

AIRPORT COMMISSION

Airport Conference Room

Tuesday

January 15, 2008

5:00 PM

Members Present: Heath Gatlin, Michael Leger, Steve Tait,
and Michael Valenti.

Members Absent: None

Others: Michael Garrity and Butch Lisenby

The meeting was called to order at 5:00 p.m.

Meeting Agenda

Minutes

Motion: Approve the minutes of the December 11th meeting as written.

Motion: Heath Gatlin **Seconded:** Steve Tait **Vote:** 4-0-0.

Reports

Budget – FY 2009

Butch, Michael Leger and Steve Tait had a budget meeting with the Town Manager which went very well. The Airport budget will come before the Board of Selectmen (BoS) on January 23rd. The final budget meeting will be with the FinCom – probably sometime in February.

Handicap Access – Terminal Door Update

It's been completed and works well – only issue is that in high winds the door is kept open by the wind.

Airport Pay Phone Update

Butch reported on this and said that the original location (on the conference room wall) presented a handicap accessibility problem. The final location suggested – on the other side of the terminal door – will cost approximately \$1K for everything. It would include a standard phone enclosure, a bit of rewiring, and will have both local availability and 911; any out of town calls will need a credit card.

Motion: Move to request Butch to go ahead with the \$1K phone accommodation.

Motion: Heath Gatlin **Seconded:** Steve Tait **Vote:** 4-0-0.

Access Gate to Aircraft Parking Ramp Update

It had been working great in the past – and now that it has been replaced – the thought is to put something over the key pad to protect it from the extremes of weather experienced at the Airport. The fellow who installed it said that it is one of the best pieces on the

market. The one it replaced had put it in 2002 and it had been fine for years so weather must be the problem.

Sightseeing Shack Porch Repair

The Town's Building and Grounds Department has been tied up with a time-sensitive grant on the library. It took everyone to complete the grant. They are scheduled to come tomorrow and look at the shack porch repair.

Old Business

EA/FEIR/DRI Update

Mike Garrity reported that he had a meeting with Natural Heritage and they want an additional survey done. The leading expert works for the park service and the park service said that it would be a conflict of interest for their expert to work on the survey. We've agreed to work with the park service and compile all data. It means that the FEIR won't be able to go through until next year and the only problem will be that this throws the whole project behind by about a year. We should be able to do the apron and the taxiway – but - much more than that probably won't happen.

Working with the park service is the upside - getting the permit next year instead of this year is a little disappointing. We can only carry funds over for 3 or 4 years so we won't lose any money. We will do the terminal apron and the taxiway up to midfield. Mike concluded by saying that it ended up basically the way we thought it would.

Terminal Ramp Reconstruction Update

Butch said that we're moving ahead on that and the cost estimates have yet to be nailed down. The contract will start shortly after Labor Day and the time estimate is for completion after about 7 weeks.

We're going to do the ramp out front and - for us to do all that – we going to have to find a way to get people out to the airplanes. Butch is currently trying to work this out; maybe we would have to have a temporary entrance.

LEO Contract Update

We have yet to get paid for October and November. The airport is now responsible for all these payments. The October invoice got rejected because they wanted more information; it had to do with different forms. Right now, Butch said that we're on flexible response - from December 1st to about April 30. In the future we may do a couple of details around Christmas and a couple of details around New Years.

New Business

None at this time.

Other Business

Michael Leger said that we have to have election of officers – especially since Steven Page has resigned due to term limitations.

Motion: Nominate Michael Leger as Chairman.

2. N-Star

\$1,102.63

Motion: Approve N-Star for \$1,102.63 payment.

Motion: Steve Tait Seconded Michael Valenti Vote: 4-0-0.

Adjournment happened at 6:05 p.m.

Respectfully submitted,

Evelyn Gaudiano

Evelyn Rogers Gaudiano

APPROVED: FEB 5, 2008