

Policy Statement

2017-11-13

Pole Hearing Guidelines and Procedures

Construction or alteration of poles, wires, piers, abutments and or conduits.

These procedures are to be used in conjunction with Mass General Law Part I Title XXII Chapter 166 Section 22: A company desiring to construct a line for such transmission upon, along, under or across a public way shall in writing petition the board of aldermen of the city or the selectmen of the town where it is proposed to construct such line for permission to erect or construct upon, along, under or across said way the wires, poles, piers, abutments or conduits necessary therefor.

Fee: A Pole Hearing request shall be accompanied by a fee of \$200.00. The fee is based on the cost of Town staff to review and evaluate the requests and the cost associated with the public hearing.

Application Procedure:

Step 1: Applicant requests an abutters' list from the Assessor's Office.

Step 2: Pole Hearing Application is filed with the Board of Selectmen's Secretary and must be accompanied by:

- Abutters list provided by the Assessor's Department
- Certified to-scale plot plan indicating both the existing or proposed conditions identifying the actual location of the proposed pole, wires, piers, abutments or conduits and abutting areas (including all structures, trees, landscaping, fences, power poles, utility equipment, Title V septic system, propane or oil tanks). All existing and proposed underground utilities shall be depicted on the plot plans.

Step 3: Once the application is deemed complete, the Board of Selectmen's Secretary will schedule a public hearing with the Board of Selectmen.

Step 4: The Board of Selectmen's Secretary will prepare a legal notice that will be posted in the Town Hall and printed in the newspaper not less than fourteen (14) days prior to the public hearing. This legal notice will be provided to the applicant. The Secretary will mail the notice to abutters not less than fourteen (14) days prior to the public hearing.

Step 5. The applicant or his/her representative must be present at the public hearing. Public input in support of and in opposition to the application will be heard at the hearing.

Step 6. The Selectmen reserve the right to alter the proposed layout or place conditions on the approval of any pole hearing request at the public hearing.

Adopted: November 13, 2017

In favor: Andrews, Anthony, & Venden

Opposed: None

Town of Provincetown

Pole Hearing Application

Location: _____	Parcel Number: _____
Applicant: _____	Property Owner: _____
Applicants Mailing Address: _____	
Applicant's Phone number: _____ email: _____	

Pursuant to Mass General Law Chapter 166 Section 22, I hereby request permission of the Board of Selectmen where it is proposed to construct such line for permission to erect or construct upon, along, under or across said way the wires, poles, piers, abutments or conduits necessary therefor: (Please attach certified to-scale plot plan indicating both the existing or proposed conditions identifying the actual location of the proposed pole, wires, piers, abutments or conduits and abutting areas (including all structures, trees, landscaping, fences, power poles, utility equipment, Title V septic system, propane or oil tanks.)

Applicant's signature

Date

Official Use Only

Public Safety Official	Approve	Disapprove	Date
DPW Director			
Fire Chief			
Police Chief			
Building Commissioner			
Town Planner			
Assistant Town Manager			
Emergency Coordinator			

Comments: _____

Official Use Only
Date Received: _____
Check Amount: _____
Check Number: _____
Received by: _____