

**TOWN OF PROVINCETOWN - BOARD OF SELECTMEN
MEETING MINUTES – REGULAR MEETING
MONDAY, MARCH 26, 2018 6:00 PM
TOWN HALL – JUDGE WELSH ROOM**

Chair Andrews convened the open meeting at 6:00 pm noting the following:

Board of Selectmen attending: Chair Andrews, Vice Chair Erik Yingling, Robert Anthony, Tom Donegan and Louise Venden

Excused: Other attendees: Town Manager David Panagore, Assistant Town Manager David Gardner, Finance Director Josee Cardinal Young and Board Secretary Elizabeth Paine

Recorder: Elizabeth Paine

Consent Agenda – Approval without objection required for the following items:

- A. *Approve the Parade Permit for Nicole Spencer on behalf of Heroes In Transition, Inc., to hold the Ruck 4 Hit Cape Cod Relay to be held on Friday, May 4, 2018*
- B. *Approve the Parade Permit for Donald Murphy on behalf of the Provincetown Portuguese Festival Block Party to be held on Thursday June 21st, 2018 through Sunday June 23rd, 2018.*

Without objection Chair Andrews waived the reading of the consent agenda and without objection it was approved unanimously by the Board of Selectmen

1. Public Hearings:

- A. **Changes to Parking Fees – to receive comments from the public on the following proposed changes to parking fees for the coming season.**

Vice Chair Yingling read the legal notice: A public hearing notice for the proposed changes to parking fees.

EXHIBITS/DOCUMENTS: Public Hearing Notice.

Town Manager David B. Panagore discussed the changes on the public hearing notice. Parking Administrator Domenic Rosati was present for the meeting as well.

Selectman Venden asked why the revenue in the MPL went down from 2016 to 2017.

Selectman Donegan – I think what we saw originally, was we saw an increase use of permit holders using the MPL for long term parking.

PUBLIC COMMENTS:

Kitty Cotter– 9 Seashore Drive – I just want to clarify, that if I register my car here, pay my excise tax and I am almost 70 years old, I will get a free sticker.

Patricia Benatti – Parking Clerk – sees huge problem – if you are going to eliminate the two previous tickets, how are we going to enforce the new tickets where the text Grace Hall Only.

Vice Chair Yingling read into the record letters from Joel Shaw, Steven Fossella, Melissa Falen and Paul Donovan.

SELECTMEN COMMENTS:

Vice Chair Yingling – While I understand the sense of preserve and equity, when you break it down into the 6 months, it comes down to \$0.83 a day. I am inclined to not offer non-resident property owner stickers. I am very in favor of supporting residents getting the benefit. The MPL ticket for \$350 breaks down to \$1.94 a day and the non MPL sticker is \$0.97 is a day.

Selectman Donegan – I was speaking to someone prior to the meeting and they register their car to Provincetown. And when you combine the excise tax paid to the town plus the resident sticker, the average price is well over \$200. This fee is not a lot of money relative to other places and things. And once again I feel that the year round resident is supporting the nonresident property owner.

Selectmen Venden – I was a nonresident owner for 13 years and I also lived in Cambridge and Boston, and if I had not lived there would not have gotten a sticker. I am in agreement with the raise for the same reason that has been brought up. I really wish there was a way to get past the tone that has been expressed in these letters.

Town Manager Panagore read into the record a letter sent to him with Town Counsel comments.

Vice Chair Yingling moved that the Board of Selectmen vote to adopt the proposed parking rate changes for the current season.

Selectman Anthony seconded the motion.

For Discussion:

Vice Chair Yingling: If we were raising the property taxes I could understand but this is \$0.83 a day.

Chair Andrews: I think out of fairness there has been nothing submitted from the Provincetown Part Time Resident's and we shouldn't put them all on them.

Tom Donegan: If the talk of legal action continues, I think we should suspend the program until it is resolved.

VOTED

In Favor: 5
Opposed: 0
Abstain: 0

Selectman Donegan – thank you town staff for producing the parking data.

Public hearing closed at 6:37 pm

2. Public Statements:

Mike Hamel – 4 Atkins Lane – present to talk about the recent parking enforcement for Shell fishing, we return to find that we had been issued tickets. As far as we know, no one has been ticketed in the past for decades. On Friday, several of us returned to our cars to find tickets. On Sunday the same officer ticketed

again, and put cones up. I would like to know what has promoted this sudden enforcement of ticketing. There are officers frequently on patrol down there and I find this baffling. We have shell fisherman coming back into town next weekend, and if we lose these spaces, we have been allowed to park at the Provincetown Inn but with the ongoing renovation it seems it might be changing hands soon, and we may not be allowed there soon.

