

AIRPORT COMMISSION

Airport Conference Room

Tuesday

February 5, 2008

5:00 PM

Members Present: Heath Gatlin, Michael Leger, Steve Tait,
and Michael Valenti.

Members Absent: None

Others: Stephen Flecchia, Michael Garrity and Butch Lisenby

The meeting was called to order at 5:00 p.m.

AGENDA

MINUTES

Motion: Approve the minutes of the January 15th meeting.

Motion: Steve Tait Seconded: Heath Gatlin Vote: 4-0-0.

REPORTS

Budget – FY2009 Update

Mike Leger, Steve Tait and Butch L. reported that they will be meeting with the Finance Committee (FinCom) tomorrow around 2:ish to go over the 2009 Budget.

A new line item of Airport Security was added to the 2009 Budget but after reworking the other line items there is a total increase of \$50.00 over the FY2008 Budget.

Airport Pay Phone Update

The new pay phone is in place and features FREE local calls. The phone may also be used for 911 calls and will accept credit cards for any others. Michael Leger will put up a sign detailing what it is for. Heath suggested that a sign out at the shack directing people to the free local phone would be good, too. Another thought was to perhaps move the message board (taxi numbers, etc.) closer to the phone.

Sightseeing Shack Porch Repair Update

Butch said that Tony Lemme from the DPW came over to look at possible repairs to the sightseeing shack. He suggested replacing the 2 by 4s underneath – and basically shoring it up. Tony also said, “Don’t even think about it until it’s warmer.” At first Tony thought about just redoing the walls but after more inspection felt that the underneath area needed attention, too.

SRE Update

Butch reported that the group should be seeing the snow removal equipment by the end of this month; then the 1998 Dump truck will become surplus. We will then turn the 1998 Dump Truck over to the town manager who will turn it over to the DPW.

OLD BUSINESS

EA/FEIR/DRI Update

Mike Garrity gave the update and said that it’s been back and forth exchange between the Park Service and the environmental concerns. It’s changed from doing the actual DRI portion because the Park Service said that they have to have input. So mostly, Mike said, they are involved in negotiations. Michael Leger said that it seems as though the communication is a whole lot better between the Airport and the Park Service and he’d like to contact George Price and invite him to the Airport for a conversational visit.

Terminal Ramp Reconstruction Update

Stephen Flecchia is working on the ramp reconstruction plan. The project will consist of reconstructing the apron from the sightseeing shack to the motorized gate. It’s scheduled for September of this year and the preliminary design has begun. The design will be submitted to the Conservation Committee (ConCom), etc. Stephen F. also stated that we are within the exact same footprint and it will include sightseeing shack walkway.

Steve Tait asked how it is being phased? It will have to be phased in two sections. One problem, according to Butch, is transferring the secured baggage. Plans are now underway to address the phasing issue.

There will probably be a temporary ramp of sorts. Ideally the project would take three or four weeks - but if it has to be phased (and it will be) the project would then take six weeks. There will be a cement ramp in front of the hangar meaning that there will be no “in and out” of the hangar during the project. But the general rule is that it will take 6 or 7 weeks providing the weather cooperates, so the hangar ramp may not be closed for the full 6 or 7 weeks.

LEO Contract Update

When the grant was funded the Provincetown Airport was given \$97,000 as an annual amount for manned security. It was believed that this was the allotment and the management would use it for security as they saw fit. Now the Airport is being told by the granting agency that they are only allowed to pay \$25.84/hr and the daily hours cannot exceed about 10/hrs a day. At times we need coverage for days that are more than

10 hours Butch said and he's trying to speak to someone who will discuss it with us. Other airports have accepted this to be a partial reimbursement without specific hourly rates and work schedules. Butch felt good about being able to get flexible response but said that at no time do we have it in writing that they would cover all the TSA.

Heath Gatlin said, "Then this is an unfunded mandate!"

Butch L. has tried – unsuccessfully – to contact Amy Jackson who is the accounting person in charge of the grant. She does not respond to e-mails, phone calls, etc. Even when the grant was being put together the Airport had several questions and at one point did reach her assistant who only had advice to offer but couldn't make any real decisions.

It was thought that perhaps the solution would be to orchestrate a split shift? The other option might be to hire an official contractor such as Wackenhut. The stipulation is that it must be a law enforcement officer with armed capability and arrest abilities. As you can easily see..... this is an ongoing issue.

NEW BUSINESS

There was none.

OTHER BUSINESS

Butch L. told the Commissioners that the electrical plugs at the base of the poles have been fixed. The problem was due to a shorted wire and now they work fine. BUT, there are still issues with the cords running back and forth.

Butch also said that TSA inspectors had recently visited and they saw deficiencies with accessible openings so we need to do some electronic locks; one would be an electronic lock on that south door that releases when the fire alarm goes off to offer safe egress in the event of an emergency. They were also talking about combination locks and we're talking about \$2,500 for the whole thing. The Commissioners all agreed that a \$2,500 lock system would certainly trump a \$25K fine!

Motion: Move to have Butch Lisenby arrange for the required locks not to exceed \$3,000.

Motion: Steve Tait Seconded: Michael Valenti Vote: 4-0-0.

Michael Valenti also wanted Butch to look into the cost of a swipe card.

The next meeting will be held on March 25th at 5:00 p.m. It probably will be a combined March/April meeting due to scheduling problems so cancel Mar. 4th & Apr. 1st.

PAYMENT VOUCHERS

FRUEAN UTILITIES had three invoices as follows:

1st invoice	\$1,010.00
2nd invoice	\$1,131.41

3rd invoice

\$ 630.00

Motion: Move to pay FRUEAN UTILITIES \$2,771.41

Motion: Steve Tait Seconded: Heath Gatlin Vote: 3-0-0.

DOOR CONTROL, INC. \$1,990.00

Motion: Move to pay DOOR CONTROL, INC. \$1,990.00

Motion: Steve Tait Seconded: Michael Valenti Vote: 3-0-0.

MR. TELEPHONE \$ 960.21

Motion: Move to pay MR. TELEPHONE \$ 960.21

Motion: Steve Tait Seconded: Michael Valenti Vote: 3-0-0.

JACOBS Edwards and Kelcey \$200,000.00

Motion: Move to pay JACOBS Edwards & Kelcey \$200,000.00

Motion: Steve Tait Seconded: Heath Gatlin Vote: 3-0-0.

Adjournment happened at 6:00 p.m.

Respectfully submitted,

Evelyn Gaudiano

Evelyn Rogers Gaudiano

APPROVED: MAR 25, 2008