

Scholarship and Trust Administration Committee  
Minutes of April 6, 2018 Meeting  
Town Hall  
260 Commercial Street  
Provincetown, MA 02657

The meeting convened at 9:06 AM. The following members were present: Mary S. Beck, Ngina Lythcott, Julia Perry and Robert Speiser.

1. There were no public comments.
2. The Committee approved the notification by Patrick Silva that he had completed the requirements to obtain a previously approved scholarship by completing his first semester of college.

Streamlining procedures for administering grantees' demonstrations of satisfying requirements was discussed. The Committee will adhere to Town Finance Department requirements, but will accept the determination of the Chair and not meet for this purpose unless necessary.

3. One application for a scholarship has been received so far. Consideration was deferred, pending probable receipt of additional applications on or before the April 17 deadline (as adjusted in view of April 15 being a Sunday, and April 16 being a state holiday).
4. The Committee discussed whether there should be an effort to reach out to the Schools with regard to the Scholarship availability and deadline. The Chair informed the Committee that she had referred Beth Singer, the Superintendent of Schools, to the Scholarship and Trust Administration Committee page on the Town website which provides all information, including the application form. This was felt to be sufficient.
5. The Chair offered to meet with the Treasurer Alex Williams prior to the next meeting on the status of the scholarship accounts.
6. The Minutes for the Meeting on November 27, 2017, were approved by a vote of 4-0-0.

The next meeting was scheduled for 1:00 PM, Thursday, May 3.

The meeting adjourned at approximately 9:45.