

COUNCIL ON AGING BOARD

March 7, 2018

Meeting opened at 1:35pm

Members present: Amy Howell, David Ketchum, Julie Knapp, Penny Sutter and Chris Asselin

Staff present: Chris Hottle

Public Speak: None

Motion made by David to approve minutes from February 7, 2018. Motion was seconded by Amy. Vote to approve was unanimous.

Director's Report:

- Staff update: Maureen Hurst last day was March 2, 2018. The position of COA/Human Services Administrative Assistant is being advertised with interviews starting @ March 19th. Goal is to have position filled by end of April.
- Senior of the Year nominations due by April 10th.
- Town Forum review March 14th.
- Reviewed Senior Center role in storm preparedness.
- Programs continue to increase. Art show is scheduled May 3rd and Health Fair May 31st
- Volunteer lunch tentatively scheduled April 26th.

New Business:

- Election of Officers:
- Chair: David nominated by Amy, seconded by Julie. Vote to elect was unanimous.
- Vice Chair: Penny was nominated by Julie, seconded by David. Vote to elect was unanimous.
- Clerk: Amy nominated by David, seconded by Julie. Vote to elect was unanimous.
- Note: Board meeting to remain first Wednesday of month at 1:30 unless decided it needs to be different. Members to "reply all" when responding for attendance at meetings.

Old Business:

- Marketing and honoring donors' discussion tabled to future meetings.
- Roof continues to leak in numerous areas.

Next meeting will be held April 11, 2018 at 1:30pm. Motion made by David to adjourn at 2:53pm. Motion was seconded by Penny. Vote was unanimous.

Respectfully submitted,

Chris Asselin, Clerk