Josiah Mayo – 570 Commercial Street – the spectacle of calming tends to draw all sorts of tourist, Steve W, has done a great job, and he doesn't need to run around being a traffic cop. There are a lot of policies to manager. Maybe we have to make it for resident parking only within 3 hours of the tide. I hope these tickets are taken care of when I disputed. I look forward to see what the process will be going forward.

3. Selectmen's Statements:

- **Tom Donegan** – I think it is worth thought to deal with year round events, suggest we should have some sort of permitting parade to deal with these events, so that the parking enforcement can enjoy the benefits of the Town. I got a Facebook ad from the second home owners. What I am concerned about is there is a public discard. The short term rental tax, is an extension of the sales tax that the inns and BB's pay now. We can argue whether or not we should extend the rooms tax, but the bill is not to eliminate the ability to rent. Can we look at the rule similar to the farmers market?
- **Louise Venden** – I want to commend Cody Salisbury for the fabulous report for the Joint-Meeting with Truro. There is a sense of distrust and respect from second home owners, I have read the short term rental tax, and this tax is the same as tax imposed on motels. I think we need to focus on things to work on together and move forward. I had a heck of a time finding the material from the previous meeting, and I would like an easier way to access previous discussed information. I really think it might be time to engage a consultant to work with the Selectmen to help us work together. I am the newest member of the board and I think there could be more work on our communication process.
- **Erik Yingling** – I want to thank the people who have come and give public comment. If in fact there has never been enforcement in that area, why is there now? Is there a way wave the permits give out? Move that the Board of Selectman have an agenda item to discuss the parking at Province Road and Pilgrim. April 2, 6 pm, there is Town Meeting, at the end of the day it is up to the townspeople to attend and make your voices heard.
- **Town Manager Panagore** – It is not in my authority to do that, but I have wanted to put on one of your agenda to discuss policy.
- **Chief Jim Golden** – the sign are there, that place is a haven for people to park there in the summer. So we need to either take the signs down in the winter or we need to change the signage.
- **Robert Anthony** – I know enough has been said about parking on Friday and Sunday. I commend the chief for coming to this meeting and making two suggestions on how things can be amended. I think when something has occurred, I suggest you reach out to the chief and speak to him. With David P working on this, I think we can accomplish getting things done.
- **Cheryl Andrews** – As to the issue of the Facebook ad and the Short term rental tax that went through the state, and I agree with the comment. There are some things that the Board of Selectmen and there are others things that have to go through Town Meeting. There has been consent that there needs to have a level of the playing field between the Inn, Hotels, Motels, etc. and the condo, houses rental. The residents have been in consistently in favor of this. It is disappointing to see groups putting ads out that are misinformation. I support the legislation. I am going to ask my colleagues to join me in support. I looked down at Shankpainter Pond while on my run on Saturday and if my colleagues are interested in

supporting this, having the Town haul out the trash from this area. I would like to put this on the next agenda and see what we could do. Next I went to Duck Pond; there is a lot of trash up there as well.

- **Tom Donegan** – my I ask if you include the AmeriCorp volunteers be included in this?

4. Joint meeting/Presentations:

A. **Liz Argo, Cape and Vineyard Electric Cooperative – Request to approve the purchase of additional renewable energy net metering credits.**

Liz Argo and Conservation Planner Tim Famulare were present for the meeting to present Provincetown’s saving under the current net metering credits. Ms. Argo is here to request approving the continue purchasing additional renewable energy from Nexamp. This incentive program is being phased out; the contract is currently being review by Mr. Famulare with the Town Manager. Right now we need to execute an inter-governmental agreement with CVec and Town.

Vice Chair Yingling move that the Board of Selectman vote to approve an Inter-Governmental Net Metering Credit Purchase Agreement between the Town of Provincetown and the Cape & Vineyard Electric Cooperative for the purchase of power production in the form of net metering credits from the Nexamp Dartmouth project and authorize the Town Manger to execute.

Selectman Donegan seconded the motion

For Discussion:

Selectman Donegan – I want to thank CVEC for all the work they have done.

VOTED

In Favor: 5
Opposed: 0
Abstain: 0

Chair Andrews recused herself from the meeting at 7:14 pm

5. Appointments:

A. **Cape Cod Commission Representative – David Gardner, Paul DeRuyter, and Cheryl Andrews**

David Gardner – withdrew his application.

Paul DeRuyter – The Cape Cod Commission is a very robust resource; the reason I want to be the town’s representative is to become more involved with that resource. I think the representative can become a very proactive to the Board of Selectmen. It has this funding resource capacity and I think it would be interested to tap and bring some of that funding back to the town.

Selectman Donegan – one of the things that the Cape Cod Commission does is talk about the waste water solution. Do you have any sense how Provincetown should participate in that discussion?

PD – we have been discussion this, I have participated in many of these discussion; Provincetown is in a unique position, so the challenge in my mind is how to balance that we have already made our big investment. I found it

really interested because a lot of innovated technologies, intellectually it was interested but it was hard to get enthused because of Provincetown's prospective. The involvement in the 208 discussion, was in creditable and educational.

