

## PUBLIC LANDSCAPE COMMITTEE MINUTES

**Date:** November 15, 2017

3:00 p.m.

**Provincetown Town Hall**

Meeting Called to Order at 3:09 p.m.

**Present:** Bill Docker, Anika Costa, John Krajovic, Allan MacKinnon, Steve Wlodkowski  
(DPW), Frank Vasello, Curtis Balom

**Excused Absence:** N/A

**Absent:** N/A

### Committee Discussion – Working Group Reports - Decisions – Action Items –Reports – Etc.

#### 1. Public Statements

N/A

#### 2. Chair Report

##### a. Handout – Rushmore Tree Map; Fishermen’s Waterfront Park

Barbara Rushmore and Peter Macarra spent several weeks and quite a bit of work to create map of trees which is now posted on town website. Anything that is memorialized is on the site.

##### b. DPW end-of-year review (set date/PLC rep)

Discussion of what went right or wrong and what to do next year put on hold because of conflicting projects. May have to be done early next year.

##### c. Trees: Town Hall: pollarding in spring, Lopes Sq., TH & GH Slope trimming

Rich, Margaret and Bartlett rep have discussed. These issues are being taken care of. Per Rich, there are a number of trees that need to be treated for fungus and mold. Bartlett is reviewing and will make recommendations.

J. Krajovic: Committee has prepared a tree manual, and a short brochure will also be available. Everything first goes to Tree Warden. The Tree Advisory Committee will act as advisors to the Tree Warden. There will be a form for someone to submit if they want to remove, prune or plant a tree. Working to ensure that the word gets out on how to properly apply the guidance. There is a possibility that there be one Tree Warden shared by Wellfleet, Truro and Provincetown, but this is a long-term goal.

*B. Docker:* Rich has said that everything is still a work in progress. In interim has outsourced some of the work and to professionals and working with other towns to figure out next steps.

##### d. Terms of Members Review

All 2017s except Allan have responded.

- i. Allan MacKinnon - Term ends 12/31/17
- ii. John Krajovic – 12/31/17
- iii. Frank Vasello – 12/31/19
- iv. Anika Costa – 12/31/18
- v. Bill Docker – 12/31/17
- vi. Curtis Balom, Alt. – 12/31/18

3. Project Reports

Bill passes on note that came from VSB meeting about full trash cans. Steve will check. VSB also mentioned cemetery near Stop and Shop. We may need to mention to the Cemetery Committee. Steve mentions that summer staffing is a problem. They were short four people last summer, so that was an issue to keep in mind. Bill will put on future agenda. Building and Grounds goes in and cuts grass and does weed wacking. *S. Wlodkowski*: Some can't be cut because it is there to stabilize the dunes. *J. Krajovic*: Second home owners should be treated as a resource. *B. Docker*: Charter commission is checking on options to make ensure that second home owners are a resource.

a. Review of Guideline Document

Discuss edits and adjust document. Discussion of meaning of public landings/town landings. Add them to the document

b. Naming Pole – Anika

Deferred to future meeting. In the meantime, Anika will check pricing and develop sketch to help us understand the goals and requirements.

c. PMM Funicular – Allan/Bill

*A. MacKinnon* and *B. Docker* attended meeting with trustees. There was a great deal of input. Generally very positive feedback. They're committed to creating something that works with Bas Relief. They want to encourage the area as a public green. Hope to make it free for locals, add a cafe for drinks or viewing the town.

*B. Docker*: For Bas Relief, Ray Dunnitz was only submission for final design. Michelle called a meeting a few weeks ago to discuss. They will open the bid, since town voted \$750k for design and construction. Town voted last spring to fund entire project. David Weidner on the committee.

4. New Business

a. Review of 2017 Plantings/Projects

Next meeting

b. Planning for 2018 Plantings/Projects/

Next meeting. Perhaps replace whiskey barrels in some places next year or to create a hardscape of planters or barrels along Ryder Street in prep for Legasse Pier extension (\$4k+?)

Make a field visit as part of next meeting

5. Approval of Previous Minutes

Motion by *F. Vasello* to approve minutes of October 12, 2017

Motion seconded by *A. MacKinnon*

Motion approved unanimously, a vote of 4/0

6. Treasurer's Report / Invoice Payments

Balance in General Fund: \$13,413.46

Balance in Gift Fund: \$9,822.26

7. New Business: Any new business that could not be reasonably anticipated within the 48-hour posting requirement.

a. Joint Meeting - VSB

Will discuss at next meeting, including the process involved if PLC funds come from town rather than VSB

8. Set Date for Next Meeting

The next meeting of the Provincetown Beautification Committee will be held:  
Thursday, December 7, 2017 at 2:00 p.m.  
in the Caucus Room at Town Hall  
260 Commercial St., Provincetown, MA

**Adjourned:** 5:07 p.m.

Motion by *F. Vasello*

Motion seconded by *A. MacKinnon*

Motion approved unanimously, a vote of 6/0

Respectfully submitted,  
Curtis Balom, Committee Clerk