



**TOWN OF PROVINCETOWN**  
**DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE**

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Minutes of the  
BOARD OF ASSESSORS MEETING  
Town Hall, Thursday, November 16, 2017  
Caucus Hall Conference Room  
260 Commercial Street

**CALL TO ORDER:** Mr. Sanborn called the meeting to order at 8:30 a.m.

**MEMBERS PRESENT:** Mr. Robert Sanborn (Chair)  
Mr. Scott Fahle  
Ms. Patty DeLuca

**MEMBERS ABSENT:** Mr. Greg Muse  
Ms. Leslie Parsons

**STAFF PRESENT:** Mr. Scott Fahle, Principal Assessor  
Ms. Cheryl MacKenzie, Assessors Office Manager

**PREVIOUS MINUTES:**

Ms. DeLuca made a motion to accept the BOA Minutes of October 24, 2017. Mr. Fahle seconded the motion, and the motion carried by a 3-0-0 vote.

**PUBLIC STATEMENTS:**

None

Mr. Sanborn motioned that we call the meeting into Executive Session, and Mr. Fahle seconded the motion. The motion was carried by a vote of 3-0-0.

Mr. Sanborn called the Meeting into Executive Session per the Massachusetts General Law 30A – Section 21@ 8:30 AM

**Begin Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21**

MGL c 59, ss60 – Application for Abatement/Exemptions

MGL c 59, ss52B – Valuation Information

MGL c 59, ss8A – Discovery Collected in ATB Cases

MGL c 59, ss38D – Written Return of Information

MGL c 59, ss61A –  
Applications

Discovery Collected with Abatement

**End Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21**

MGL c 59, ss60 – Application for Abatement/Exemptions

MGL c 59, ss52B – Valuation Information

MGL c 59, ss8A – Discovery Collected in ATB Cases

MGL c 59, ss38D – Written Return of Information

MGL c 59, ss61A – Discovery Collected with Abatement Applications

Mr. Sanborn motioned that we end Executive Session, and Mr. Fahle seconded the motion. The motion was carried by a vote of 3-0-0.

Mr. Sanborn officially ended Executive Session at 9:00 a.m.

**FY18 REAL ESTATE PROPERTY ABATEMENTS**

The Board reviewed the Second list of FY 2018 Real Estate Property abatement applications.

Four (4) applications were reviewed with the following action:

1. 968-U1 Commercial St – Granted to Value of \$349,100.00. The motion carried by a vote of 3-0-0.
2. 457-59-U2 Commercial St – Granted to Value of \$929,900.00. The motion carried by a vote of 3-0-0.
3. 457-59-U3 Commercial St – Granted to Value of \$1,831,000.00. The motion carried by a vote of 3-0-0.
4. 8 Pleasant St – Abatement Denied. The motion carried by a vote of 3-0-0.

**FY17 PERSONAL PROPERTY ABATEMENTS**

The Board reviewed the Second list of FY 2018 Personal Property abatement applications.

One (1) application was reviewed with the following actions:

1. 8 Dyer St – Granted to Value of \$0. The motion carried by a vote of 3-0-0.

**FY18 STATUTORY EXEMPTIONS/ABATEMENTS:**

**Exemptions**

The Board reviewed the Second list of FY2018 exemptions to date. Twenty-One (21) applications were reviewed with the following actions:

**Clause 41C - Elderly Persons** –Two (2) applications were considered for this period. All applicants meet the current requirements. The motion carried 3-0-0.

**Community Preservation Act** - Nine (9) applications were considered for this period. All applicants meet the current requirements. The motion carried 3-0-0.

**Clause 22 - Veterans** – Two (2) applications were considered for this period. All applicants meet the current requirements. The motion carried 3-0-0.

**Clause 37A – Blind Persons** – None

**Clause 17D-Surviving Spouse/Elderly** – Six (6) applications were considered for this period. All applicants meet the current requirements. The motion carried 3-0-0.

**Clause 41A Deferrals** – Two (2) applications were considered for this period. All applicants meet the current requirements. The motion carried 3-0-0.

**Section 5K – Senior Volunteer Work Credit** – None

## **FY17 – AFFORDABLE HOUSING ABATEMENTS:**

### **Affordable Housing**

The Board reviewed the Second list of FY2018 Affordable Housing Applications as follows:

A total of Three (3) properties consisting of Four (4) units were reviewed: All Four (4) units met the current requirements. The motion carried 3-0.

## **FY17 – RESIDENTIAL EXEMPTIONS**

### **Residential Exemptions/Abatements**

The Board reviewed the Second list of FY2018 Residential Exemptions to be processed as Abatements to date. Six (6) applications were reviewed with the following actions:

**Residential Exemptions/Abatements** –Six (6) applications were considered for this period. All applicants meet the current requirements. The motion carried 3-0-0.

## **ASSESSORS OFFICE UPDATES**

Mr. Fahle mentioned to the board that he received a memo from Mr. Greg Muse indicating his intention to resign from the board. Mr. Fahle will follow up with Mr. Muse, and will forward memo to board members.

Mr. Fahle noted that the interviews for the Assistant Assessor's position is in progress.

## **APPROVAL AND SIGNATURES FOR MOTOR VEHICLE/BOAT COMMITMENT AND ABATEMENT REPORTS:**

Ms. MacKenzie provided the Board members with the following documents for signatures as follows: All were approved (3-0).

1. FY17 MV Abatements

2. FY15 MV Abatements

**MISCELLANEOUS:**

Mr. Fahle thanked the Board members for their continued dedication and work ethics for this season so far, and wished all a Happy Holiday Season.

**NEXT BOA MEETING:**

TBD

**ADJOURNMENT:**

Ms. DeLuca motioned to adjourn the meeting, seconded by Mr.Sanborn. The meeting was adjourned at 9:00 a.m.

Respectfully submitted:

*Scott Fahle*

Scott Fahle,  
Principal Assessor

*Scott Fahle*

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**Scott Fahle, Principal Assessor**