

## PUBLIC LANDSCAPE COMMITTEE MINUTES

Date: August 8, 2017

2:30 p.m.

Provincetown Town Hall

Meeting Called to Order at 2:37 p.m.

**Present:** Bill Docker, Anika Costa, John Krajovic, Allan MacKinnon, Curtis Balom, Gloria MacPherson, David Gardner, Steve Wlodkowski (DPW)

**Excused Absence:** Frank Vasello

**Absent:** N/A

### Committee Discussion – Working Group Reports - Decisions – Action Items –Reports – Etc.

#### 1. Public Statements

N/A

2. Q&A from PLC to Town Planner, Asst. Town Manager RE: foot of Macmillan Pier plans  
*B. Docker* asks about coming Thursday planning meeting and the Complete Streets Policy.  
*G. MacPherson:* The Complete Streets Policy is concerned with making streets accessible for cars, trucks, pedestrians, bikes, etc. It is also concerned with ways to accommodate these types of traffic when a street is under repaired.

General discussion of possibility of adding PLC to the planning for the Complete Streets Policy. This is scored, and if we add PLC, we will need to add another group to keep the total count odd to ensure voting does not deadlock.

Guidelines: look into different typologies; public parks

Gateway Garden: Bill gives a brief history of the project and how we've been involved. A key question is how much

*D. Gardner:* Need to find out what was approved. For example, the AIDS memorial is 10x10 rather than the whole lawn. Is something similar going to happen with the Fisherman's Memorial at Gateway Garden?

*G. MacPherson* and *D. Gardner* needed to depart at 3:15 pm.

#### 3. Project Reports

- a. DPW liaison update on projects: watering, trimming and cleaning up Pilgrims First Landing Park

*S. Wlodkowski:* Watering going well thanks in part to the cooler summer than last year.

Looking to have Mass DOT to bring Pilgrims' First Landing Park up to standards before transferring to Provincetown. Some earlier work was done without Mass DOT approval. As funding for this work had dissipated the area has fallen into disrepair. DPW's intent is to keep weeds down and see what happens over winter to figure out settlement issues with Mass DOT. We also need to understand what 400 committee wants. Is it something long-term?

PLC should visit the Shank Painter meeting to get a better perspective. (It will come through on the planning board agenda.)

- b. Bench Report: AC – updates, new requests?

Two orders are underway and are already paid for. One at East End Playground and one at Waterfront Park. A third is likely to be placed shortly, a request for a bench that is across the street from Coffee Pot.

- c. PLC name-change 'roll-out' – CB  
Deferred to next meeting
  - d. Volunteer update –  
Laural Gwadzano will no longer be available, but Michelle Hayes will still be engaged on our projects.
  - e. Update: Urban Design Guidelines – CB, JK, AC, AM  
Follow-up after September meeting
  - f. Fall Planting? Discussion and Vote RE: fall/winter plantings in town  
Bill will check for mums and fall kale to use for fall plantings.
4. New Business
- a. Sept. Invitation to Todd Westrick, former committee chair. Discussion
  - b. Sept. invitation to Town Manager RE: Urban Design Guidelines
  - c. Dedication and “Thank You” signage proposal  
*A. Costa:* It would work best to write the policy in a way that parallels writing check to church to memorialize parents. That will make it easy to understand the process and the intent of the program.  
Tree that are memorialized are documented on the town website. Jimmy Rand or Doug Johnston can tell if up to date  
*J. Krajovic:* What was our old tree memorialization policy? It would be good to share with Tree Warden and Tree Committee.
5. Approval of Previous Minutes
- Motion by A. MacKinnon to approve minutes of July 11, 2017  
Motion seconded by B. Docker  
Motion approved unanimously, a vote of 4/0 (*A. Costa* was not at the July meeting)
6. Treasurer’s Report / Invoice Payments
- Balance in General Fund: \$5051.89  
Balance in Gift Fund: \$6,641.73
- Motion by C. Balom to pay Conwell Home Center invoice from general fund: invoice number 421219 for \$50.97  
Motion seconded by B. Docker  
Motion approved unanimously, a vote of 5/0
- Motion by C. Balom to pay Garden Renovation invoice from general fund: invoice number 4788 for \$72.80  
Motion seconded by B. Docker  
Motion approved unanimously, a vote of 5/0
- Received \$1000 from Stop and Shop for gift fund. Submitted today for deposit to PLC account.
7. New Business: Any new business that could not be reasonably anticipated within the 48-hour posting requirement.  
N/A

8. Set Date for Next Meeting

The next meeting of the Provincetown Beautification Committee will be held:  
Thursday, September 7, 2017 at 2:30 p.m.  
in the Caucus Room at Town Hall  
260 Commercial St., Provincetown, MA

**Adjourned:** 4:37 p.m.

Motion by A. MacKinnon

Motion seconded by J. Krajovic

Motion approved unanimously, a vote of 4/0 (*A. Costa* needed to leave prior to end meeting)

Respectfully submitted,  
Curtis Balom, Committee Clerk