Selectman Venden – thank you Paul, I know you have an experience in development, is there any ideas of how the cape cod commission can provide support to communities who have not done as much affordable housing and diversity.

PD – that is a big issue. One of the areas I would most want to get involved in would be the planning end of things in year round economy, and the challenge in that is year round housing. In my mind, this is really want I meant by proactive, I want to raise some dust and tap into resources. My hope is to learn, because I don't have the answer. What I would try to focus on is the bridge we need to build to address some of these issues.

Robert Anthony – I want to thank you for stepping up; I appreciate your willingness to do this.

Erik Yingling – we have talked at length and I am pretty sure I understand where you are coming from.

Cheryl Andrews – Like Paul, I didn't expect anyone to apply, and this is good news for volunteers. I am now working one less day a week now. It gives me the time to participate in the commission. I served as an assembly member. The appeal for me is that I have kept my eye on the commission for a long time, they function different and rules. The DRI committees are where a lot of decision on made. The Commission does work as a regional planning. If I do this, I will give you annual report.

Selectman Venden – Thank you Cheryl, it seems to me that you spend a lot of time as Chair. It is refreshing to have someone come at it with new eyes, but it is also clear you have a lot of experience with the Cape Cod Commission.

Selectman Donegan – Thank you Cheryl, for someone who serves on a regional board, it is interesting to see we share a lot of experiences with Nantucket. Are you in support of a regional planning?

CA – I think regional planning makes a huge difference. Clearly there was a lot of debate between the development and environmental groups. There are a lot of things that are controversy at the county and the Cape Cod Commission is not one of them.

Selectman Anthony – thank you.

Vice Chair Yingling – thank you for applying and your willingness to put in all this work.

Selectman Donegan – I am truly perplexing. One who bring great process and one who brings great regional experience. I am curious as to what my colleagues have to say.

Selectman Venden – I think Cheryl does bring a great awareness of process. Paul brings a lot of regional experience.

Vice Chair Yingling – I am pretty torn. Both are amply qualified.

Selectman Venden moved that the Board of Selectmen vote to appoint Cheryl Andrews as the Town of Provincetown's representative on the Cape Cod Commission effective immediately and expiring on April 24, 2019.

Selectman Donegan seconded the motion.

VOTED

In Favor: 4

Opposed: 0

Abstain: 0

Chair Andrews rejoined meeting at 7:44 pm

6. Requests:

A. *Anne Stott – Petitioned Articles 20 & 21*

Anne Stott, was present to give a brief summary of her petitioned articles.

Article 20 - The two main uses of Polystyrene which are commonly used as Styrofoam (to go container) and hard plastic (red solo cups). The biggest problem with polystyrene is the environmental impact it has on the environment. The bylaw would not go into effect until 2019, so it would give businesses a whole year to prepare. There are some exceptions which are explained in the Article, there are other communities that have been working together to remove this from their communities. Many organizations support this, and a concrete next step to protecting our town and environment.

Vice Chair Yingling – thank you for bringing this forward.

Selectman Venden – is there a public presentation or a future information session for options. I also held an event with three vendors who presented different products. I will be committed to working with the Renewable and Recycling Committee to seeing this through. Every vendor I have talk to has a range of alternatives.

AS – Plant based plastics are not recycle at this point, there are compostable paper products which requires an industrial composting facility.

Article 21 – is to ban plastic straw. There is a huge national movement to end plastic straw use. While there alternatives that are more costly, what most restaurants found is that if they stop offering them, people don't always ask.

RA – why did you not include the plastic stirrers?

AS – it was an oversight on my part.

B. *Housing Choice Designation Application*

Community Housing Specialist Michelle Jarusiewicz was present for the meeting.

Chair Andrews – I think in the future we will place this under consent.

Selectman Donegan move that the Board of Selectmen vote to approve submission of a Housing Choice Initiative Designation Application through the Massachusetts Department of Housing and Community Development.

Vice Chair Yingling seconded the motion

VOTED

In Favor: 5
Opposed: 0
Abstain: 0

C. Planning for Housing Production Program

Community Housing Specialist Michelle Jarusiewicz, present at the meeting.

MJ - 6C is a request to submit a grant application under the MassHousing planning for housing production program for the development of housing at the former VFW site and the current police station site. The intent of this application, the way I understand the program is that it eventually could go from soups to nuts; as far as predevelopment through construction. I am assuming that they would be doing it in chunks, so that focus would be in the predevelopment piece, starting with the community engagement, deciding what we want in these sites. They would be looking at the site, what would be allowed to be built and the funding aspect, how much money is there to spend. We would be looking for a consultant to work on the predevelopment piece. So, we are looking for a consultant, which they would be hiring, and finding someone that would fit for what we are doing. That would hopefully lead to the developing the site.

