

Meeting Agenda

The Visitor Services Board will hold a meeting on **Monday, November 13th, 2017 at 3 pm** at the Town Hall, Judge Welsh Room, 260 Commercial Street, Provincetown, MA.

Agenda:

1. Public Statements - Five minutes maximum. Board members are not obligated to respond to public statements.
2. Outer Cape Chorale Update. Discussion dependent. Motions may be made. Votes may be taken. (Requested by Jeff Tagen)
3. Beautification Committee Update. Discussion dependent. Motions may be made. Votes may be taken. (Requested by Bill Docker)
4. Illuminated Flags for the Holiday / Winter Season. Discussion dependent. Motions may be made. Votes may be taken. (Requested by Lesley Marchessault)
5. Tourism Director's Report
 - A. Approval of media placements, brochures, trade shows-- Tourism Director recommends media placements, brochures and other collateral to promote and market Provincetown as a tourism destination, or town representation in trade shows. Other matters that may legally come before the Board not reasonably anticipated by the Chair 48 hours before the meeting. Discussion dependent. Motions may be made. Votes may be taken.

Media Placement & Activity:

<u>Publication / Organization</u>	<u>Campaign</u>	<u>Proposal</u>
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- B. VSB Administration- Tourism Director's update and follow-up to VSB on various administrative matters. Discussion dependent. Motions may be made. Votes may be taken.

Tourism Administration:

<u>Organization / Project</u>	<u>Campaign</u>	<u>Funds Requested</u>
Illuminated Flags	Holiday / Winter Season Decorations	\$up to \$6,000

6. Board Members' Statements—comments from Board members. Discussion dependent. Motions may be made. Votes may be taken.

7. Approval of Minutes. Motions may be made. Votes may be taken.

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