for their review and approval.

Additional Information

Please see attached: request from memo from Police Chief Golden

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>

HIGHTOWN

12 March, 2019

Provincetown Select Board
260 Commercial Street
Provincetown, MA 02657
via Secretary Elizabeth Paine - epaine@provincetown-ma.gov
cc: Chief Jim Golden – jgolden@provincetown-ma.gov

Re: Filming in Provincetown, MA for the Starz television series 'HIGHTOWN' – May/June 2019

Dear Members of the Select Board:

I am writing to request permission to film scenes for the new Starz television series 'Hightown' in Provincetown, MA.

'Hightown' is a contemporary crime drama that is scripted to take place in/around Cape Cod, MA. Produced by Rebecca Cutter, Gary Lennon and Jerry Bruckheimer TV, it stars Monica Raymund and James Badge Dale in leading roles, and will be directed by Academy Award-nominee Rachel Morrison.

Our story begins on Carnival weekend in Provincetown, when a body washes ashore and is discovered by Jackie Quinones, an irreverent National Marine Fisheries Service officer. While battling her own demons, she becomes determined to help solve the murder, and to redeem herself by saving a young woman whose life is endangered by the opioid epidemic sweeping the Cape.

The production is based in New York City, where Season One will be filming from April - July, 2019. In order to capture the unique setting of Provincetown and the surrounding Cape, we are hoping to film key exterior locations there at the end of May/early June, with preliminary areas of interest as follows:

COMMERCIAL STREET:

- Vignettes of the color, sights and sounds of Carnival (*request traffic diversion; parade permit attached*)
- A traffic jam: our heroine, Jackie, drives her truck during Carnival (*request traffic diversion; parade permit attached*)
- Jackie watches the parade (*request traffic diversion; parade permit attached*)
- Various dialogue scenes – specific blocks and dates to be determined
- Alley off of the main street; dialogue as characters exit a doorway (*adjacent to 235 Commercial St*)

PROVINCETOWN MARINA:

- Two characters on a romantic sunset stroll

MACMILLAN PIER:

- Camera pulls out from a boat at the dock; an epic sunset over P-Town

BAY BEACH / PROVINCETOWN INN:

- A body is found on the shore at low tide; the morning after Carnival (*date/timing to be determined re: tide chart*)
- Aftermath - crime scene: emergency, police and forensic vehicles staged in the traffic circle at Province Lands Rd and Commercial Street
- Dream sequences on the beach (dusk): Jackie has flashbacks of the body she found (*date/timing to be determined re: tide chart*)

VARIOUS AREA LANDSCAPES:

- B-roll and drone photography

Projected dates for the Provincetown unit are:

- Travel from NYC; final 'technical scout' of P-Town locations with department heads: **TUES 5/28 – WEDS 5/29, 2019**
- Shoot dates (7 total; no weekend work)
Either **THURS 5/30 – FRI 6/07, 2019** or **FRIDAY 5/31 – MONDAY 6/10, 2019**

We are still finalizing our overall schedule for this timeframe, and hope to be able to lock in specific dates for each location by early to mid-April.

We held a productive introductory meeting with Chief Golden in early March, who made clear that there will be significant logistical considerations for us to take into account.

Some ideas discussed were:

Diverting vehicular traffic onto the Ryder St Extension on a weekday, after large truck deliveries end at 12P, in order to recreate a Carnival scene with a crowd of background actors, floats, etc. on the two blocks between Standish – Ryder Streets. *(Please find a preliminary Parade Permit attached to this letter)*

Minimizing our footprint on the streets of Provincetown by securing a 'basecamp' parking lot for trucks and trailers, from which we can shuttle cameras and necessary equipment in smaller vehicles to the locations. *(Please find an Application for Use of Town Facilities for "Old VFW Parking Lot" attached to this letter)*

We are, of course, fully insured, and prepared to cover the costs of permits, police assistance, and location fees as needed. With your blessing, we hope to begin enlisting the cooperation of businesses and residents well in advance of the shoot.

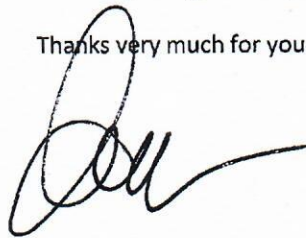
There is still much for us to discuss, so I am hoping this letter will provide the Select Board with an overview of our intentions, and initiate a dialogue to address any questions as they arise. We understand that the challenges of film production can be daunting, but please rest assured that we are prepared to do everything necessary to make sure you are comfortable with us being there.

Rebecca Cutter, who created the series, is a native of New England, and remains deeply connected to the culture and community of the Cape. Having grown up over summers at The Masthead, she was married at the Pilgrim Monument to the son of a local NMFS agent; this show is her love letter to Provincetown.

Producer Donna Bloom has worked for years in Massachusetts and Rhode Island, and has longstanding familiarity with the industry and crews in the area. Our team has decades of experience, and successfully filmed in many of New England's cultural and historical landmarks.

Knowing that Provincetown is a very special place, we remain as committed to the planning of this shoot with you as we are to capturing its exceptional beauty onscreen.

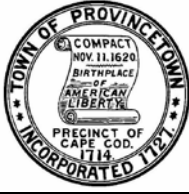
Thanks very much for your consideration. We look forward to hearing from you.



Dena Ghieth
Location Manager
Cell 347-512-7443
Dena.ghieth@gmail.com



Donna Bloom
Producer



Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Monday, April 1, 2019 @ 6pm

3

APRIL 1, 2019, ANNUAL TOWN MEETING

Town Meeting

Requested by: Chair Andrews

Action Sought: Procedural

Proposed Motion(s)

Additional Information

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>