

PUBLIC LANDSCAPE COMMITTEE MINUTES

Date: Monday, June 5, 2017

2:30 p.m.

Provincetown Town Hall

Meeting Called to Order at 2:32 p.m.

Present: Bill Docker, John Krajovic, Allan MacKinnon, Anthony Kalantzis (DPW), Frank Vasello, Curtis Balom, Sherry Prada (DPW), Steve Wlodkowske (DPW), Fred Long (VFW)

Excused Absence: Anika Costa

Absent: N/A

Committee Discussion – Working Group Reports - Decisions – Action Items –Reports – Etc.

1. Public Statements

N/A

2. DPW/Lemme Projects in process

S. Prada: Mentioned the difficulty getting staff for watering and the current short staffing.

J. Krajovic: May need a system to avoid problems if the summer is very dry like last summer.

S. Prada: Noted that PLC should definitely provide DPW with prioritization. Walter and Ronnie work the watering truck, and they have a list of all places that need to be watered Commercial and Tremont (two planters there need to be placed on schedule

B. Docker: Talks to Ronnie and Anthony regularly and has passed on to Walter how to prioritize watering if we have a week without rain.

General discussion

The well at Gateway Garden is too salty so can't be used for plants. These plants are watered by using hose from Lopes Square. There is an on/off valve at Bus Stop Park and the handles are removed for safety. Anthony is the contact for these items. Walter takes care of morning watering. The petunia bed should be watered one hour.

B. Docker: Last year it was so dry and there were so many plants that DPW was overtaxed, which is why we are trying to plan more extensively this year.

J. Krajovic: Is it possible to have people at various building responsible? Are there any irrigation systems that aren't running yet? Part of our job is to find the right plants so that everything survives, even during a dry summer.

S. Prada: Anthony will check library to ensure that the irrigation systems is getting to all plants. He will also check on putting a hose at VSB to help ease watering demands.

Public Landscape Committee member area responsibilities

Laural: Lopes Square and Bus Stop Park

Michelle: Gateway Garden and Harry Kemp Way

Frank: Victor's Island

Anika: Town Hall

Allan: Library

John: Visitor Service Bureau

Bill: Intersection of Commercial and Tremont Streets

Curtis: Tedeschi Island

Front of BAS Relief (tall grass area)

B. Docker: Will be refurbished.. PLC work is paused (in strip adjacent to road) because of project changes. A number of vines need to be removed, and one bush needs to be trimmed.

J. Krajovic: Maybe treat it like a lawn ... cut it short.

B. Docker: Can't because it has bushes

A. Kalantzis: Hydroseed possibly?

B. Docker: We have three weeks

Should we clear and cut grasses so it's ready for the festival? Group decided to wait a season before taking any action.

Briefly reviewed and discussed the rose planting area at BAS Relief.

3. Presentation by Paul Mendes & Fred Long – VMCC (Paul Mendes was unable to attend.)
Fred briefly discussed his involvement with VMCC and the plan for improvements.

B. Docker: Notes that there is no current design in place, but the plan is to work together to make some lasting coordinated change. The building houses Council on Aging, Veteran's Liason, youth programs. Lots of people use the building. We need to determine the utilization purpose of the landscape design we might propose. We can help with the proposal for landscape design.

S. Prada: There might be good location for a gazebo, and we need to keep in mind that the location is also a shelter.

B. Docker: Suggests a 3- to 4-year program to define uses and have a landscaper do work (kids, youth programs, veteran programs, adult programs). PLC will have a discussion about landscape architect to meet with all stakeholders. There is a long lead time so that should make costs affordable. Fred and Paul may need to discuss what amount of money their group might be able to commit to project. Total project cost likely \$200K-\$300K. Once it is underway may be able to go to town meeting to get more funding once people can see how good and useful it is. Currently, the inside of the building is very functional, but the outside is not.

F. Long: Will bring up at next meeting to discuss possibilities.

J. Krajovic: The memorialization and the site master plan are different things. Since it is town-owned property, who is best to take this on? The town came up with the money for BAS relief; maybe it should do the same here.

B. Docker: Is the front space best for a memorial garden, or should it be moved to someplace quieter, away from children?

COA directors around Cape meet monthly at other places...site visits with Chris and Branden. That may be a good chance to compare to see what is possible in Provincetown.

4. Chair Report

B. Docker: text

Very happy with PLC progress. Recent work is getting lots of accolades. Many great, positive comments from all sides.

Review of PLC goals for 2017/2018

5. Project Reports

- a. Library plantings, containers

Covered during discussion of item 2.

- b. MPL "Gateway Garden"

Covered during discussion of item 2.

- c. VSB Plantings

Covered during discussion of item 2.

d. Member Reports

N/A

e. Tree Tags – AC & JK

Moved to next meeting

f. Site Visits - AC

N/A

6. Approval of Previous Minutes

Motion by Bill to approve minutes of May 1

Motion seconded by Frank

Motion approved unanimously, a vote of 5/0

Motion by B. Docker to approve minutes of May 8

Motion seconded by F. Vasello

Motion approved unanimously, a vote of 5/0

7. Treasurer's Report / Invoice Payments

Balance in General Fund: \$XXX (The town is currently unable to provide statements.)

