

PUBLIC LANDSCAPE COMMITTEE MINUTES

Date: October 12, 2017

2:30 p.m.

Provincetown Town Hall

Meeting Called to Order at 2:33 p.m.

Present: Bill Docker, John Krajovic (by phone), Allan MacKinnon, Steve Wlodkowski (DPW), Frank Vasello, Curtis Balom

Excused Absence: N/A

Absent: N/A

Committee Discussion – Working Group Reports - Decisions – Action Items –Reports – Etc.

1. Public Statements

N/A

2. Todd Westrick, former BC member & Landscape Architect

Todd gave an overview of what changes he has observed since he was a member of the committee and offered suggestions on things to keep in mind.

Looks like a lot of changes have occurred. Everyone seems to be working toward developing an solid organizational structure and planning for future works. The town today is a lot different from 2011. Systems seem more organized, and there is a nice movement towards taking better care of town property. I think you have great things ahead. Much better off. Town staff has moved in a direction that allows much better work.

Overview of past focus: We spend a large amount of time removing leaves and lobster carcasses, including a lot of grunt work and dumping truckloads of garbage. Looked for lots of volunteers and reached out to people to help with the work. Scheduled dozens of cleanups in areas around parking lots. Digging out shrubs and digging up leaving and roots going through pavement. It would be good to check the notes of our meeting with selectmen at the end of 2011 to get a perspective on how far you've come.

Still a light hand for management. Making a lot of work

Current tree issues: Lots of large trees in town that need management. Tree management is an ongoing issue. We have a Tree warden and a tree committee, but we don't yet have an arborist, so things may be missed. A number of trees on Commercial Street with problems. Not all are properly pruned, particularly elms. Hiring professionals to take care of them might be a nice idea. Pollarding of the town hall trees need to be done again. This is best done every other year.

Suggestions for overall focus: There are parts to the job: manage esthetic and manage maintenance. Deciding on maintenance and management of maintenance issues should be our key focus. The esthetic should flow from that. Part of having a maintenance focus is deciding who is responsible for various types of upkeep. Jurisdiction and issues of collaboration can be difficult to navigate.

J. Krajovic reviews what Todd covered, and mentions our overlap or representation with other committees and one of our ways to solve collaboration issues.

B. Docker talks about our place in in the process of reviewing trees that are problems, i.e. how we bring things to the attention of the tree warden and tree committee.

T. Westrick suggests being, overall, conservative. Work on clearing stuff out first then adding new plants. (Part of this was in relation to potential work at Pilgrims' First Landing Park when it becomes the town's responsibility.)

B. Docker give a brief review of our overall goals and how we currently work with town departments and committees.

T. Westrick also talked about Bas Relief and how we need to be tied to whatever work is going to be done on that hill. Todd discusses Bas Relief and reminds us that any work we plan needs to be tied to future work that will be done on the hill between it and Pilgrim Monument. One item noted was the number of trees and bushes that grow over or disrupt the fencing. Also noted was the fact that removing some trees would help to provide a clear view to the monument. This would connect the monument more closely with Bradford Street and make it a more desirable destination.

T. Westrick: Get a good grasp on maintaining what you have. Who is going to take care of stuff? The committee? Do we hire consultants? Your aspirational items should be near bottom of list.

3. Chair Report

B. Docker: text

a. Fall Plantings

Good job all around but some small items remain: daylilies have been cleared, but the weeds at school street parking lot need to be removed.

Asks that John bring up tree cages to Margaret and Rich.

Fall planting have come in. 24 will go into Lopes Square barrels. Chris Aslin has been very helpful, pulled out petunias at wharf. Interested in working with us next year.

b. Rollout of new PLC name - Press Release; Spring?

Name rollout will take place in the spring.

c. Complete Streets vote sent to Town Planner & Asst. Town Mgr.

Sent the complete streets vote in.

d. General notes

Anika doing a lot of work with memorial benches. Planning one for Julian Popko now. As a committee would like to recognize all of his public art

Motion by *B. Docker* to offer an at cost price for the Julian Popko bench.

Second: *F. Vasello*

Motion approved by a vote of 4/0

4. Project Reports

a. Review of draft of PLC Standards

Rough draft of PLC Design Standards passed out. Review all sections except Design Principles for edits and approval next week.

5. DPW Liaison Report

N/A this week

6. New Business

a. "Naming Pole" – Revenue Generation - AC

Tabled until next meeting

7. Approval of Previous Minutes

Motion by *B. Docker* to approve minutes of September 7, 2017 pending suggested edits

Motion seconded by *F. Vasello*

Motion approved unanimously, a vote of 4/0

8. Treasurer's Report / Invoice Payments

Balance in General Fund: \$5051.89

Balance in Gift Fund: \$6,641.73

Motion by *A. MacKinnon* to pay Garden renovations invoice from general fund: invoice number 9/26 6052 for \$600.00

Motion seconded by *F. Vasello*

Motion approved unanimously, a vote of 4/0

Motion by *A. MacKinnon* to pay Garden renovations invoice from general fund: invoice number 10/05 6075 for \$124.80

Motion seconded by *F. Vasello*

Motion approved unanimously, a vote of 4/0

Motion by *A. MacKinnon* to pay Bayberry Gardens Inc invoice 9/17 from general fund: invoice number GC-216576 for \$136.50

Motion seconded by *F. Vasello*

Motion approved unanimously, a vote of 4/0

9. Any new business that could not be reasonably anticipated within the 48-hour posting requirement.

N/A

10. Set Date for Next Meeting

The next meeting of the Provincetown Beautification Committee will be held:

Wednesday, November 15, 2017 at 3:00 p.m.

in the Caucus Room at Town Hall

260 Commercial St., Provincetown, MA

Adjourned: 5:00 p.m.

Motion by *A. MacKinnon*

Motion seconded by *F. Vasello*

Motion approved unanimously, a vote of 4/0

Respectfully submitted,
Curtis Balom, Committee Clerk