LV– This is for the predevelopment piece, and they, that would be the MassHousing, would be hiring the firm?

MJ – I believe they will have a choice of consultants, and they would be matching for the communities that have applied.

LV – how does this fit with the founding on the town meeting article, the 75K for a planner? How does that fit with that?

MJ – this is a preliminary step, there are some matching funds requirement that would be a piece of that, so if that passes at town meeting, it would be a good to have both, because there will be plenty to do.

DP – this is highly competitive grant. I cannot say we can guarantee we can get this. We have a good chance but we are focusing it on piece it on things that would require more of a public sector aspect.

Vice Chair Yingling move that the Board of Selectmen vote to approve submission of a grant application under the MassHousing: Planning for Housing Production Program for the development of housing at the former VFW site at 3 Jerome Smith Road and 26 Shank Painter Road.

Selectman Venden seconded the motion

VOTED

In Favor: 5
Opposed: 0
Abstain: 0

D. Approve Transfer of Funds from Tourism Fund for FY19 Operating Budget/CIP

Town Manager Panagore – The first vote deals with the Airport security expense required by the FDA. The VSB did endorse the use of 70K but staff is recommending 50K as that is the only

additional cost to the operating budget. The second is to support personnel expenditures related to special events and the third is renovations at First Landing Park.

Selectman Donegan – I objected when the first 20k was put into the town budget, when it first put into the operating budget.

Chair Andrews – I am not in favor of the airport expense from the tourism department but I am in favor of the other two. If the VSB was willing to support this for 10 years but they aren't.

Selectman Venden – am in going to vote in favor for all three.

Selectman Anthony – whether or not we find under funding source, what is important to me is that we need that security at the airport and we need to find the funding source.

Selectman Donegan move that the Board of Selectmen approve the transfer of \$70,000 from the Tourism Fund to fund Airport security expenses included in Division I of the Town's FY19 Operating Budget.

Selectman Anthony seconded the motion

VOTED

In Favor: 4
Opposed: 1 (ca)
Abstain: 0

Selectman Donegan move that the Board of Selectmen approve the transfer of \$52,000 from the Tourism Fund to fund personnel expenditures related to special events (i.e., Portuguese Festival, July 4th, Carnival, Holly Folly, and First Night) included in Division III of the Town's FY19 Operating Budget.

Selectman Anthony seconded the motion

VOTED

In Favor: 5
Opposed: 0
Abstain: 0

Selectman Donegan move that the Board of Selectmen approve the transfer of \$200,000 from the Tourism Fund to fund First Landing Park "renovations" included in the Town's FY 19 CIP.

Selectman Anthony seconded the motion

VOTED

In Favor: 5
Opposed: 0
Abstain: 0

E. Insert Ballot Questions for the May 2018 Annual Town Election

Vice Chair Yingling – the only question I have is why does the Preschool and Wee Care have dollar amounts in the ballots.

Town Manager Panagore – the dollar amount has to be in because of the amount effects the operating budget.

Selectman Donegan – can we add to the summary of changes?

DP – no we cannot, as those are the Charter Commission

Vice Chair Yingling move that the Board of Selectmen vote, pursuant to MGL C.59, §21C(g), to insert the attached ballot question(s) onto the May 1, 2018, Annual Town Election, as presented by the Town Manager.

Selectman Venden seconded the motion

VOTED

In Favor: 4
Opposed: 0
Abstain: 1 (td)

F. Review and approve Draft Public Hearing notice for proposed Auditorium Fees

Event Coordinator Tim Hess was present for the meeting. Some changes, the addition of the definition of the non-profit organization, as well as some verbiage. For the fee changes; eliminated multiday discount and have no separate charges for the summer months.

Vice Chair Yingling – do we already have it as policy that non-profits are the organizations that take all the fees in.

Selectmen Venden – the only thing that I would say, there is a big difference the fees for nonprofits and profit organizations, and I wonder about the impact.

TH - from what I understand is there is very few non-profit events that book during the summer.

Selectman Donegan – where we see the gaming is where 1% of the profit goes to the organizations. I think we need to change the definition nonprofit to say “non-profit organization” – non-profit fees only apply to non-profits who collect the funds from ticket sales. I think the applicants will sign to attest that their tickets sales are going to non-profits.

Selectman Donegan move that the Board of Selectmen schedule a public hearing on April 23, 2018 to receive public input on proposed Town Hall Rental Fee schedule as amended.

Vice Chair Yingling seconded the motion

VOTED

In Favor: 5

Opposed: 0
Abstain: 0

G. In season parking on Commercial Street

Vice Chair Yingling – while I do understand the Chief’s concern, I do think we need to have consistency in that if we suspend parking regulations, we should also keep the parking open. If we do not take action, parking regulations go into effect all over town; the stickers do not go into effect until May 1st.

