

THE BOARD OF LIBRARY TRUSTEES
PUBLIC MEETING
Cape Cod Room
Provincetown Public Library
Provincetown, MA

WEDNESDAY, JANUARY 24, 2018

Members Present: Laura Shabott (LS), Chair; Stephen Borkowski (SB); Joan Prugh (JP); Barbara Klipper (BK), on conference-call.

Absent: Stephen Desroches.

Others Present: Amy Raff (AR), Incoming Library Director; Brittany Taylor (BT), Acting Library Director; Jody O'Neil (JON), Recording Secretary.

The meeting was called to order by LS at 6:00pm.

1. PUBLIC STATEMENTS

LS introduced everyone present; asked if BK had the right to vote when participating via conference-call, or was there a quorum. SB said a quorum was achieved by those in attendance and that BK could vote by phone. SB welcomed AR to the Library.

2. AGENDA ORDER

LS made a motion to accept the Agenda Order of the day; JP seconded the motion and it passed, 4-0-0. LS, JP, SB, BK.

3. APPROVAL OF MINUTES FROM DECEMBER 20, 2017

Discussion of minutes resulted in a determination that certain minor, extraneous information be omitted from JON's submitted draft. JON said he would make the changes and forward the revisions to BT, as well as file with Town Clerk.

4. DIRECTOR'S REPORT

Selected highlights from the Director's report of January 17, 2018, as provided by BT:

- a) \$3,717.11 was collected and deposited into the Library Gift Fund since December 20, 2017.
- b) A-Budget expenditure to date reported as \$105,411.55 (42.3% of total allowance).
- c) B-Budget expenditure to date reported as \$175,051.84 (47.2% of total allowance).
- d) The Town announced it would offer a Conflict of Interest Seminar presented by the State Ethics Commission on Wednesday, February 7,

2018 at 1:30pm. Anyone interested should contact Town Clerk, Darlene Van Alstyne.

- e) AR is scheduled to hold two meet-and-greets before assuming her position as Library Director on February 20th; first is a gathering for Town staff in the Judge Welsh Room at Town Hall on Thursday, January 25th starting at 10am; the second is an introduction to the community in the Marc Jacobs Room of the Provincetown Library on Friday, January 26th starting at 10am.
- f) BT has supplied local graphic artist, Grant King, with image and text materials from the current Rose Dorothea Walk brochure, which he has volunteered to redesign for no charge for the first year.
JP spoke of the prospects of getting a print from Sal Del Deo. LS suggested it would be good to have printed cards available at the Library. SB mentioned the option of having a PDF version available on the Library website for public reference.
- g) Tyler Keyes, from the Town's Management Information Systems team, has been at work to install a wi-fi tracking system on the Library network. BT reported that he is making steady progress.
- h) Library Staffer, Nan Cinnater, is organizing a monthly book club, which will be more traditional in scope than the 2017 Reading Challenge. Twenty people have already signed-up. Additionally, there will be an e-book group, aka, "The Big Read," as well as a young adult reading group organized in collaboration with the Provincetown Schools Middle Years English program.
- i) PROGRAMMING: January was reported to be a busy month with 90 people on hand for the First Light event and 75 in attendance for Miss Richfield's show; the Writer's Voice Café featuring Terri Conti hosted 35 and there were 24 people at the presentation of "Your Brain: A User's Guide;" and, Yoga by the Ship has extended it's Thursday morning classes with attendance on the rise.
Pending event include a Julie Lythcott-Haims Reading on Saturday, January 27th, and Winter Wednesdays for February and March.
- j) APPROVALS:
 - i.) SB made a motion to approve \$581.00 for Sir Speedy printing; BK seconded the motion, and it passed, 4-0-0. SB, BK, LS, JP.
 - ii.) JP made a motion to approve \$310.00 for Yoga by the Ship; LS seconded the motion, and it passed, 4-0-0. JP, LS, SB, BK.
 - iii.) BT said that the \$600 BLT had approved for the Writer's Voice Café had not been approved by the Board of Selectmen (BOS).

5. DOGS ON THE LAWN

BT said she spoke with Animal Control Officer, Ruthanne Cowing (OC) about the Library's ongoing problem with people not picking up after their animals and that OC's recommendation was not to attempt to enforce a 'No Dogs Allowed' policy as it would need to be voted on by the Town and could prove difficult to enforce where summer visitors are at a disadvantage in not knowing the dog-friendly Town's bylaws. OC suggested the Library consider installing a camera to better patrol the situation.

