

## PUBLIC LANDSCAPE COMMITTEE MINUTES

Date: July 11, 2017

2:30 p.m.

Provincetown Town Hall

Meeting Called to Order at 2:34 p.m.

**Present:** Bill Docker, Anika Costa, John Krajovic, Allan MacKinnon, Steve Wlodkowski  
(DPW), Curtis Balom

**Excused Absence:** Frank Vasello

**Absent:** N/A

### Committee Discussion – Working Group Reports - Decisions – Action Items –Reports – Etc.

#### 1. Public Statements

N/A

#### 2. Chair Report

Fisherman's Memorial at Pier: Will invite David Gardner to talk about the area to determine what sort of involvement PLC should have. Probably multiple sources of funding: Pier Corp, the memorial group and others.

Plantings at BAS Relief. John is our liaison for plantings initiated by that group .

Pilgrim's First Landing Park: Our goal is to get it planted by fall of 2018. Bill provided overview of challenges for S. Wlodkowski.

Veteran's Meeting: Meeting postponed. Bill will meet with them in the fall to follow-up on suggested work for that building.

#### 3 Project Reports

##### a. Urban Design Guidelines – Curtis

*C. Balom:* Need to determine deliverables.

*J. Krajovic:* Use the document to provide continuity and cohesion. What is Provincetown supposed to be? How is it supposed to look?

A working group will meet on July 25, 2017 to prepare a high-level outline for review during the next PLC meeting. This will include information from items b and c below.

##### b. Guidelines for Named Benches – John & Anika

This topic will be folded in with the Urban Design Guidelines as part of the Public Landscape Committee section. *A. Costa* has provided input/guidance via items i and ii below.

i. Review of April 29 Email from CB to AC

ii. See Nantucket & Wellfleet Guidelines and Application

##### c. Review of Tree Tags – John Krajovic

This topic has moved to the responsibility of the tree committee. The topic will be folded in with the Urban Design Guidelines as part of the Public Landscape Committee section.

*J. Krajovic* has provided input via the items below. We will review after the draft of the guidelines is complete.

i. See Email dated May 1, 2017 with Arnold Arb. Photo

ii. JK to review/discuss with Trees Provincetown and Tree Warden

iii. There may be some legacy items that PLC needs to follow-up on, for instance trees in front of library, trees in Lopes, and a leaning tree in BAS Relief adjacent to Gabriel's.

4. New Business

- a. PR and media rollout of PLC name to community
  - i. Bill and Curtis to work on plan. Identify what we're doing as a committee and what the goals are. Communicate the info from a perspective that highlights the range of positive impact for members of the Provincetown community.
- b. Fix names on bills ... update at  
*A. MacKinnon*: Places that bill us regular have already been notified. He will check for companies that have not billed us recently to ensure the naming information is changed with them as well.

5. Approval of Previous Minutes

Motion by *B. Docker* to approve minutes of June 5, 2017

Motion seconded by *A. MacKinnon*

Motion approved unanimously, a vote of 4/0 (Anika was not present at the meeting.)

6. Treasurer's Report / Invoice Payments

Balance in General Fund: \$XXX (The town is currently unable to provide statements.)

Balance in Gift Fund: \$XXX (The town is currently unable to provide statements.)

Motion by *B. Docker* to pay Conwell Home Center invoice: account number 2065 for \$24.99

Motion seconded by *A. Costa*

Motion approved unanimously, a vote of 5/0

Motion by *B. Docker* to pay Garden Renovations invoice: invoice number 4796 for \$38.40

Motion seconded by *A. Costa*

Motion approved unanimously, a vote of 5/0

Motion by *B. Docker* to pay Bayberry Gardens invoice: invoice number GC-204-11 for \$420.00

Motion seconded by *A. Costa*

Motion approved unanimously, a vote of 5/0

Motion by *B. Docker* to pay Robert J. Martin invoice: invoice number 5863 for \$470.00

Motion seconded by *A. Costa*

Motion approved unanimously, a vote of 5/0

7. New Business: Any new business that could not be reasonably anticipated within the 48-hour posting requirement.

N/A

8. Set Date for Next Meeting

The next meeting of the Provincetown Beautification Committee will be held:  
Tuesday, August 8, 2017 at 2:30 p.m.  
in the Caucus Room at Town Hall  
260 Commercial St., Provincetown, MA

**Adjourned:** 4:43 p.m.

Motion by *B. Docker*

Motion seconded by *C. Balom*

Motion approved unanimously, a vote of 5/0

Respectfully submitted,  
Curtis Balom, Committee Clerk