Town Manager Panagore – I would like to highlight the Chiefs comment about the business owners to having the ability to park on Commercial Street.

Selectman Venden – why can’t we amend this to say except Commercial Street?

Vice Chair Yingling move that the Board of Selectmen allow the continued suspension of parking regulations until May 1

Selectman Donegan seconded the motion

VOTED

In Favor: 2
Opposed: 3 (lv, ca, ra)
Abstain: 0

Motion failed.

Vice Chair Yingling move that the Board of Selectmen allow the continued suspension of parking regulation until April 15

Selectman Donegan seconded the motion

VOTED

In Favor: 2
Opposed: 3 (lv, ca, ra)
Abstain: 0

Motion failed.

H. Amend BOS Rules of Procedure

Selectman Donegan – We have had a lot of discussion about when things go on the agenda and when they don’t, what the rules are. This is my attempt for us all to understand what the role of the agenda setting is and what the chairs roles in terms in of the authority to have discretion and the agenda is a published item rather than a written item.

CA – Published item? I don’t understand what that means.

TD – Published ism the chairs job to publish the agenda on the will of the Selectmen and rather than to introduce discretion into the process.

CA – you are also including town manager and assistant town manager

TD – that is from the body of the rules.

LV – I thought it only applied to the Town Manager, section 3c.

CA – section 3c says – “Items for placement on the Agenda from a Board Member and/or Town Manager should be in writing to the Chair, stating the subject matter, and a concise statement as to the essence of the subject matter” that is what is in the rules right now.

TD – ya, except for E

CA – E says “Requested by a Selectman at a Public Meeting to be placed on the subsequent agenda.”

TD – I think we have had trouble with the E. I think this establishes the ability for the chair to understand and for the other selectmen to understand what the processes are for setting the agenda. We want to have the agenda published pursuant to the rules, if we think E does not provide enough clarity to get on the agenda, than we take away E. They statement on 3 is the appropriate langue to add.

CA – I see what you are getting at. In order to get on the agenda, you want to have the topic; it has to be clear so someone who is reading our agenda knows what we are talking about and clarity as to what you want to put in the packet. This is what we discussed last meeting

TD – those rules you proposed are not here.

CA – I didn’t propose rules, what I did was give a suggestion to you if you feel that I am getting request that are not being acted on, give it to Elizabeth and she will get it on the next agenda, cause some folk feel that I am stopping them from getting on the agenda.

TD – Rather than having that debate tonight, I think it is important to have a clear statement to introduce the agenda section here; it has the other three sections which we can debate when we take up in May.

Selectman Venden – sometimes it takes a few months before we have an agenda brought back. My question is who prepares the material?

Chair Andrews – if you are proposing the agenda item, it is up to you that you direct the staff to gather the information. The broader the topic, the more difficult it is up to the staff to gather the information. But we do need to put on the agenda something clear for someone reading the agenda to understand what we are going to discuss.

Selectman Donegan – sometimes we are not ready to make a motion when we first present an idea as I would like to hear what my colleagues have to say.

Selectman Donegan move to amend section 3 of the Board of Selectmen as follows:

Section 3. AGENDA FOR REGULAR MEETING:

It is the duty of the Chair to publish an agenda. The Chair shall exercise no discretion on the inclusion of any item requested by a Selectman, Town Manager or Assistant Town Managers

Vice Chair Yingling seconded the motion

LV – I think we need to postpone this until further discussion.

TD – I will give you two examples of this. One is the traffic hearing; we just now had the public hearing notice. The second is about the July 4th regulations, we are right on the cusp of that becoming critical and we still haven't seen a draft of these.

Motion was withdrawn to be brought back.

I. BOS Warrant Recommendations and Script Assignments

See attachment

J. Continued discussion of Charter Commission proposed changes to the Charter and role of the Board of Selectmen

Chair Andrews – I promised I would keep this on the agenda until the election; we now have 5 weeks to go between now and the ballot. There are five of us and I am thinking that if we each want to pick one topic and send it to KC we should start doing it. My thinking is each of us seem to have one pet issues, mine is the term limit.

Town Manager Panagore – will be forwarding the memo from KP Law for legal risks and liabilities, it can help you with your thinking.

Selectman Donegan – I will be writing on subjects of promotions, matrix management and delegated authority of contacts. I will turn it in for Monday.

Selectman Anthony – I will be talking about unanimous complaints

Selectman Donegan – Is someone going to cover remote town meeting?

Vice Chair Yingling – It is site locations other than the auditorium.

K. Update – Short Term Rental Legislation H.4314 & H.4316

Selectman Donegan - I asked this to be in the packet so it wouldn't violate open meeting law.

