

PUBLIC LANDSCAPE COMMITTEE MINUTES

Date: Wednesday, October 24, 2018

2:00 p.m.

Provincetown Town Hall

Meeting called to order at 2:02 p.m.

Present: Bill Docker, Frank Vasello, Anika Costa, Allan MacKinnon, John Krajovic, Steve Wlodkowski (DPW), Curtis Balom,

Excused Absence:

Absent: N/A

Committee Discussion – Working Group Reports - Decisions – Action Items –Reports – Etc.

1. Public Statements

N/A

2. Chair Report

a. Contract Signing Procedures

Review of new process for spending on planning related items

b. Report on meeting with DPW Dir. and Liaison - BD

Reviewed new process for spending on planning-related items

c. Outreach to Commons – BD

Owned by Provincetown but on 90-year lease. Bill checked whether we should be involved with landscaping. Jenny Bender said they already had a landscape architect involved (likely to place two Princeton elms there).

d. Cape Air – Gift Fund Donation – BD

Michelle Haynes say it was given to Provincetown. It was donated for new lighting for the town hall auditorium, but the lighting fund is postponed for now. She has asked that the \$3500 be moved over to our gift fund. Cape Air would like that their donation be used for something high-visibility and permanent. Something overlooking the AIDS Memorial was suggested, but there is pushback regarding placing anything else on lawn. We need to check with Alex from accounting to see whether the funds will be allocated to us. Bill: Gift funds are spent through Board of Selectmen so the funds may be held up there. Per Allan: Nick Roberts says they go on consent agreements. Should be an easy process. **Allan: Still haven't seen the \$1K from Stop and Shop. Melinda (manager at our store) says we should contact Stop and Shop Inc.**

e. Bench/Slat/Plaque Delivery Process

Anika: She and Bill discussed process. Old process: Slat was sent to Town Hall mail room, then inspected and sent to the garage. She'd hoped they'd still be able to deliver to town hall, but that won't work. Anika will give Gail (at O'Briens) the new email and delivery address. Anika will also ensure that Tony knows to contact her when parts come in. Frank: Do they paint benches every year? Anika: No. Usually a spring project. Frank: Maybe a new color? Natural? Gray? Allan: Where are granite benches from Pilgrims First Landing. Has it been turned over to town? Bill/John: Yes. The new civil engineer will be inspecting and planning the work.

f. Additional

AIDS memorial update: Everyone seems to be in agreement on what is needed. There will be a 4- to 5-foot cement skirt around it. The artist and cultural council are in favor of it. Met

with Bob. Outstanding question is making the cement of the skirt the same as that in the monument. It will need to have a broomed finish for slip resistance and will have to be ADA compliant, likely 48 or 52 inches wide. Donald German from Cultural Council. Anika: Is there any discussion about redoing the sidewalk to the war monument?

Painted barrels: PLC made a decision a few meetings ago not to find them. Steve says they will be mostly pulled in over the course of the winter as a normal part of maintenance.
Tree between Seamens and Canteen: This tree will be replaced. Rich and town will do installation. Tree Provincetown will purchase.

Barbara Rushmore has suggested to PLC that there be more benches in front of library to keep people off the wall. As a group PLC feels it is OK as is. Using the wall for seating does not seem to cause problems at the moment. **Also Maushop (the over-55 community across from Outer Cape).** Anika: Identifying bench locations should be part of our December planning meeting. Bill: Keep in mind that some benches will be removed or moved, such as those at Bas Relief. In some cases these benches can go to new locations.

3. Project Reports

a. Update on Open Space Committee – JK

i. Preparation for Special Town Meeting

Ray did a nice job with the plan for the Town Meeting. Provincetown Conservation Trust meeting was very supportive of the project.

b. Update – Dunitz & BS Park - JK

Brief update

c. Fundraising Letter – JK

Will draft for next meeting

d. Tree Advisory Group liaison (for Tree Warden): JK on committee for 2 years would like to have someone else take over. Big effort was getting out tree manual. Margaret was instrumental. Next meeting is November 14, 2:00 at Veteran's Memorial Center. Members include Margaret, Tim from Conservation, Paul Kelly, Todd Westbrook, Dennis Minsky. Bill nominated Curtis, which was seconded by John and approved by unanimous vote.