Balance in Gift Fund: \$XXX (The town is currently unable to provide statements.)

Conwell Home Center

Motion by B. Docker to pay Conwell Home Center invoice for account number 2065, dated 05/31/17 total of \$728.93

Motion seconded by F. Vasello

Motion approved unanimously, a vote of 5/0

Motion by B. Docker to pay Conwell Home Center invoice for account number 2065, dated 05/31/17, item 414165, total of \$241.12

Motion seconded by F. Vasello

Motion approved unanimously, a vote of 5/0

Motion by B. Docker to pay Conwell Home Center invoice for account number 2065, dated 05/31/17, item 414168, total of \$37.46

Motion seconded by F. Vasello

Motion approved unanimously, a vote of 5/0

Motion by B. Docker to pay Conwell Home Center invoice for account number 2065, dated 05/31/17, item 414278, total of \$23.96

Motion seconded by F. Vasello

Motion approved unanimously, a vote of 5/0

Motion by B. Docker to pay Conwell Home Center invoice for account number 2065, dated 05/31/17, item 414334, total of \$42.82

Motion seconded by F. Vasello

Motion approved unanimously, a vote of 5/0

Motion by B. Docker to pay Conwell Home Center invoice for account number 2065, dated 05/31/17, item 44539, total of \$96.65

Motion seconded by F. Vasello

Motion approved unanimously, a vote of 5/0

Motion by B. Docker to pay Conwell Home Center invoice for account number 2065, dated 05/31/17, item 414905, total of \$71.92

Motion seconded by F. Vasello

Motion approved unanimously, a vote of 5/0

Motion by B. Docker to pay Conwell Home Center invoice for account number 2065, dated 05/31/17, item 415688, total of \$94.89

Motion seconded by F. Vasello

Motion approved unanimously, a vote of 5/0

Motion by B. Docker to pay Conwell Home Center invoice for account number 2065, dated 05/31/17, item 415689, total of \$20.00

Motion seconded by F. Vasello

Motion approved unanimously, a vote of 5/0

Motion by B. Docker to pay Conwell Home Center invoice for account number 2065, dated 05/31/17, item 415782, total of \$30.97

Motion seconded by F. Vasello

Motion approved unanimously, a vote of 5/0

Garden Renovations

Motion by B. Docker to pay Garden Renovations invoice, dated 06/03/17, total of \$5,272.80

Motion seconded by A. MacKinnon

Motion approved unanimously, a vote of 5/0

Motion by B. Docker to pay Garden Renovations 06/03/17 invoice item 4669, total of \$536

Motion seconded by A. MacKinnon

Motion approved unanimously, a vote of 5/0

Motion by B. Docker to pay Garden Renovations 06/03/17 invoice item 46694676, total of \$1020

Motion seconded by A. MacKinnon

Motion approved unanimously, a vote of 5/0

Motion by B. Docker to pay Garden Renovations 06/03/17 invoice item 46694688, total of \$1029.60

Motion seconded by A. MacKinnon

Motion approved unanimously, a vote of 5/0

Motion by B. Docker to pay Garden Renovations 06/03/17 invoice item 46694700, total of \$140.80

Motion seconded by A. MacKinnon

Motion approved unanimously, a vote of 5/0

Motion by B. Docker to pay Garden Renovations 06/03/17 invoice item 46694716, total of \$313.60

Motion seconded by A. MacKinnon

Motion approved unanimously, a vote of 5/0

Motion by B. Docker to pay Garden Renovations 06/03/17 invoice item 46694720, total of \$1011.20

Motion seconded by A. MacKinnon

Motion approved unanimously, a vote of 5/0

Motion by B. Docker to pay Garden Renovations 06/03/17 invoice item 46694726, total of \$321.60

Motion seconded by A. MacKinnon

Motion approved unanimously, a vote of 5/0

8. New Business: Any new business that could not be reasonably anticipated within the 48-hour posting requirement.

text

- a. Invite David Gardner to next meeting to speak about green spaces

Postponed

- b. Media and PR rollout of new name

Discussion of press release and photos moved to next meeting

- c. Taxus X Giant Yew at library

J. Krajovic: Asks that we send a note to have it removed.

B. Docker makes motion to remove have the bush removed.

Motion seconded by A. MacKinnon

Motion approved unanimously, a vote of 5/0

9. Set Date for Next Meeting

The next meeting of the Provincetown Beautification Committee will be held:

Tuesday, July 11 at 2:30 p.m.

in the Caucus Room at Town Hall

260 Commercial St., Provincetown, MA

Adjourned: 16:32 p.m.

Motion by Frank

Motion seconded by Bill

Motion approved unanimously, a vote of 5/0

Respectfully submitted,
Curtis Balom, Committee Clerk