DP – it is now listed as H. 4327. If you add up the taxation, that could total around 22.5% tax, but this is only on the professionally managed units. Not on all the revenue in town.

TD – do we have to have a town meeting to vote to adopt it?

DP – there would have to be a town meeting, and then there would be a time frame to enact this.

L. Update – Cape Cod Water Protection Trust H.4280

Chair Andrews – I wanted to update you on the Water Protection Trust, Sarah Peak has added in the opt-out.

Town Manager Panagore – it is a one year opt-out. It is on the basis that the program wouldn't happen for a year. It is a 2.75% tax on the short term rental tax.

CA – I am going to suggest crafting an opt-out article.

TD – if we opt out, does that mean our rentals opt out?

DP – my concerns about this, is town that are ready, we would be one of the early movers. If it goes to bond, I would write in that you cannot get out. What is not clear, I heard there was discussion on a pay as you go.

TD – what is poorly defined is it is a bonding operation or is it something other? And if it is other, then it is easily discussed. If the funds are not co-mingles that is a problem.

DP – I do think it is not clear.

CA – we already collect room tax for the sewer.

M. Schedule Housing Development Round Table

Selectman Donegan move that the Board of Selectmen vote to schedule a round table Housing Development discussion on May 7, 2018 @ 5:30 pm and invite Provincetown Housing Authority, Provincetown Community Housing Council and the Year Round Rental Housing Trust.

Selectman Anthony seconded the motion

VOTED

In Favor: 5
Opposed: 0
Abstain: 0

N. Schedule Round Table – Set Topic

Selectman Venden – I would like to start with scheduling a Land Use roundtable. June 4, 2018 at 5:30 and invite the Planning Board, HDC Chairs and ZBA Chairs, as well as staff.

O. Review and Follow-Up: Truro/BOS Joint Meeting

Chair Andrews – I would like to schedule an inter municipal meeting between Wellfleet, Eastham,

Orleans and Chatham's Town Manager and Board of Selectmen Chairs to discuss regional issues on May 21, 2018 @ 6pm.

P. Health Study Update and GIC Authorization

Selectman Donegan move that the Board of Selectmen authorize the Town Manager to seek quotes from Group Insurance Commission, Massachusetts Interlocal Insurance Association or any other.

Selectman Venden seconded the motion

VOTED

In Favor: 5
Opposed: 0
Abstain: 0

7. Town Manager / Assistant Town Manager:

A. Tourism Economy Report CY2017

Town Manager – asked to put off to another agenda to have time to discuss in further details.

B. Schedule Preliminary Annual Goal Setting Round Table

Town Manager Panagore – I am seeking authorization to schedule the round table for our Town Wide Goals. I would like to discuss what we have accomplished in FY18 and our FY19 future goals.

Selectman Venden moved that the Board of Selectmen vote to schedule a round table discussion on FY18 & FY19 Town Wide Goals for May 15, 2018.

Selectman Anthony seconded the motion

VOTED

In Favor: 5
Opposed: 0
Abstain: 0

C. Town Manager's Report – Administrative Updates.

Town Manager Panagore – given the administrative updates include the weekly staff report, town meeting calendar, storm update, our new hire, Nina McCormack (newassistant tourism director).

8. Minutes: Approve minutes of previous meetings.

Vice Chair Yingling moved that the Board of Selectmen approve the minutes of: March 12, 2018 5:00 pm (Special), March 12, 2018 6:00 pm (special), March 20, 2018 6:00 pm (special) and March 21, 2018 3:30 pm (Special) as printed;

Selectman Anthony seconded the motion.

VOTED

In Favor: 5
Opposed: 0
Abstain: 0

9. Closing Statements/Administrative Updates:

- **Tom Donegan** – Glad we solved the Parking issue.
- **Robert Anthony** – none
- **Erik Yingling** – none
- **Louise Venden** – what is the update for the Provincetown 400?
- **Cheryl Andrews** – We had a petition come before us, I suggest to David G to add to the list of suggestion, that petitions know the process of which they can come before the Selectmen.

Selectman Donegan – I move that we do not go further as it is now 11 pm.

Without objection the meeting was adjourned at 11:00 pm

9A: Selectman Donegan moved that the Board of Selectmen will vote to go into Executive Session pursuant to MGL c30A, Section 21(a), Clause 1,2,3,4,5,6,7, & 8 for the purposes of:

Clause 1, 2, 3, 4, 5, 6, 7, & 8 – To consider the approval and/or release of Executive Session Minutes for 2017 & 2018