John reviewed the Provincetown Conservation Trust meeting last Friday. Bill suggest that we have a one-on-one with the trust at some point. Noted that there was a recent Banner article with the story about Wellfleet's purchase of a waterfront property. We should be able to do similar things.

Bill moved that we vote and submit our support for the move to buy the Elena Hall land. Seconded by Allan. voted 6/0. Someone will stand and talk about our support as committee. Bill will check with various people in town who are usually persuasive at these meeting and try to get Dennis to speak to them all beforehand.

No word on Bas Relief and Wampanoag Memorial. They will get a design of type and style of stone which will go to Michelle so it can be submitted to the Select Board. Steve mentioned that time is of the essence. It will become difficult to finish on time if decisions are not made soon.

Bill: When reviewing 2019 projects be mindful of how much staff time they require and that there is a staff shortage. He suggests more self-watering containers (maybe 4 at Bas Relief park near entrance and some along Waterfront Park). Frank asked if there was any word on the Ryder extension, but no one has any more information at this point.

4. DPW Liaison report

- a. Bas Relief next step is a select board vote. The contacts from the Wampanoag are still working on language for the memorial.

First Landing Park: They've made an initial review. Jeff Ribera (town planner) has been assigned lead of the project. There is nothing ready for review, but the project is underway.

Bill asks that the plants removed from Standish be watered monthly while stored over the winter.

Next meeting for Shank Painter will be a public presentation rather than a public meeting due to poor attendance at the public meetings. Bill: We should add discussion of this to the November agenda. Currently working on engineering end of project.

5. New Business

- a. Review of 2018 Projects
Next meeting (planning meeting)
- b. Proposed Projects for 2019 –AC
Next meeting (planning meeting)
- c. Additional self-watering planters for 2019?
Next meeting (planning meeting)

6. Approval of Previous Minutes

Motion by B. Docker to approve minutes of DATE as amended

Motion seconded by Curtis

Motion approved **unanimously**, a vote of 5/0

7. Treasurer's Report / Invoice Payments

Balance in General Fund: **\$11,510.25**

Balance in Gift Fund: **\$7,649.32**

8. New Business: Any new business that could not be reasonably anticipated within the 48-hour posting requirement.

Clean-up tomorrow starting at MPL and moving to Bus Stop Park. We will need to review the health of plants in that area during our November planning meeting.

B. Docker contacted the Council on Aging and signed up for the same number (or more) people to support us next year. Also need to review area at Standish and Bradford. F.

Vasello: Please email with anything you want on agenda for next meeting.

A. Costa: We need to talk to bike committee to ask them to remind people not to put bikes on trees. Bill: We should cage the replacement tree going in next to Canteen.

Bill: Need to think about cigarette containers. Our volunteers have spent a fair amount of time cleaning out sand-filled small containers (which were supposed to be a temp. fix).

Would like to use the black urns that are currently in front of town hall, which cost about \$150 each. Prioritize Bus Stop Park and Waterfront Park.

A. MacKinnon is stepping down from the committee. Nancy Meads may be a possible replacement.

9. Set Date for Next Meeting

The next meeting of the Provincetown Beautification Committee will be held:

November 29, 2018 at 2:00 p.m.

December 20, 2018 at 2:00 p.m.

in the Caucus Room at Town Hall

260 Commercial St., Provincetown, MA

Adjourned: 4:03 p.m.

Motion by *Bill Docker*

Motion seconded by *Curtis Balom*

Motion approved by a vote of 6/0

Respectfully submitted,
Curtis Balom, Committee Clerk