LS mentioned that the Library is Town property, added that a camera would help the Library identify who is not picking up after their dogs, referenced Dep't. of Public Works' (DPW) Sherry Prada who cautioned at the Dec. 20th meeting that the issue is a real problem. LS said she thought it might locals or neighbors who were consistently failing to pick-up and suggested a 'No Dogs' policy on the lawns as they are used frequently by children; spoke of bringing a bylaw to Town Hall.

AR asked if it was the DPW or others who were registering the complaints. BT replied that the complaint came from DPW, that she hadn't noticed a lot of dog poop on the lawns but asked if more signs would be the way to go.

SB said it's very tough to get a bylaw passed and recommended the improved signage. JP asked for clarification that a failure to pick up is the bylaw. BK agreed on signage as the way to go and LS advised that the lawn gets mowed on Thursdays before the kids come onto the grounds on Fridays, in season.

6. MOBY DICK UPDATES

- a) BT is to meet with Dr. K. David Weidner to talk about collaborations pertaining to children's involvement at this year's event
- b) The first and forthcoming press release will include the dates of the Marathon and announce Dr. Stormy Mayo's position, opening the series.
- c) Cape Air made an in-kind donation of tickets for the marathon and will be considered a Gold Sponsor.
- d) Stormy Mayo and Dennis Minsky of the Provincetown Center for Coastal Studies will be on hand for the event on Thursday, April 26th. LS suggested Scott Landry could be involved, referenced a recent newspaper article of whale entanglement, which is his purview.
- e) BT reported that Peter Martin is thrilled to create this year's logo, samples of which were passed around and discussed, approved by BLT. It was related that Peter Martin will retain the copyright on his design but that the Library will have to right to reproduce the design in perpetuity. LS made a motion to approve an honorarium to be taken from the Library Gift Fund for Peter Martin in the amount of \$500; JP seconded the motion, and it passed, 4-0-0. LS, JP, SB, BK.

- f) BT said there were two options currently for printing: Vista Printing, which is in-house, or B Exclusive. LS mentioned Staples. BT said she will compare prices.
- g) LS suggested adding one more Gold Sponsor to the event. AR asked if there was a way to use the Cape Air flight donation for someone who might donate money. Reference was made to a forthcoming article on the Marathon in the March/April edition of Bird's Eye View magazine, which will provide great exposure.
- h) Sailor's Valentines by Gregg Roberts will be exhibited at the Library from April 15th through May 4th.
- i) LS proposed the Writers Voice Café feature a reading of Ahab's Wife; Or, The Star-gazer, written by Sena Jeter-Naslund; SB added a reading of letters from Whaling Wives might also be considered. LS advised to put these suggestions through to the organizers of the Café.
- k) It was asked if the Art Week calendar would gel with Sailor's Valentines in terms of an event notification. BT said it has to be a Sat. or later date to work with Marathon event dates. SB suggested to have Peter Martin featured in the calendar, as well.
- l) Liz Lovati and Angel Foods will again provide refreshments, but gave feed-back that the event is difficult for her to staff; asked if the Library could staff with volunteers or utilize an honor system.
- m) JON spoke of his theatre company, Sailor Beware, comprised of local and Cape-affiliated union actors who self-produce their events with an interest in participating in this year's Marathon. JON had worked with BT in selecting two passages for presentation and accepted that use of the ship would not be feasible in an on-board capacity. JON said he would create a theatrical Plan B. LS voted to award Sailor Beware a \$300 honorarium from the Library Gift Fund; JP seconded the motion, and it passed, 4-0-0. LS, JP, SB, BK. SB added that possibly more could be raised to that end with additional Marathon sponsors brought on through Sailor Beware's participation.

7. OTHER BUSINESS

A bequest from Andrew Aull, former Library employee, has been moved to probate as his estate has new representation.

LS announced the next Library meeting would be Wednesday, February 21st.

SB extended a warm welcome to AR; acknowledged LS's last meeting as Chair.

LS made a motion to adjourn the meeting at 7:25pm; JP seconded the motion, and it passed, 4-0-0.

Respectfully Submitted,

Jody O'Neil