Minutes transcribed by: Elizabeth Paine

APRIL 2, 2018 ANNUAL AND SPECIAL TOWN MEETINGS

Article	Motion (R, NR, RR, IP, etc.)	Motion	Motion by:	Board of Selectmen				Assign	
				Second:	Y	N	A		R
STM-1	FY2018 Budget Adjustments	IP	EY	RA	5	0	0	0	
STM-2	Prior Years Bills	IP	EY	RA	5	0	0	0	
STM-3	Close Prior Year Unspent Articles	R	EY	RA	5	0	0	0	
STM-4	Rescind Borrowing Authority	R	EY	RA	5	0	0	0	
STM-5	Request for Bulletproof Vests for Police Department	R	EY	RA	5	0	0	0	
STM-6	Request for Radar Speed Advisory Signs for the Police Department	R	EY	RA	5	0	0	0	
STM-7	Provincetown Schools Special Education Funding	R	EY	RA	5	0	0	0	
STM-8	Aquaculture Support Services	R	EY	RA	5	0	0	0	
STM-9	Charter Commission Expenses	R	EY	RA	5	0	0	0	
STM-10	CIP Request for Replacement of Fire Vehicles	R	EY	RA	5	0	0	0	
REGULAR AGENDA									
ATM -1	To Hear Town Reports	R	CA	RA	5	0	0	0	
ATM-2	FY 2018 Operating Budget								
	Division I – General	R	LV	RA	3	1(ca)	1(td)	0	
	Division II – Finance	R	TD	LV	5	0	0	0	
	Division III – Public Safety	R	TD	LV	5	0	0	0	
	Division IV – Public Works	R	TD	LV	5	0	0	0	
	Division V – Public Service	R	TD	RA	5	0	0	0	
	Division VI - School	R	TD	RA	5	0	0	0	

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Article	Motion (R, NR, RR, IP, etc.)	Motion	Motion by:	Board of Selectmen					Assign
				Second:	Y	N	A	R	
ATM-3	FY 2018 Cape Cod Regional Technical High School Assessment	R	TD	RA	5	0	0	0	
ATM-4	FY 2018 Enterprise Funds	R	TD	RA	5	0	0	0	
ATM-5	Universal Prekindergarten for 4 and 5 Year Olds	R	EY	RA	5	0	0	0	EY
ATM-6	Preschool for 3 and 4 Year Olds	R	EY	TD	3	2 (ca/lv)	0	0	EY
ATM-7	Wee Care	R	EY	RA	2	2 (ca/lv)	0	0	EY
ATM-8	Funding for Economic Development Committee	R	TD	RA	5	0	0	0	
ATM-9	Community Preservation Budget for FY2019								
1 & 2	Reserves: Part 1 and Debt Service Appropriations Part 2	R	TD	RA	5	0	0	0	x
3a	Grant Requests Appropriations: Part 3a – Cape Housing Institute	NR	TD	RA	3	2(ey/lv)	0	0	TD
3b	Grant Requests Appropriations: Part 3b – Housing Down Payment	R	LV	EY	5	0	0	0	x
3c	Grant Requests Appropriations: Part 3c – Housing Specialist	R	EY	LV	5	0	0	0	x
3d	Grant Requests Appropriations: Part 3d – CPA Administrative Expenses	R	LV	EY	5	0	0	0	x
ATM-10	FY2019 Capital Improvements Program								
1	Fire Department Radio Replacement	R	TD	RA	5	0	0	0	TD
2	Fire Department Pick-Up Truck	R	TD	RA	5	0	0	0	TD
3	Fire Department Deputy Chief Vehicle	R	TD	RA	5	0	0	0	TD
4	Marine Department Harbormaster Pick-Up Truck Replacement	R	TD	RA	5	0	0	0	
5	Police Department Radio Replacement	R	TD	RA	5	0	0	0	TD
6	Police Fleet Upgrade Plan	R	TD	RA	5	0	0	0	TD
7	Public Works Fleet Replacement	R	TD	RA	5	0	0	0	
8	DPW Street and Sidewalk Maintenance and Repair	R	TD	RA	5	0	0	0	

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				Second:	Y	N	A	R	
9	Commercial Street Reconstruction	R	TD	RA	5	0	0	0	
10	Bradford/Prince Street Intersection Rehabilitation	R	TD	RA	5	0	0	0	
11	Pier Infrastructure Maintenance	R	TD	RA	5	0	0	0	
12	Storm Water Management	R	TD	RA	5	0	0	0	
13	Pavement Management Plan	R	TD	RA	5	0	0	0	
14	Public Works Building Maintenance	R	LV	RA	3	2(td/ey)	0	0	
15	Fire Department Main Station Boiler Replacement	R	TD	EY	5	0	0	0	
16	Marine Department Shoreline Protection Projects	R	TD	EY	5	0	0	0	
17	Pilgrims' First Landing Park	R	TD	EY	5	0	0	0	
18	Use of Parking Funds for Municipal Lot Equipment Upgrades	R	TD	EY	5	0	0	0	
19	Water Department Fleet Replacement	R	TD	EY	5	0	0	0	
20	Water Department-Winslow Water Tank Maintenance	R	TD	EY	5	0	0	0	
ATM-11	General Purpose Stabilization Fund Reserves	R	EY	LV	5	0	0	0	
ATM-12	OPEB Funding	R	EY	TD	5	0	0	0	TD
PETITIONED ARTICLES									
ATM-13	Petitioned Articles – No Neonics	R	EY	CA	5	0	0	0	x
ATM-14	Petitioned Article – General Bylaw Amendment – Chapter 4, Town Meeting and Town Elections. Limitation on Duration of Speeches.	R	EY	CA	4	0	1(td)	0	x
ATM-15	Petitioned Article – A Non-Binding Resolution- Regarding Designation of Tiny House Village.	R	LV	TD	4	0	1(ey)	0	x

