

Provincetown Economic Development Committee
Minutes: June 21, 2018
Caucus Hall, Town Hall, 260 Commercial Street, Provincetown

4:20 p.m.

Members Present: Regina Cassidy, Steven Latasa-Nicks, Trevor McCarthy,

Excused: Chip Capelli, Hersh Schwartz, Steven Baker

Staff: Community Housing Specialist/Grant Administrator Michelle Jarusiewicz

Public Statements: none

Grant Guidelines Review: EDC needs to meet with BOS to review grant guidelines. They did revise the grants slightly. It appears that the biggest concern for the BOS was the CIP [Capital Improvement Projects] eligibility. Need more information about their concerns. Community Housing Specialist/Grant Administrator Michelle Jarusiewicz suggested that she could start a draft report to summarize all the grants since the beginning and the EDC could speak to trends.

Regina Cassidy asked if members wanted to be on the review/selection committee? She asked if Steven Latasa-Nicks wanted to chair it?

FY 2018 Grant Reports: Community Housing Specialist/Grant Administrator Michelle Jarusiewicz distributed copies of all the reports for the FY 2018 ED grantees. It was apparent that the CIP grant to Charm for window improvements had immediate results with increase in room tax revenue and increase in work hours for employees as they were able to be open in the off-season.

How to Start a Business Booklet: draft needs review and redrafting.

Economic Development Planning: two proposals were received in response to the Town Manager's request. Review by the Town Manager, the Community Housing Specialist/Grant Administrator, and the Chair of the EDC all recommend Camoin Associates that have greater comparable experience with like communities such as Kennebunkport. More information will be forthcoming.

Minutes:

Trevor McCarthy MOVE to approve the Minutes of 4/26/18 as presented; Steven Latasa-Nicks second; approved 3-0.

Next Meeting: Thursday, July 12, 2018 at 4:15pm.

Adjourned 5:23 pm

Minutes by: Community Housing Specialist/Grant Administrator Michelle Jarusiewicz