

BEAUTIFICATION COMMITTEE MINUTES

Date: May 1, 2017

2:30 p.m.

Provincetown Town Hall

Meeting Called to Order at 2:36 p.m.

Present: Bill Docker, Gloria McPherson (Town Planner), Anika Costa, John Krajovic, Allan MacKinnon, Anthony Kalantzis (DPW), Frank Vasello, Curtis Balom

Excused Absence: N/A

Absent: N/A

Committee Discussion – Working Group Reports - Decisions – Action Items –Reports – Etc.

1. Public Statements

N/A

2. Project Reports

a. MPL Gateway Garden Update – FV/BD

Frank and Bill have a 4:30 meeting with the landscape architect who drew up plans for Memorial Park. Master plan being developed for Harbor Walk. Town planner will need to be involved later. Waterfront Park is done, but lighting may change. Fisherman's Wharf/LeGasse Pier waiting for some final approvals. After that the town will likely be working with them on a broader plan.

F. Vasello and *B. Docker* met with David Gardner regarding the Memorial Park. It is town property because Provincetown Public Pier Corporation belongs to the town. *BC* needs to ensure that we are allowed to work with Pier Corp to align all the towns priorities with the plan. Current plans shows an expand walk area that reduces green space. Need to determine goals of memorial. Is viewing the memorial stone the highest priority, or is making the area a contemplative place the higher priority? What's the best way to accommodate everyone's needs? The Harbor Gift Fund seems to have a good amount of funds to apply to development, so something interesting that answers all needs should be possible.

J. Krajovic: There seems to be a desire to develop a connection between Commercial Street and both piers. Currently called the Harbor Walk? Ideally, there should be a master plan that does that, then we see where memorial best fits. That process was successful in developing the BAS Relief.

A. MacKinnon: Suggests that the best short-term solution for Waterfront Park might be planting a bed of petunias. All committee members agreed.

B. Docker asked *G. McPherson* to join us to briefly discuss where the current planning stands for the piers.

G. McPherson joins the meeting. *B. Docker* briefs her on what we know of the project so far. *G. McPherson* notes that currently there is minimal worked planned by LeGasse Pier for Harbor Walk. Current plans for Chapter 91 just show a walkway connection. There will be several phases to the permits. Some are on hold for more approvals, while others are proceeding. There are no current approvals for the Harbor Walk

J.Krajovic noted that we should talk to Elizabeth and Doug to make sure we understand how the responsibilities for the Memorial Park are split between the two groups.

- b. Meeting with DPW-BG staff to review - BD
 - i. Library Plantings and plans
 - ii. VSB planting beds
 - iii. Spring 2017 “To-do” List to Tony Lemme/Anthony Kalantzis
 - Description of all work needed included in memo (and addendum) to *T. Lemme* and *A. Kalantzis*, entitled DPW B&G Spring, 2017 TO DO List. It is dated April 21, 2017.
 - We briefly reviewed the work covered in that list.
 - A. Kalantzis* noted that some items will require a *BC* representative be present to ensure executed as desired by the committee. *B. Docker* agreed to ensure that someone would be made available when needed.
3. New Business
- a. Report on “Standards/Guideline Document” – CB, AC, AM, JK
 - Move to June meeting
 - b. 2020 Budget Planning – Discussion: 4 season planting
 - Move to June meeting
4. Approval of Previous Minutes
- Motion by *B. Docker* to approve minutes of September 7, 2016
Motion seconded by *F. Vasello*
Motion approved unanimously, a vote of 6/0
- Approval of Previous Minutes
Motion by *A. MacKinnon* to approve minutes of December 7, 2016
Motion seconded by *B. Docker*
Motion approved unanimously, a vote of 3/0
- Approval of Previous Minutes
Motion by *B. Docker* to approve minutes of February 13, 2017
Motion seconded by *A. MacKinnon*
Motion approved unanimously, a vote of 4/0
- Approval of Previous Minutes
Motion by *F. Vasello* to approve minutes of April 10, 2017
Motion seconded by *B. Docker*
Motion approved unanimously, a vote of 6/0
5. Treasurer’s Report / Invoice Payments
- Balance in General Fund: \$13,922.20
Balance in Gift Fund: \$7,178.30
Motion by *F. Vasello* to pay 4/24/17 invoice:
Conwell Home Center, invoice number 412246 for \$29.98
Motion seconded by *B. Docker*
Motion approved unanimously, a vote of 6/0

6. Any new business that could not be reasonably anticipated within the 48-hour posting requirement.
Brief discussion of cigarette butt holders. Recycling committee has asked businesses to purchase their own. General discussion of which types might be best for our locations. We will discuss in more detail at a future meeting.

7. Set Date for Next Meeting
The next meeting of the Provincetown Beautification Committee will be held:
Monday, June 5, 2017 at 2:30 p.m.
in the Caucus Room at Town Hall
260 Commercial St., Provincetown, MA

Adjourned: 4:46 p.m.
Motion by *A. MacKinnon*
Motion seconded by *C. Balom*
Motion approved unanimously, a vote of 5/0

Respectfully submitted,
Curtis Balom, Committee Clerk