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				Second:	Y	N	A	R	
ATM-16	Petitioned Article – Non-Binding Resolution on Tiny Houses in the Commonwealth of Massachusetts	R	TD	RA	5	0	0	0	X
ATM-17	Petitioned Article – Non-Binding Resolution-Temporary Use of the VFW property.	NR	EY	RA	5	0	0	0	X
ATM-18	Petitioned Article-Non-Binding Resolution-Petition for Safe Community Act.	R	CA	LV	3	1(td)	1(ey)	0	X
ATM-19	Petitioned Article-Non-Binding Resolution-Name Change for Selectmen	R	TD	RA	4	0	1(ca)	0	X
ATM-20	Petitioned Article-General Bylaw Amendment. Polystyrene Reduction Bylaw.	R	TD	LV	5	0	0	0	X
ATM-21	Petitioned Article-General Bylaw Amendment. Single use Plastic Straw Ban Bylaw	R	TD	LV	5	0	0	0	X
TOWN BOARD ARTICLES									
ATM-22	Home Rule Petition/Charter Amendment/Additional Alternate on Conservation Commission	R	TD	RA	5	0	0	0	X
ATM-23	Residential Exemption Increase-A Non-Binding Resolution	R	TD	EY	3	2(ca/lv)	0	0	X
AMT-24	Development Consultant	R	LV	TD	5	0	0	0	LV
ATM-25	General Bylaw Amendment: Anti-discrimination Policy	R	EY	RA	5	0	0	0	X
ATM-26	Visitor Services Board – Amendments to Boards Composition.	R	EY	RA	5	0	0	0	CA
ATM-27	Human Resources Expert	R	TD	RA	4	1(ca)	0	0	TD
General Bylaw Amendment Articles									
ATM-28	General Bylaw Amendment: Chapter 5, Section 15, Economic Development Permits	R	EY	RA	5	0	0	0	
ATM-29	General Bylaw Amendment: Chapter 6 Section 2: Employment	R	EY	RA	5	0	0	0	
ZONING BYLAW AMENDMENT ARTICLES									
ATM-30	Zoning Bylaw Amendment: Definition of Seats	R	EY	TD	5	0	0	0	X
ATM-31	Zoning Bylaw Amendment: Accessory Dwelling Units	R	LV	RA	5	0	0	0	LV

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ATM-32	Zoning Bylaw Amendment: Growth Management	R	EY	RA	5	0	0	0	X
ATM-33	Zoning Bylaw Amendment: Overlay Districts Harborfront	R	EY	RA	5	0	0	0	X
ATM-34	Zoning Bylaw Amendment: Building Scale	R	EY	RA	5	0	0	0	X
AMT-35	Zoning Bylaw Amendment: Commercial Accommodations	R	EY	RA	5	0	0	0	X
ATM-36	Zoning Bylaw Amendment: Marijuana Establishments	R	EY	RA	5	0	0	0	X
ATM-37	Zoning Bylaw Amendment: Inclusionary Bylaw	R	EY	RA	5	0	0	0	X
ATM-38	Zoning Bylaw Amendment: Dimensional Schedule	R	EY	RA	5	0	0	0	X
ATM-39	Zoning Bylaw Amendment: Section 2360 Formula Business Regulated	R	EY	RA	5	0	0	0	X
CONSENT AGENDA									
ATM-40	Room Occupancy Tax – A Home Rule Petition	R	EY	RA	5	0	0	0	
ATM-41	0.5% Real Estate Transfer Fee- A home Rule Petition	R	EY	RA	5	0	0	0	
ATM-42	Cape Cod Greenhouse Fly Control District Assessment	R	EY	RA	5	0	0	0	
ATM-43	Amendments to Personnel Bylaw/Classification and Compensation Plan	R	EY	RA	5	0	0	0	
ATM-44	Expenditures from the Tourism Fund	R	EY	RA	5	0	0	0	
ATM-45	FY2019 Human Services Grant Program	R	EY	RA	5	0	0	0	
ATM-46	FY2019 Revolving Fund Spending Limits	R	EY	RA	5	0	0	0	

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